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General bulletins & reports
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YENCHING UNIVERSITY

(INCORPORATED IN 1889 AS PEKING UNIVERSITY)

學大京燕

BULLETIN

Colleges of Arts and Sciences

General Information

1925-26



Volume VII—Number 15

Peking, China

May, 1925

1925-26

Yenching University Bulletin
Colleges of Arts and Sciences
General Information

0806

YENCHING UNIVERSITY BULLETINS

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Yenching University	
General Catalogue.....	Number 10 Out of print
School of Religion	
Announcement of Courses.....	Number 12 Free
Colleges of Arts and Sciences	
Bulletin of Information.....	Number 15 Free
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Yenching University	
Directory of Faculty and Students.....	Number 25 Twelve cents
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Guidebook for Students.....	Number 30 Twelve cents

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Address Communications for

SCHOOL OF RELIGION	MEN'S COLLEGE	WOMEN'S COLLEGE
TO	TO	TO
Dean T. T. Lew	Dean W. Hung	Dean Mrs. M. S. Frame
Yenching University	5 K'uei Chia Ch'ang	T'ung Fu, Teng Shih K'ou
Peking	Peking	Peking

ACADEMIC CALENDAR

1925-26

Fall Semester

Last day for returning Application Blanks....Thursday, August 27, 1925
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 September 1 and 2
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OFFICERS OF ADMINISTRATION OF THE UNIVERSITY

J. L. Stuart	President
H. W. Luce	Vice-President (absent on leave)
O. J. Krause	Treasurer of the University
T. T. Lew	Dean, School of Religion
Mrs. M. S. Frame	Dean, College of Arts and Sciences for Women
William Hung	Dean, College of Arts and Sciences for Men
T. H. Ch'en	Associate Dean, College of Arts and Sciences for Men
J. M. Gibb	Director, Construction Bureau
T. T. Hsi	Librarian
D. G. Tewksbury	Registrar, College of Arts and Sciences for Men (1924-25 and 1925-26)
B. M. Wiant	Registrar, School of Religion
	Assistant Treasurer
B. L. L. Learmonth	University Physician
	Medical Consultant for Women
H. H. Ch'ian	Bursar
Hilda L. Hague	Secretary to the President (absent on leave)
Mary Cookingham	Assistant Treasurer and Registrar, College of Arts and Sciences for Women
	Secretary to the Dean, College of Arts and Sciences for Women
P. L. Hsieh	Secretary to the Dean, College of Arts and Sciences for Men
Helen Lamkert	Secretary, Office of the Dean, College of Arts and Sciences for Men

GENERAL INFORMATION

ADMISSION TO THE UNIVERSITY

All candidates for admission are required to present formal applications on blank forms which may be obtained from the registrar's office of the College or School concerned. A certified statement of previous scholastic work, evidence of good moral character, and a photograph of the applicant must accompany the candidate's application for admission, which must be mailed to the Entrance Committee of the University before a stated date, to be found on the calendar.

Entrance examinations are required of all applicants except those presenting certificates of graduation and recommendation from schools already accredited by the University. Tests in "General Intelligence" and English will also be required of all candidates for admission, whether coming from accredited schools, entering by examination, or by transfer.

All applicants for admission must also pass a medical examination. Those coming from accredited schools in or near Peking, and those entering by examinations held at Peking, may be examined by the University physician. A fee of \$5 for this service will be charged by the University physician. To accommodate applicants coming from distant accredited schools, or entering by examinations held at distant places, or entering by transfer, the University authorities will accept medical certificates from physicians known to the University.

Entrance examinations will be held in June and in September. Those who wish to sit for these examinations must send in their applications for admission before certain prescribed dates referred to above.

Provided at least ten candidates from one locality send in written requests, the University authorities will consider the possibility of arranging for entrance examinations at places other than Peking. But no arrangement will be made for such examinations to be held later than the date for the September examinations.

The word "unit" as used in the entrance regulations refers to a subject of study pursued in a Middle School for one semester, with not less than four class periods per week, each period being not less than forty minutes in length. The unit as thus defined is approximately $1/5$ of the work a student does each semester, and accordingly a six-year middle school course may be considered as comprising 60 units.

"Prescribed units" are the units of study which must be offered for entrance to the University. "Recommended units" are the units of study, 60 in number, which the University recommends as affording the best preparation for a University course in arts and sciences. "Accepted units" make up the maximum number of units in each subject which the student may offer, in case his 60 units do not correspond to the list recommended.

Admission to the Sub-Freshman Year of the Women's College. Regulations for admission to the work of this year (maintained by the Women's College temporarily during the transition to the new school system) are based on the work of the four-year middle school course, comprising approximately 40 units, as defined above.

Subjects	Prescribed Units	Accepted Units
Chinese	8	12
English	8	12
Mathematics: 1, Algebra, Geometry, or 2, "Combined Mathematics"	4	8
Natural Sciences: "General Science" ..	—	4
or Physics	2	4
Other Sciences	—	4
History: Chinese History	2	6
Western History	2	2
Social Sciences	2	4
Ethics or Religion	—	6
Vocational subjects	—	—
Total prescribed	28	—

The candidate must offer for admission at least 40 units, which must include the 28 prescribed and 12 others which conform to the limits in the columns entitled "accepted units." All candidates must be prepared to pass examinations in Chinese, English, Chinese and General History, one group in mathematics, and one subject in the Physical Sciences.

Yenching Women's College Senior Middle Practice School. Beginning with the Fall Semester of 1925-26 the Women's College had hoped to be able to establish a Practice School where not only would the students receive the best available teaching, but where women students in the College Department of Education might have an opportunity of doing actual teaching under the observation and guidance of specialists. On account of the delay in moving to the new site, the opening of the Yenching Women's College Practice School will be postponed for a year. Announcements will be made later.

ADMISSION BY EXAMINATION

Regulations for admission to the Freshman Year of the University are based on the work of a six-year middle school course or its equivalent in accordance with the proposed new school system, comprising 60 units of study as defined above.

The following table gives the number of units prescribed, recommended, and accepted for admission to this Year:

Subjects	Prescribed Units	Recommended Units	Accepted Units
Chinese	12	16	20
English	12	16	20
A second Foreign Language	—	—	4
Mathematics: Arithmetic	—	2	4
(A) Algebra, Geometry, Trigo- nometry, or (B) "Combined Mathematics"	4	4	10
Natural Sciences: "General Science" or one of the ..	—	—	—
Sciences	2	4	12
Geography	2	4	4
History: Chinese History	4	4	8
Western History	4	4	6
Social Science: Economics, Sociol- ogy, or Education	—	2	4
Ethics or Religion	2	2	4
Vocational Subjects	—	—	6
Totals	42	58	—

The candidate for admission to the Freshman year must offer at least 60 units of work, which must include the 42 specified above, 16 others which conform to the limits in the column "Accepted units," and 2 others.

All candidates, except those coming from accredited schools, must be prepared for examinations in Chinese, English, Chinese and General History, one group in Mathematics, and one subject in the Natural Sciences, and all of these subjects must be selected from those studied during the upper three years of the six-year course.

Students intending to take the Premedical Course in College will be required to present at the time of registration laboratory notebooks for a middle school course in Biology, or Chemistry, or Physics.

In the entrance examinations a failure either in the Chinese language or in the English language will debar the candidate from admission. However, in the case of the Chinese language, the Faculty reserves the right to relax the rule in favor of Chinese students long resident abroad, or to foreign students who have not had facilities for the study of Chinese. Failure in one subject, other than Chinese or English, generally debars the candidate from admission, but each case will be considered on its merits. When conditions are allowed, they must be removed by examination not later than one year from the date of entrance.

Note. In case worthy and capable students who have specialized on vocational subjects more extensively than is indicated above apply for admission, their cases will be considered on their merits.

ADMISSION BY TRANSFER

Candidates for admission to advanced standing must present letters of honorable dismissal from institutions already attended, and certificates of the work done therein. Blank forms for application for admission by transfer may be secured either from the local institution or from the Registrar's office of Peking University. In general such candidates will be subject to examination on all subjects for which credit is requested. By special arrangements students from Fukien Christian University will receive credit for their work without examinations.

ADMISSION BY CERTIFICATE

Students graduating from accredited Middle Schools are accepted for admission to the Men's College without examination.

The Men's College recognizes the following schools as accredited:

Westminster College, Chuan Chow, South Fukien.
Point Breeze Academy, Weihsien, Shantung.
Ch'ung Te School, Peking.
Manchuria Christian College, Mukden.
Peking Academy, Peking.
Anglo-Chinese College, Tientsin.
Jefferson Academy, Tunghsien, Chihli.
Oberlin-Shansi Memorial Academy, Taikuhsien, Shansi.
Porter Academy, Techow, Shantung.
T'sui Wen School, Peking.
Truth Hall, Peking.

The Women's College has no accredited schools.

Graduation from an accredited school is not sufficient in itself to gain the privilege of entrance to the University without examination. In addition the candidate for admission must have affixed to his application a formal statement from the principal or faculty of the accredited school, recommending him as a student capable of undertaking a University course.

ADMISSION AS SPECIAL STUDENTS

Candidates for admission as special students, pursuing courses which do not lead to a degree, if not coming from accredited schools, will be required to pass the regular entrance examinations and to offer satisfactory reasons for the selection of special courses. On account of the crowded conditions of classrooms and dormitories preference will be given to regular students. A tuition fee of \$2.50 per semester hour in each course will be charged special students, and they will not be permitted to reside in dormitories unless taking 15 or more hours of work per week.

ADMISSION AS AUDITORS

In exceptional cases auditors may be admitted to the University by vote of the Dean's Committee, provided that they have had at least three years of teaching or some other professional work and provided they are recommended by some responsible authorities of organizations that are recognized by the University.

ADMISSION TO Y.W.C.A. AFFILIATED TRAINING COURSE IN WOMEN'S COLLEGE

Candidates for this Course must be formally presented to the University by the Y.W.C.A., and must be graduates of middle schools or offer equivalents in study or experience satisfactory to the Entrance Committee.

All such candidates shall be subject to a medical examination, a mental test, and an examination in General Information: furthermore they will be required to sit for examinations in Chinese, History, and Geography, or satisfy the Entrance Committee by means of recommendations and assurances from the Y.W.C.A. authorities that they are prepared to undertake the work.

Such affiliated students shall not be received for less than one year.

ADMISSION AS GRADUATE STUDENTS

Graduates of Yenching University or of other institutions of a similar grade may be accepted as graduate students in certain Departments of the University, provided they satisfy the following requirements:

- (1) They must satisfy the Head of the Department in which they propose to take their major graduate studies.
- (2) They must satisfy the Graduate Committee of their ability to express themselves correctly and clearly in written Chinese. Candidates from abroad, or of foreign nationality, may offer another language as substitute.

- (3) They must satisfy the Committee that their English is adequate to the demands made upon it in the courses they propose to take.

When a student is accepted for graduate study it is on the understanding that one year's residence is a minimum which may be exceeded in any individual case and that each student will be informed at the end of his first semester what length of residence will be required in his case.

DEGREES

Students who complete satisfactorily the undergraduate courses in the University may receive the degree of Bachelor of Arts or the degree of Bachelor of Science.

A student whose courses have been so selected that he has completed not less than sixty units (of the total of one hundred and forty-two required for graduation), including those in his major subject, in the departments included in Group II, or in the Departments of Leather Tanning and Agriculture, will receive the degree of Bachelor of Science. All other students who have completed the required course satisfactorily will receive the degree of Bachelor of Arts.

Graduate students who satisfactorily complete their courses may receive the degree of Master of Science.

OUTLINE OF THE COURSE OF STUDY

The University has changed its course to the new School System, the so-called "6-6-4 plan" now being adopted by the schools of China.

For further information about the Women's College, see Bulletin No. 20.

For further information about the Men's College, see Bulletin No. 30.

SUB-FRESHMAN YEAR (WOMEN'S COLLEGE ONLY)

Required Studies:	Credits	
	Fall	Spring
Chinese.....	4	4
English.....	8	8
*Physics or Chemistry.....	4	4
Modern European History, or Mathematics....	2	2
Physical Education.....	—	—
Elective.....	2	2
	20	20

*If a satisfactory course in Physics or Chemistry was taken in the Middle School, the student may choose an elective in History, Mathematics, Science, or Modern Languages.

FRESHMAN YEAR

Required Studies:	Credits	
	Fall	Spring
Chinese.....	4	4
English.....	4	4
Background of Modern Civilization.....	4	4
Hunan Behavior.....	2	2
Education (and Hygiene in Men's College)....	1	1
Physical Education.....	—	—
Elective Studies.....	6	6
	21	21

SOPHOMORE YEAR

Required Studies	Credits	
	Fall	Spring
Chinese.....	4	4
English.....	4	4
Physical Education.....	—	—
*Hygiene 1-2, Women's College Credits 1-1	1	1
Elective Studies.....	10	10
	18	18

*Hygiene is required of Sophomores and Juniors at the Women's College in 1925-26.

FEES AND EXPENSES

Concerning the Old Schedule of Fees

The old schedule of tuition fees will remain in force as long as the College remains on the temporary site in the city.

Tuition

	Per Semester	Per Year
Tuition, General.....	\$25	\$ 50
Tuition, Agriculture, last 2 yrs....	50	100
Tuition, Short Agriculture Course. 50.....	50	100
Tuition, Leather Tanning Course... 50.....	50	100
Tuition, Old Business Training Course.....	50	100
Tuition, Special Students \$2.50 per credit		
Tuition, Auditors \$2.50 per credit		

Examination

Entrance Examination fee:

Men's College	\$5.00
Women's College	1.00
Medical Examination fee	5.00
Condition-Removal-Examination fee, each subject	1.00
Ab-Removal-Examination fee, each subject	1.00
Special Examination fee, each subject	1.00

Graduation

Graduation fees for B.A. or B.S. degree	\$3.00
Graduation fees for M.A. degree	5.00

Other Fees

	Per Semester	Per Year
Room, Light, and Heat	\$5.00	\$10.00
Board	25.00	50.00
Incidental fees	1.00	2.00
Medical Attendance fee (first Semester only)	1.00	—
Athletic fee (first Semester only)	1.00	—
Organic Chemistry	3.00	6.00
Other Chemistry Courses	2.00	4.00
Physics, Biology, and Mineralogy	1.00	2.00
Geography and Geology (except Mineralogy)	.50	1.00
Chemistry Breakage Deposit (to be refunded if there are no bills for breakage)	\$1.00	\$2.00
Piano lessons, with use of instrument { 5.00 per month or one hour a day	18.00 per semester	
Piano lessons, without use of instrument	\$12.00 per semester	
Organ lessons	{ 1.20 per month 5.00 per semester	
Use of an organ an hour a day	2.00 per semester	
Matriculation fee for Graduate Students	\$5.00	
Duplicate transcript of record	1.00	
Duplicate diploma	1.00	
Duplicates for all other papers, each piece	.50	

Fine for late registration, per day	50
Fine for late exchange of course, per course dropped or added	50

Concerning the New Schedule of fees

As soon as the University has moved to the new site a new schedule of fees will be put into effect.

The new schedule of fees has not yet been fully formulated at the date when the bulletin goes into print, but the following has already been decided. Changes and additions in Agricultural fees may be announced later.

Tuitions	Per Semester	Per Year	Increase
Tuition, general, for old students	\$25	\$50	None
Tuition, general, for new students entering in 1925-26	30	60	\$10.00
Tuition, Agriculture, the last 2 years of the long course	50	100	None
Tuition, Agriculture Short Course	50	100	None
Tuition, Business Training Course (old students)	50	100	None
Tuition, Business Training Course (new students)	30	60	Decrease \$40.00
Tuition, Special Students, old and new ...	3		
per semester hour for each course taken			.50
Tuition, Auditors	\$3		
per semester hour for each course taken			.50
	Per Semester	Per Year	Increase
Board, all students	\$25	\$50	None
Dormitory room, light and heat, all students	15	30	\$20.00
Graduation fee, Bachelor's degree, all students	3		None
Graduation fee, Master's degree, all students	5		None
Medical fee, all students	1	2	\$1.00
Athletic fee, all students	1	2	1.00
Incidental fee	1	2	None
Special examination	\$1 per course or subject examined.		

Entrance examinations:

Men's College	\$5.00
Women's College	1.00

Unless modified by future announcements, the other fees in the old schedule not specified in the above list will remain in force.

Typewriting (except for the old Business Training Course students) per course per semester, \$8.

Shorthand (except for the old Business Training Course students) per course per semester, \$10.

It should be noted that the increase in tuition fee does not apply to the students registered in the University before June, 1925, and that the increase in dormitory room, medical, athletic, and incidental fees will be applied to all students, old as well as new, as soon as the University moves to the new site.

A further increase in the tuition fees applicable to the future new students is contemplated for 1927-28.

Concerning Some Explanations of the Fees

It will be well for a student to understand that a college education is a very costly thing. It costs much more than the student himself or his parents have to pay during the year into the Treasurer's office of the College. This is but a very small fraction of the amount that the University spends for his education.

Fees may be roughly divided into three classes, with three distinct objects in view.

The first class may be said to consist of those fees which go toward the expenses which arise out of the maintenance of the academic life of the student. Tuition, graduation, matriculation, examination, laboratory, incidental fees, etc., may be said to belong to this class. The income from these fees goes to the salaries of the teachers, the maintenance of the library, laboratories, and the various offices of the College. In this class of fees the students are paying only a very small portion of the cost.

The second class of fees may be said to consist of fees for such items as room, board, medical attendance, athletics, etc. Those fees should be calculated roughly on cost basis; that is to say, the student should pay, for the actual cost of the food he eats, the light, heat, and water he uses. As the cost of living is constantly increasing these fees will naturally be increased from time to time.

The third class of fees may be said to consist of fines and penalties such as fines for late registration, for late exchange of courses, and for losing official papers and wanting to have duplicates of the same. These fees are calculated not on the basis of cost but are for the purpose of encouraging punctuality and carefulness and discouraging irregular habits.

Concerning a Student's Total Expenses per Academic Year at the College

At the time that this Bulletin is prepared there are quite a number of students at College whose total expenses, including tuition, room, board, books, clothing, etc., amount to \$180-\$190 per year.

Taking in view the increase of the tuition and of the dormitory and other fees on the new site of the University, the total expenses of the student at the College, if he is not a careless spender, should not be more than \$250.

Concerning Scholarships, Loans, and Employment

The University has a few scholarships of varying amounts which may be granted to worthy students of the College. The grant of these scholarships is generally based on the character and the scholarship of the student. As a rule no scholarship of this kind is given to a new student entering the College for the first time, except in cases where the University has already had a previous arrangement with the institution which is responsible for sending him.

The College has a limited number of Student Loan Funds of varying amounts, which can be loaned out to worthy and needy students. In the grant of the Student Loans preference is given as a rule to character, scholarship, and the degree of need, as well as the student's classification at College.

A Student Loan is granted for a semester only, although, if there are funds available, it may be renewed. Student Loans are made on the express understanding that the student must pay back the amount without interest within five years after leaving College. The sum can then be used for helping other students.

When a student is granted a loan he is to sign a statement in triplicate, one copy of which will be filed in the Dean's office, another in the Treasurer's office, and the third to be sent to the student's father or guardian.

As a general rule Student Loans are not granted to new students who are entering the College for the first time.

There are quite a few students at the College who are earning their own way through College. Some of them are doing part-time teaching work outside of the College, some are helping in the newspapers in the city, while others are having a number of odd jobs that can be performed by students in some of the offices of the University.

It must be borne in mind, however, that it is not always an easy thing to find employment, and after finding it, it is not easy to keep one's work and one's study both up to a good standard. It should be further remembered that when the University moves out to the new site, the distance from the city may be an additional difficulty in the way of finding part-time employment.

DR. BROWN, REC'D

AUG 20 1925

Ans'd

YENCHING UNIVERSITY

(Incorporated in 1889 as Peking University)

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BULLETIN

Colleges of Arts and Sciences

Announcement of Courses

1925-26



Volume VII—Number 21

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5 K'uei Chia Ch'ang
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WOMEN'S COLLEGE
TO
Dean Mrs. M. S. Frame
T'ung Fu, Teng Shih K'oo
Peking

YENCHING UNIVERSITY

(PEKING UNIVERSITY)

學 大 京 燕 BULLETIN

Colleges of Arts and Sciences

Announcement of Courses

1925-1926



Volume VII—Number 21
Peking, China
May 1925

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1925-26

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T. T. Lew	Dean, School of Religion
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-----	Assistant Treasurer
B. L. L. Learmonth	University Physician
A. Barlow Brown	Medical Consultant for Women
H. H. Ch'üan	Bursar
Constance Wood	Secretary to the President
Mary Cookingham	Assistant Treasurer, Registrar, and Secretary, College of Arts and Sciences for Women
P. L. Hsüeh	Secretary to the Dean, College of Arts and Sciences for Men
Helen Lamkert	Secretary, Office of the Dean, College of Arts and Sciences for Men

DEPARTMENTS OF INSTRUCTION

In the Colleges of Arts and Sciences instruction is offered in the following Departments:

Group I Language and Literature

- Chinese
- English
- European Languages

Group II Natural and Physical Sciences

- Biology
- Chemistry
- Geography & Geology
- Mathematics & Astronomy
- Physics

Group III Social Sciences

- Economics
- History
- Philosophy
- Psychology
- Political Science
- Religion & Ethics
- Sociology

Group IV Fine and Applied Arts

- Art
- Home Economics
- Hygiene and Physical Education
- Music

Group V Vocational

- Agriculture
- Education
- Journalism
- Leather Tanning
- Stenography & Bookkeeping

Courses of Instruction

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4	Seniors	d.	Social Work Course
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6	Subfreshmen	f.	Business Training Course
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8	2nd. year short course	h.	Pre-Engineering Course
		i.	Pre-Medical Course
		j.	Pre-Nursing Course
		k.	Home Economics Course

EXPLANATIONS

Courses marked with an asterisk will not be given in the year 1925-26 (e. g. *History 41).

All courses listed in this Bulletin are given at the Men's College unless stated otherwise in the space directly following the name of the Instructor of the course (e. g. Miss James (Women's College)).

The college credits assigned to each course are indicated in the space directly following the title of the course (e. g. Credits 2). When the course is a year course the credits for each semester are indicated separately with a hyphen between (e. g. Credits 2-2).

Courses extending throughout the year are indicated by an odd and an even number separated by a hyphen (e. g. History 3-4). Such courses must be taken by students for the whole year in order to obtain credit.

Courses given in the Fall Semester are indicated by odd numbers (e. g. Biology 3).

Courses given in the Spring Semester are indicated by even numbers (e. g. Biology 4).

Courses that may be given either in the Fall or in the Spring Semester, are indicated by an odd and an even number separated by the word "or" (e. g. Sociology 7 or 8) Announcement is made at the time of registration as to whether such courses are to be given in the Fall or Spring Semester.

Courses numbered from 1-100 are intended chiefly for undergraduates, but graduate students may elect certain of such courses with the approval of the Committee on Graduate Studies and under conditions specified by the Committee.

Courses numbered from 100-200 are intended chiefly for graduate students but qualified undergraduates may elect such courses with the permission of the Dean.

Courses numbered above 200 are intended exclusively for graduate students.

AGRICULTURE

7

DESCRIPTION OF COURSES

(Listed by Departments arranged alphabetically)

DEPARTMENT OF AGRICULTURE

W. E. Chamberlain, B. S. Associate Professor & Head

H. C. Etter, B. S. Instructor

Bransford Eubank, B. S. Instructor

G. D. Wilder, D. D. Honorary Lecturer

AGRONOMY

Agriculture 1	Soils	Credits 3
A course dealing with the method of soil utilization, including the use of soil amendments, commercial fertilizers, stable manure, night soil, and green manure crops in agricultural practice. A study of the different types of soils, their origin, properties and management. The taking of soil samples. Irrigation and Drainage. 2 lectures and 3 laboratory hours. Required: 3 or 4 b and 7 or 8 c		
		Mr. Etter
Agriculture 2	Farm Crops	Credits 3
A study of the most important grain, forage and root crops. A detailed study in the field and laboratory will supplement the lecture work in order to give the student a comprehensive idea not only of the different phases of crop production but also of the relative value of separate specimens and samples. 2 lectures and 3 laboratory hours. Required: 3 or 4 b and 7 or 8 c		
		Mr. Etter
Agriculture 3	Special Field Crops	Credits 3
An advanced course, dealing with the improvement of field crops, the problems of plant breeding and disease control, the use and evaluation of available fertilizers. 2 lectures and 3 laboratory hours. Required: 3 or 4 b and 7 or 8 c		
		Mr. Etter
Agriculture 4	Farm Management	Credits 4
Farming as a business enterprise: factors influencing profitable agriculture: types of farming: rates of production: the farm lay out: labor management: marketing and economic purchase of farm machinery. Various farms will be visited and the organization studied. 2 lectures and 6 laboratory hours. Required: 3 or 4 b and 7 or 8 c		
		Mr. Chamberlain

- Agriculture 5-6 Farm Mechanics Credits 3-3**
Practice in the use and care of wood working tools, making of farm devices, construction of small buildings. The working of hot and cold iron and steel, management of fire. The making of chains, hooks, rings and simple tools. The proportioning, mixing and placing of concrete, concrete forms, walls and foundations, blocks, posts, walks and surface finishing. 9 practicum hours.
Required: 3 or 4 b and 7 or 8 c
Mr. Eubank

ANIMAL HUSBANDRY

- Agriculture 7 Farm Animals Credits 4**
A study of the various breeds, types of animals that are accepted as representative of present day standards, the relation of type or conformation to production, training in the selection of superior animals; supplementing the animals available at the school, there will be lantern slides and photographs of the best types of foreign lands. 3 lectures and 3 practicum hours.
Required: 3 or 4 b and 7 or 8 c
Mr. Eubank
- Agriculture 8 Livestock Management Credits 3**
Instruction and practice in the breeding and development of livestock and their general care and management. 2 lectures and 3 practicum hours.
Required: 3 or 4 b and 7 or 8 c
Mr. Eubank
- Agriculture 9 Feeds and Feeding Credits 4**
The general principles of animal feeding, a study of feeding standard, the identification and composition of common grains and commercial feeds, a consideration of their comparative feeding value and conditions which affect their profitable use. The formulation of rations for all classes of farm animals is an important feature of this course. 3 lectures and 3 practicum hours.
Required: 3 or 4 b and 7 or 8 c
Mr. Eubank
- Agriculture 11 or 12 Principles of Animal Breeding Credits 3**
A general outline of the principles of heredity as applied to the breeding of animals, with a study of the breeding practices which have been followed in the development of the present breeds of livestock. The formation of breeds, crossing, grading, and outline of the methods of registration. The study of records and pedigrees. 3 lectures.
Elective: 3 or 4 b and 7 or 8 c
Mr. Eubank
- Agriculture 13 or 14 Diseases of Farm Animals Credite 3**
The purpose of this course is to train the student to know how to detect disease, and to diagnose and treat the more common ailments. Special emphasis will be placed on the study of sanitation and conditions causing disease. 2 lectures and 3 practicum hours.
Elective: 3 or 4 b and 7 or 8 c
Mr. Eubank
- Agriculture 15 or 16 Meat and Meat Products Credits 3**
Practical course in slaughtering farm animals, the cutting of carcasses, the care of fresh meats: the preparation and curing of corned, dried, salted and canned meats. 2 lectures and 3 practicum hours.
Elective: 3 or 4 b and 7 or 8 c
Mr. Eubank
- *Agriculture 17-18 Seminar in Animal Husbandry Credits ?-?**
Weekly topics and discussions of special problems in Animal Husbandry.
Elective: 4 b

POULTRY

- Agriculture 19 or 20 Fundamentals of Poultry Husbandry Credits 4**
This course considers breeds and breeding, selection of feed and feeding, housing, sanitation and diseases: and selection of laying types. 3 lectures and 3 practicum hours.
Elective: 3 or 4 b and 7 or 8 c
Mr. Eubank
- *Agriculture 21 or 22 Poultry Management Credits ?**
Concerns flock management, egg production and fattening, hatching and rearing, management of incubators and brooders, egg testing and record keeping.
- *Agriculture 23 or 24 Poultry Products Credits ?**
The preparation of poultry for market, killing and packing, marketing methods, egg grading and packing, handling preserved eggs, preparation of dry albumen and yolks, Preparing feathers for market.

DAIRY INDUSTRY

- Agriculture 25 Dairy Fundamentals Credits 2**
A study of the secretion, value and composition of milk: the value of milk and dairy products as food. Butter making: the testing of dairy products: and the care and handling of milk and cream will make up the course. 1 lecture or recitation and 3 laboratory hours.
Required: 4 b
Mr. Chamberlain
- Agriculture 26 Market Milk Credits 3**
A study of every detail entering into the production and marketing of milk, including sanitary stable and milk house construction, methods of milking, cooling, bottling, care of equipment and marketing. The application of bacteriology to milk as concerns the handling from producer to consumer will be given attention. Local dairies will be visited. 1 recitation and 6 laboratory hours.
Required: 3 or 4 b and 7 or 8 c
Mr. Chamberlain

HORTICULTURE

- Agriculture 28 The Principles of Horticulture Credits 4**
A study of the principles and practices of gardening as applied to the production of fruits and vegetables: study of varieties—a brief instruction will be given in vegetable forcing, landscape gardening and fruit and vegetable by-products. 3 lectures and 3 laboratory hours.
Required: 2 b and 7 or 8 c
Mr. Etter
- Agriculture 30 Fruit Growing Credits 3**
The care and management of orchard trees and small fruits: harvesting, storing and marketing, and work in budding, grafting, pruning and spraying. 2 lectures and 3 laboratory hours.
Required: 3 or 4 b and 7 or 8 c
Mr. Etter
- Agriculture 31 or 32 Advanced Vegetable Gardening Credits 3**
An advanced study of leading commercial garden vegetables. School gardening; vegetable forcing and a special study of growing vegetables under glass and green house crops, of their requirements and culture. Vegetable breeding, the development of special strains. 1 lecture and 6 laboratory hours.
Required: 3 or 4 b and 7 or 8 c
Mr. Etter

Agriculture 33 or 34 **Nursery Practice and Management** Credits 3

A practical course in plant propagation; the principles governing the propagation and transplanting of trees, shrubs and herbaceous perennials; and the methods practiced in commercial nursery management. 1 lecture and 6 laboratory hours. Mr. Etter

Required: 3 or 4 b and 7 or 8 c

Agriculture 35 or 36 **The Principles of Landscape Architecture** Credits 2

A study of principles involved in landscape planning. The characteristics and requirements of trees, shrubs and vines for landscape planting, and other planting materials. Design and planting areas. The drawing of simple planting plans for gardens, residential properties and school grounds. 1 lecture and 3 laboratory hours. Mr. Etter

Required: 3 or 4 b and 7 or 8 c

*Agriculture 37-38 **Seminar in Horticulture** Credits ?-?

Weekly topics and discussions of special problems in Horticulture. Elective: 4 b

APICULTURE

Agriculture 39 or 40 **Bee Keeping** Credits 2

A general course touching on the various phases of organization, anatomy, physiology and activities of honey bees; diseases and enemies of bees, management of the apiary, and the production of honey. Special attention will be given to the behavior of bees in comb building, brood rearing, swarming, pollen collecting, honey production and wintering. 1 lecture and 3 laboratory hours. Mr. Wilder

Required: 3 or 4 b and 7 or 8 c

AGRICULTURAL EDUCATION AND EXTENSION

Agriculture 41 or 42 **Methods of teaching Agriculture** Credits 3

A study of the problems of the agricultural teacher or extension worker. Special methods. The use of the project and survey. The selection and utilization of materials. Extension work—Boys and Girls Club work. The use of drawings, photographs, charts, and posters in agricultural extension. The utilization of agricultural dramatics in extension work. The relation of the teacher or extension worker to the community. 2 lectures and 3 laboratory hours. Mr. Chamberlain

Required: 3 or 4 b and 7 or 8 c

PRACTICAL FARM EXPERIENCE

Agriculture 43-44 **Farm Practice** Credits 1-1

Agricultural students are expected to be able to demonstrate in the field that which they have learned in the class room. All students must show a reasonable proficiency in all the essential general farm operations before they are entitled to receive a certificate or diploma. Students are expected to have completed a minimum of four months of actual farm experience before registering for the work of the Senior Year. Two credits will be given towards the total requirements for graduation.

Required: 3 or 4 b and 7 or 8 c

DEPARTMENT OF ART

Miss F. E. Starr, B. Litt *Instructor and Head*

Art 1 **Fine Arts** Credit 1

(1) Nature drawing from fruit and flowers. (2) Study of the principles of design. Developing designs from various motifs. (3) Principles of perspective and their application (4) Still life drawing in black and white and in color. (5) Outdoor sketching in black and white and color. 3 Practicum hours. Miss Starr (Women's College)

Elective: 1, 2, 3, 4, 6 a, e

Art 2 **Fine Arts** Credit 1

Continuation of Art 1

Elective: 1, 2, 3, 4, 6 a, e

Miss Starr (Women's College)

Art 3 **Fine Arts Advanced** Credit 1

(1) Nature drawing (2) Design applied. Landscape design. Poster work (3) Still life. (4) Pen and ink drawing. (5) Pose drawing (6) Outdoor sketching in color. 3 Practicum hours.

Elective: 1, 2, 3, 4, 6 a, e

Prerequisite: Art 1 and 2

Miss Starr (Women's College)

Art 4 **Fine Arts Advanced** Credit 1

Continuation of Art 3

Elective: 1, 2, 3, 4, 6 a, e

Prerequisite: Art 1, 2 and 3

Miss Starr (Women's College)

Art 9-10 **Design** Credits 1-1

(1) Study of the principles of design. (2) Choosing design motifs. (3) Developing designs from different motifs. (4) Study of examples of good design. (5) Application of design to various articles. 3 Practicum hours.

Required: For major in Home Economics.

Elective: 1, 2, 3, 4, 6 a, e

Miss Starr (Women's College)

Art 11 **Design in Home Decoration** Credit 1

(1) Design applied to articles used in the home. (2) Study of Period furniture including Chinese furniture. (3) Making of plans for the home including the furnishing of the various rooms. 1 lecture

Required: For Major in Home Economics.

Elective: 1, 2, 3, 4, 6 a, e

Prerequisite: Art 9-10

Miss Starr (Women's College)

Art 15 **History of Western Art** Credits 2

Brief study of the chief characteristics of Western Art, emphasis being laid on masterpieces of architecture, sculpture and painting. 2 lectures.

Elective: 3, 4 a

Miss Starr (Women's College)

Art 16 **History of Western Art** Credits 2

Continuation of Art 15

Elective: 3, 4 a

Miss Starr (Women's College)

*Art 17-18 **Chinese Art** Credits ?-?

A study of Chinese Art.

Elective: 3, 4 a

DEPARTMENT OF BIOLOGY

Miss A. M. Boring, Ph. D. *Visiting Professor & Acting Head*
 T.Y. Chen, M.A. (absent on leave) .. *Instructor*
 R. C. Tasker, M. A. *Instructor in Zoology*
 Paul K. Y. Lu, B. A. *Instructor in Botany*
 Miss Fredericka H.T. Chiang, B.A. *Instructor in Zoology*

Biology 1-2 General Biology Credits 4-4

A course in the fundamental principles of structure and function in both animals and plants. Laboratory work consists of observations of behavior and structure and simple physiological experiments on a few representative forms. Principles of inheritance and evolution are discussed and practical application to everyday life made wherever possible. 2 lectures and 6 laboratory hours.
 Required: 1 g; 2 b, i
 Elective: 1, 2, 3, 4, a, d, e
 Section A Mr. Lu and Mr. Tasker
 Section B Mr. Lu and Miss Boring

Biology 3 Invertebrate Zoology Credits 4

A course in the morphology of invertebrates with emphasis on the evolutionary relationships. 2 lectures and 6 laboratory hours.
 Required: 2 or 3 i
 Elective: 2, 3, 4 a, d
 Prerequisite: Biol. 1-2
 Mr. Tasker and Miss Chiang

Biology 4 Comparative Vertebrate Anatomy Credits 4

Emphasis is laid in this course on those structural and functional features in lower vertebrates which throw light on the similar features in man. 2 lectures and 6 laboratory hours.
 Required: 2 or 3 i
 Elective: 2, 3, 4 a, b, d
 Prerequisite: Biol. 1-2
 Mr. Tasker and Miss Chiang

Biology 6 Animal Physiology Credits 4

A study of normal functions of the animal body, with special reference to man. This course studies the action of various organ systems, muscular, nervous, digestive, circulatory, respiratory and excretory. Recommended for Home Economics students and science teachers. 2 lectures and 6 laboratory hours.
 Elective: 2, 3, 4, a
 Prerequisite: Biol. 1-2, Chem. 3-4
 Miss Boring

*** Biology 7 Advanced Botany** Credits 4

This course is planned to follow the general Botany given in the General Biology course. Part will be plant physiology and part taxonomy of higher plants. The Department has started to build up an herbarium of Chinese plants for use in taxonomy. 2 lectures and 6 laboratory hours.
 Required: 2 or 3 b
 Elective: 2, 3, 4 a
 Prerequisite: Biol 1-2
 Mr. Lu

*** Biology 9 Animal Histology** Credits 3

A general study of animal cells and tissues, with practice in making microscopic preparations. 1 lecture and 6 laboratory hours.
 Required: 3 g
 Elective: 2, 3, 4 a
 Prerequisite: Biol 1-2 and Chem 3-4

*** Biology 10 Histology of Skin and Leather** Credits 3

A special course for Leather students. A comparison is made of the different skins during the tanning processes. 1 lecture and 6 laboratory hours.
 Required: 3 g
 Prerequisite: Biol 1-2, 9 and Chem 3-4

*** Biology 11 Bacteriology** Credits 3

A general study of the action of bacteria, yeasts and moulds, with emphasis on culture and staining methods. 1 lecture and 6 laboratory hours.
 Required: 3 or 4 b, 4 g
 Elective: 2, 3, 4 a
 Prerequisite: Biol 1-2 and Chem 3-4

*** Biology 12 Bacteriology** Credits 3

A continuation of Biology 11, devoted to special problems, especially for Leather students. 1 lecture and 6 laboratory hours.
 Required: 4 g

Biology 13 General Embryology Credits 2

A study of general and experimental embryology. Problems of maturation, fertilization, cleavage and germ layer formation. 1 lecture and 3 laboratory hours.
 Required: 3 i
 Elective: 2, 3, 4 a
 Prerequisite: Biol 1-2
 Miss Boring and Miss Chiang

Biology 14 Genetics Credits 2

A critical study of modern theories of evolution and variation and inheritance with special reference to eugenics. 2 lectures.
 Required: 3 i
 Elective: 2, 3, 4 a
 Prerequisite: Biol 1-2
 Miss Boring

*** Biology 16 Entomology** Credits 3

A study of the different groups of insects with especial reference to their economic importance in relation to domestic animals and farm crops. 1 lecture and 6 laboratory hours.
 Required: 3 or 4 b
 Elective: 2, 3, 4 a
 Prerequisite: Biol 1-2

Biology 101-102 Journal Club Credits 1-1

Faculty and students will give reports on articles in current biological journals. Only graduate students and recommended Juniors and Seniors are eligible.
 Prerequisite: 2 years of Biology
 Miss Boring

DEPARTMENT OF CHINESE

Committee on Reorganization, President Stuart, Dean Lew,
Dean Hung, Dean Ch'en, Mr. Ch'en Che-Fu, Mr. Chou Tzo-Jen.

Ch'en Che-Fu	Assistant Professor
Chou Tso-Jen	Assistant Professor
Wu Lei-Chuan	Lecturer
Shen Shih-Yuan	Lecturer
Shen Yin-Mo	Lecturer
Shen Chien-Szu	Lecturer
Ma Kiam	Instructor
Ku Ming	Instructor
Yu Cheng-Chih	Instructor
Yu P'ing-Po	Instructor
Li Ching-Hsien	Instructor
Hsu Chr-Cheng	Instructor (in Japanese)
Hsu T'i-Shan	Instructor-elect

Chinese 1-2 **Subfreshmen Chinese Studies** Credits 2-2
Modern Chinese language with composition once in four weeks.
Required: 6 Mr. Kao (Women's College)

Chinese 3-4 **Subfreshmen Chinese Classics** Credits 2-2
Classical prose with composition once in four weeks.
Required: 6 Mr. Kao (Women's College)

Chinese 7-8 **Freshmen Chinese Studies** Credits 3-3
Required: 1 Mr. Kao (Women's College)
Section A. Especially planned for the Freshmen of these vocational courses wherein the practical rather than the literary aspect of Chinese studies is needed, and where there are no very many elective hours left for the students to choose more advanced Chinese studies in the Department of Chinese Language and Literature.

Section B. The contents of this section will be different from Section A. This section is recommended especially for those Freshmen whose interest is along the line of liberal arts and sciences, in those vocational departments wherein an adequate appreciation of the literary heritage of China is needed. This section will emphasize on:

- (1) A survey of Chinese studies. 2 hours a week. Mr. Shen Shih Yun
(2) A study of Chinese Philology. 1 hour a week. Mr. Shen Chien Szu

Section C. The contents of this section is the same as of Section B. It is provided for an overflow of the number of students in Section B.
(1) A general survey in Chinese studies, 2 hour a week. Mr. Yu Cheng Chih

- (2) A study in Chinese Philology. 1 hour a week. Mr. Shen Chien Szu
Section D. The same as sections B and C. given at the Women's College.

- (1) General survey of Chinese studies, 2 hours a week. Mr. Yu Cheng Chih
(2) A study in Chinese Philology. 1 hour a week. Mr. Shen Chien Szu

Chinese 9-10 **Freshmen Chinese Composition** Credit 1-1
Selected readings, expositions, and compositions.

- Required: 2
Section A. Designed for students who take Chinese 7-8 Section A. Mr. Chien Che Fu
Section B. Designed for students who take Chinese 7-6 Section B. Mr. Yu Chien Chih
Section C. Designed for students who take Chinese 7-8 Section C. Mr. Yu P'ing Po
Section D. Designed for students who take Chinese 7-8 Section D.

Chinese 10-11 **Sophomore Chinese Studies** Credits 3-3
Required: 2

Section A. Especially planned for the Sophomores of these vocational courses wherein the practical rather than the literary aspect of Chinese studies is needed and where there are not very many elective hours left for the students to choose more advanced Chinese studies in the Department of Chinese Language and Literature. The Contents of Section A will cover a wide range of the practical uses of the Chinese language and of a Chinese library, and will dwell only slightly on Philology and History of Literature.

Section B is recommended especially to those Sophomores whose interest is on the line of liberal arts and sciences and also in these vocational departments wherein an adequate appreciation of the literary heritage of China is needed.

- (1) An advanced survey of Chinese studies, 2 hours a week. Mr. Shen Shih Yuan
(2) History of Chinese Literature. 1 hour. Mr. Yu P'ing Po
Section C. The contents of this section, is the same as that of Section B. It is provided for an overflow of the number of students in Section B.
(1) Advanced studies of Chinese studies. Mr. Yu Cheng Chih
(2) History of Chinese Literature. Mr. Yu P'ing Po
Section B. Same as Sections B and C, given at the Women's College.
(1) Advanced study of Chinese studies. Mr. Yu Cheng Chih
(2) History of Chinese Literature. Mr. Yu P'ing Po

Chinese 13-14 **Sophomore Chinese Compositions** Credit 1-1
Selected readings, expositions, compositions.

- Section A. Designed for students who take Chinese 11-12 Section A. Mr. Chien Che Fu
Section B. Designed for students who take Chinese 11-12 Section B. Mr. Yu Cheng Chih
Section C. Designed for students who take Chinese 11-12 Section C. Mr. Yu P'ing Po
Section D. Designed for students who take Chinese 11-12 Section D. Mr. Yu P'ing Po

Chinese 15-16 **易經** Credits 2-2
A study of the Yi Ching.
Elective: 1, 2, 3, 4. a, b, d, e, g, h, i, j, k. Mr. C. F. Ch'en

- Chinese 17.....書法.....Credits 1
Lectures and exercises on Chinese handwriting. Mr. C. F. Ch'en
Elective; 1, 2, 3, 4.
- Chinese 18.....書法.....Credit 1
Continuation of Chinese 17. Mr. C. F. Ch'en
Elective; 1, 2, 3, 4.
- Chinese 19.....古文.....Credits 2
Lectures on the classical style of Chinese composition. Mr. L. C. Wu
Elective; 1, 2, 3, 4.
- Chinese 20.....古文.....Credits 2
Continuation of Chinese 19. Mr. L. C. Wu
Elective; 1, 2, 3, 4.
- Chinese 21.....近代散文.....Credits 2
A study of modern Chinese prose. Mr. T. J. Chou
Elective; 1, 2, 3, 4.
- Chinese 22.....近代散文.....Credits 2
Continuation of Chinese 21. Mr. T. J. Chou
Elective; 1, 2, 3, 4.
- Chinese 23.....詩.....Credits 2
A study of Chinese poetry. Mr. Y. M. Shen
Elective; 1, 2, 3, 4.
- Chinese 24.....詩.....Credits 2
Continuation of Chinese 23. Mr. Y. M. Shen
Elective; 1, 2, 3, 4.
- Chinese 25.....詞曲.....Credits 3
A study of certain special forms of Chinese poetry. Mr. M. Ku
Elective; 1, 2, 3, 4.
- Chinese 26.....詞曲.....Credits 3
Continuation of Chinese 25. Mr. M. Ku
Elective; 1, 2, 3, 4.
- Chinese 27-28.....文學討論.....Credits 2-2
An introduction to Chinese Literature. Mr. T. J. Chou
Elective; 2, 3, 4.
Prerequisites: Chinese 7-8, 9-10
- Chinese 29.....翻譯.....Credits 2
Lectures and exercises on the method of translation from English into Chinese. Mr. T. J. Chou
Elective; 2, 3, 4.
- Chinese 30.....翻譯.....Credits 2
Continuation of Chinese 29. Mr. T. J. Chou
Elective; 2, 3, 4.
- Japanese I-2.....日文初步.....Credits 4-4
Elementary Japanese. Mr. C. C. Hsu
Elective; 1, 2, 3, 4.
- Japanese I-2.....日本文學.....Credit 3-3
Japanese Literature. Mr. T. J. Chou
Elective; 2, 3, 4.
Prerequisite: Japanese I-2

DEPARTMENT OF CHEMISTRY

- Stanley D. Wilson, Ph. D.....Professor & Head
J. McG. Gibb, M. A.....Associate Professor
and Director of the Construction Bureau
E. O. Wilson, B. S., Ch. E.....Associate Professor
Miss E. Anderson, B. S., M. S.....Assistant Professor
Ts'ao Ching-Pan, B. A.....Instructor
Wang Tsan-Ching B. S.....Instructor
Lo Shih-Lin B. S.....Graduate Student Assistant
Ts'ai Liu-Sheng B.S.....Graduate Student Assistant

Chemistry 1-2 Elementary Chemistry Credits 4-4

An introduction to the science of Chemistry designed to afford training in methods of study and observation which will serve as a foundation for further work in science. The application of Chemistry to daily life and in the industries will be emphasized. 2 lectures and 6 laboratory hours.

Required: 6 a Mr. T. C. Wang (Women's College)

Chemistry 3-4 Inorganic Chemistry Credits 4-4

A course in general Chemistry covering the non-metals and the metals and including considerable elementary qualitative analysis. This is designed to acquaint the student with the fundamental laws and theories of Chemistry. 2 lectures and 6 laboratory hours.

Required: 1 b, g, i, and for major in Chemistry
Elective: 1 a, 2 a, 3 a, 4 a
Section A Mr. E. O. Wilson
Section B Mr. C. P. Ts'ao (Women's College)

Chemistry 5 Second Year College Chemistry Credits 4

An intensive study of the elementary principles of physical chemistry together with a verification of these principles in the laboratory. A portion of the time is devoted to quantitative analysis. 2 lectures and 6 laboratory hours.

Required: 2 b, g, i, and for major in Chemistry
Elective: 2 a, 3 a, 4 a
Prerequisite: Chem. 3-4
Section A Mr. S. D. Wilson
Section B Mr. E. O. Wilson

Chemistry 6 Second Year College Chemistry Credits 4

Continuation of Chemistry 5

Required: 2 g, i, and for major in Chemistry

Elective: 2 a, 3 a, 4 a

Prerequisite: Chem. 3-4

Section A Mr. S. D. Wilson

Section B Mr. E. O. Wilson

Chemistry 7-8 Quantitative Analysis Credits 4-4

The course begins with the theory and practice of gravimetric analysis. This is followed in the second semester by volumetric analysis. 1 lecture and 9 laboratory hours.

Elective: 3 a, 4 a

Prerequisite: Chem. 5 and 6

Mr. E. O. Wilson and Mr. T. C. Wang

- Chemistry 9 Organic Chemistry Credits 4**
A general study of organic compounds. The alphabetic series. 2 lectures and 6 laboratory hours.
Required: 3 g, 3 i, and for major in Chemistry
Elective: 3, 4, a
Prerequisite: Chem. 3-4
Miss Anderson
- Chemistry 10 Organic Chemistry Credits 4**
Continuation of Chemistry 9
Elective: 3, 4 a, and for major in Chemistry
Prerequisite: Chem. 9
Miss Anderson
- Chemistry 12 Organic Chemistry Credits 4**
A survey of the more important topics of organic Chemistry with special emphasis on the general laws and theories. The applications of organic Chemistry to the field of medicine are constantly kept in mind. 2 lectures and 6 laboratory hours.
Required: 3 i
Prerequisite: Chem. 5 and 6
- Chemistry 14 Leather Chemistry Credits 4**
A study of the Chemistry of leather manufacture. 2 lectures and 6 laboratory hours.
Required: 3 g
Prerequisite: Chem. 9
Mr. E. O. Wilson
- Chemistry 16 Agricultural Chemistry Credits 4**
A study of the materials and products of agriculture including soils, fertilizers, insecticides, milk etc. 2 lectures and 6 laboratory hours.
Required: 2 b
Prerequisite: Chem. 5
Mr. T. C. Wang
- Chemistry 18 Physiological Chemistry Credits 4**
A study of the composition of foods and the chemical changes which they undergo in the human body. 2 lectures and 2 laboratory hours.
Required: 2 k or 3 k, for major in Home Economics
Elective: 2 a, 2 b, 3 i
Prerequisite: Chem. 9
Miss Anderson
- Chemistry 19 Technical Analysis Credits 4**
The analysis of materials and products used in connection with the leather industry. 2 lectures and 2 laboratory hours.
Required: 4 g
Prerequisites: Chem. 14
Mr. E. O. Wilson
- Chemistry 20 Industrial Chemistry Credits 3**
A course of lectures on the Chemistry of the raw materials and products of chemical industries. 3 lectures.
Required: 4 g
Elective: 4 g
Prerequisites: Chem. 6 and 9
Mr. E. O. Wilson

- Chemistry 101-102 Physical Chemistry Credits 4-4**
A careful discussion of the fundamental laws and principles of Chemistry with laboratory work to illustrate the same. 2 lectures and 6 laboratory hours.
Elective: 4 a, 5 a
Mr. S. D. Wilson
- Chemistry 103-104 Advanced Organic Chemistry Credits 4-4**
Lectures and laboratory work in special fields in organic Chemistry. 2 lectures and 6 laboratory hours.
Elective: 4a, 5a
Prerequisites: Chem. 5 and 6; 8 and 10
Mr. S. D. Wilson

DEPARTMENT OF ECONOMICS

- J. B. Tayler, M. S. *Professor & Head*
B. H. Li, B. A. *Instructor (absent on leave)*
T. S. Wei, M. A. *Instructor*
- Miss E. Durfee, Ph. B. *Assistant Professor in Sociology*
Leonard S. Hsu, Ph. D. *Assistant Professor in Sociology*

- Economics 1-2 Descriptive Economics Credits 2-2**
This is an introductory course, designed to give the student an understanding of modern economic life. It incorporates some of the material of the previously offered Economics 3-4 Chinese Economics. This course replaces Economics 1 a-2 a for students in the Department of Sociology. It is prerequisite to more advanced courses in Economics except for students who are specially excused by the Head of the Department.
Required: for major in Economics & Sociology
Elective: 1, 2
- Economics 3-4 Principles of Economics Credits 4-4**
This course covers the ground included in the standard textbooks, giving a general account of economic theory and is prerequisite for all advanced and most special courses in this Department
Required: for major in Economics
Elective: 1, 2, 3
Prerequisite: Economics 1-2 unless by special exemption
Mr. Tayler
- Economics 5-6 Business Administration and Organization Credits 3-3**
Not only modern Western practice, but Chinese practices and adaptation are dealt with.
Elective: 2, 3
- Economics 13-14 Money and Banking Credits 3-3**
The principles of the subject are set forth and special attention is paid to problems of currency and the various forms of credit and banking in China.
Elective: 3, 4
Prerequisite: Economics 3-4

- Economics 15-16 History of Economic Thought** Credits 3-3
 Required: for major in Economics
 Prerequisite: Economics 3-4
- Economics 17 Statistics** Credits 3
 An introductory, non-mathematical course, emphasizing the application of statistics to social and economic study.
 Elective: 2, 3
 Prerequisite: Economics 1-2 and/or 3-4
- Economics 18 Statistics** Credits 3
 A continuation of 17, giving more advanced treatment.
 Elective: 2, 3
 Prerequisite: Economics 3-4
- Economics 19-20 Public Finance** Credits 3-3
 A comparative study, concluding with a discussion of national and provincial finance in China.
 Elective: 3, 4
 Prerequisite: Economics 3-4
- Economics 21 Aspects of Modern Industry** Credits 3
 Industrial fluctuation, unemployment, results of specialisation. Wages and hours, scientific management, industrial insurance, industrial control. Industrial welfare may be included in any year in which Sociology 106 is not given.
 Elective: 3, 4
 Prerequisite: Economics 3-4
- Economics 22 Cooperation** Credits 3
 Cooperative Credit. Consumers and agricultural cooperation are dealt with as practically as possible. The student is put into touch with cooperative enterprises in China.
 Elective: 3, 4
 Prerequisite: Economics 3-4
- Economics 23 or 24 The Labour Movement** Credits 3
 History of the Labour Movement; the International Labour Office; the place of copartnership, cooperation, shop committees, industrial councils, and other plans for democratization in modern industry.
 Elective: 3, 4
 Prerequisites: Economics 1-2 and/or 3-4
- Economics 27-28 Radical Economic Theories** Credits 3-3
 A study of State and Guild Socialism, Collectivism and Communism, and other forms of radical economic organization.
 Elective: 3, 4
 Prerequisites: Economics 1-2 and/or 3-4

- Economics 101-102 Advanced Economic Theory** Credits 2-2
 Fuller consideration is given than is possible in a general course to selected portions of economic theory, the subjects varying from year to year with the interests of the class.
 Required: For major in Economics
 Elective: 4, 5
 Prerequisite: Economics 3-4
- Economics 201-202 Advanced Seminar** Credits ?-?
 A seminar may be arranged for graduate students for the first study or investigation of some suitable problem or branch of economics at the discretion of the Head of the Department.
 Elective: 5

DEPARTMENT OF EDUCATION

- H. S. Galt, Ph. B., D. D. *Professor and Head (absent on leave)*
 Miss Ruth K.Y. Ch'eng *Assistant Professor (absent on leave)*
 E. L. Terman, M. A. *Assistant Professor*
 D. G. Tewksbury, M. A. *Assistant Professor*
 Miss Sui Wang, Ph. D. *Assistant Professor*
 C. H. Li. *Instructor*
 Miss K. M. Ch'en, M. A. *Instructor*

- L.C. Porter, M.A., B.D., D.D., L.H.D. *Professor in Philosophy*
Acting Head of Department of Education
 C. W. Luh, Ph. D. *Professor in Psychology*
 Mrs. T. T. Lew, M. A. *Honorary Associate Professor*

Associated with the Department in the Kindergarten-
 Primary Normal Course

- Elizabeth Hobart, *Honorary Instructor (M. E. M.)*
 Cleora Wannamaker, *Honorary Instructor (A. B. C. F. M.)*

THEORY AND HISTORY OF EDUCATION

- Education 1 Introduction to University Work** Credit 1
 Its purpose is to acquaint new students with the general organization and regulations of the University, with the general content and relations of the departments of instruction, and with the educational values and vocational significance of the courses offered. It will also endeavor to indicate the most profitable methods of university work, and to guide the students in their choice of courses and in their vocational preparation. The methods will include lectures, readings and discussions. Students will be required to keep notes and their note-books will be subject to inspection.
 Required: 1

Section A Mr. Porter and others
 Section B Mr. Porter and others (Women's College)

*Education 3 **Introduction to Education** Credits 4

This course, as its title indicates, is a brief introductory course to the study of Education. The meaning and aim of Education, its relation to biology, psychology and sociology, and its function in promoting human progress, will be considered. The course is required of all students who become candidates for certificates or diplomas in Education.

Required: For major in Education.
Elective: 1, 2

Section A Mr. Galt
Section B Mr. Galt (Women's College)

*Education 32 **Studies in Modern Systems of Education** Credits 4

The aim of this course will be to study the process of the nationalization of education of China in the light of the experiences of other nations. The course will survey the steps in the nationalization of education in the leading nations of the occident, and then trace the lines of similar development in the Orient, with critical estimates based upon the principles of democracy and internationalism.

Elective: 3, 4

Section A Mr. Galt
Section B Mr. Galt (Women's College)

Education 43-44 **Philosophy of Education** Credits 3-3

This is an advanced course which considers the significance of education in present-day civilization, with special reference to the political, social, and cultural tendencies of the time. The course will be based on Dewey's "Democracy and Education," but other material will be used for reading and discussion. The truths and principles considered will be applied to present-day problems of education in China.

Students wishing to elect this course must first secure the approval of the instructor.

Elective: 3, 4

Mr. Porter and others

EDUCATIONAL PSYCHOLOGY

Education 15-16 **Educational Psychology** Credits 3-3

This course is intended primarily for students who wish to study the psychology of the learning process, as a preparation for future teaching. The learning process is analyzed and its elements are subjected to a careful scientific study. Use is made of experiments and demonstrations.

The work of the class will include assigned readings, discussions, quizzes, experiments, textbook study and lectures.

Required: For major in Education

Elective: 2, 3, 4

Section A Mr. Luh
Section B Miss Wang (Women's College)

*Education 21-22 **Psychology of the School Subjects** Credits 3-3

This course will take up a study of recent literature on the psychological analysis of the various school subjects. Application to the school subjects as at present taught in the schools in China will be made as far as practicable. Lectures, discussions and reference readings.

Elective: 3, 4

Prerequisite: Educational Psychology

Mr. Tewksbury

METHODS OF TEACHING

Education 25 **General Methods of Teaching** Credits 3 (or 4)

The course is intended for prospective teachers and the aim and content are strictly professional. Students will be introduced to the principles of effective teaching and to modern class-room methods. The work of the class will include assigned readings in Chinese and English, discussions, quizzes, observation work, textbook study and lecture. At the Women's College the course is given 4 credits.

Required: For major in Education

Elective: 2, 3, 4

Prerequisites: Educ. 3 and 15-16

Section A Mr. Tewksbury

Section B Miss Ch'en (Women's College)

Education 34 **Methods of Teaching in Secondary Schools** Credits 4

The course is to some extent a continuation of Education 25, but the aim is more specialized and the problems of teaching in the middle school will be considered more in detail. Observation of classroom work will be required.

Elective: 2, 3, 4

Prerequisites: Education 3 and 15-16

Miss Ch'en (Women's College)

EDUCATIONAL ADMINISTRATION AND SUPERVISION

Education 27 **Problems of the Teacher in School and Class Organization** Credits 3

The course is designed for teachers whose duty it will be to organize and control a single classroom, or a one-room school. The actual problems of the teacher will be discovered and considered as nearly as possible in the order in which they will probably arise in his experience, from the time he accepts his position to the end of the first year. The activities of the course include reference reading, class and group discussions, observation and practice teaching.

Required: For major in Education

Elective: 1, 2, 3, 4

Mr. Terman

Education 28 **Problems in Curriculum Building** Credits 3

The course is designed to discover to the student (not for him) general and specific educational objectives in the social life about him, and to stimulate not only thinking but action in the solution of problems of curriculum, content, method, organization, and adjustment to the social environment of the community.

Elective: 1, 2, 3, 4

Mr. Terman

Education 29 **Elementary School Supervision & Administration** Credits 4

The course aims to prepare students to become elementary school principals or supervisors. It begins with the project of listing and classifying the actual problems in the organization, administration and supervision of both rural and city elementary schools. These problems are then studied in the light of the experience of the group, and of the best authorities in China and other countries. The important place and use of scientific measurement in the solution of the administrative problems is a point of emphasis. Laboratory methods will be used as far as possible. Prerequisite, one year of teaching experience, and one year of professional studies.

Elective: 3, 4

Mr. Terman

Education 30 **Secondary School Organization and Administration** Credits 4

The course aims to prepare students to become Middle School Principals or Supervisors. In general scope and method it is similar to Education 29. The meaning and importance of the Junior Middle School and the organization of its activities receive special emphasis. Laboratory and project methods will be used, and scientific measurement will be employed for the solution of various problems. Prerequisite, one year of teaching experience, and one year of professional studies.

Elective: 3, 4

Mr. Terman

Education 36 **Normal School Organization and Administration** Credits 2

A course organized especially for students who may be called to assume responsibility for the professional preparation of elementary school teachers in Normal Schools, or in the Normal Department of Middle Schools. Special attention is given to the following problems: Organization and control of Normal Education, entrance standards, principles of curriculum construction, participation and practice in teaching, supervision of student teachers.

Prerequisites: Education 3, 27, 25, 15-16 All students desiring to enroll in this course should first secure the approval of the instructor.

Elective: 3, 4

Mr. Terman

Education 37-38 **Organization and Supervision of Secondary Education** Credits 3-3

This course is intended for students who are preparing to become principals, school inspectors or supervisors. The work is divided into two parts, part one dealing with the organization, and part two, with the supervision of secondary education. The discussion throughout will be based upon the functions and requirements of the junior and senior middle schools of China's new system.

Elective: 3, 4

Prerequisites: Educ. 1, 15-16 & 25

Miss Ch'en (Women's College)

Education 45-46 **Principles and Practice of Scouting** Credits 2-2

The Boys Scout Movement is considered as one approach to modern educational method. The aim is to forward the Scout Movement, and to prepare scout masters who will be leaders in the scouting movement both inside and outside the schools.

Elective: 1, 2, 3, 4

Mr. Terman

Education 141-142 **Supervision of Elementary Schools** Credits 4-4

Lectures, readings, discussions, reports and observations, and practical work in supervision. This course is recommended for all students who are preparing to be principals or supervisors of Elementary Schools.

Elective: 4, 5

Prerequisite: one year of teaching experience & one year of major work in education.

Miss Wang (Women's College)

MEASUREMENT IN EDUCATION

Education 40 **Scientific Measurement in Education** Credits 3

I. The class will first be introduced to the various types of tests that are available at the present time, and to a brief consideration of their evolution and function in modern educational practice. After tracing the spread of the movement in the West, the main emphasis will be placed upon its development in China: (1) In connection with the period of Test Construction, and (2) In connection with their use as applied especially in the National Educational Survey of 1923, for aid in the solution of problems of Classification, Marking, Promotion, and Guidance of pupils. The Evaluation of Teaching Efficiency and the setting of National Educational Standards of Achievement. II. Early in the course the project of constructing, scaling and standardizing some much needed tests will be undertaken. III. This third part of the course deals with statistical methods applied to educational data.

Elective: 3, 4

Mr. Terman

DEPARTMENT OF ENGLISH

T. E. Breece, M. A. Associate Professor & Head
(absent on leave)

B. F. March, jr., Ph. B. Instructor & Acting Head

Miss G. M. Boynton M. A. Assistant Professor

Mrs. C. Zwemer Instructor

Miss Alnah James, B. A. Instructor

R. M. Bartlett, B. D. Instructor

Miss A. Stryker, B. A. Instructor

Miss M. Speer, B. A. Instructor

George C. Loehr Instructor

Miss E. L. Konantz, M.A. Assistant Professor in Mathematics

E. J. Bentley, M. A. Assistant Professor in Theology

Mrs. T. E. Breece, M. A. Honorary Instructor (absent on leave)

Mrs. T. E. Ennis Honorary Instructor

English 1-2 **Preparatory English** Credits 6-6

A course designed for Subfreshmen
Required: 6

Mrs. Zwemer (Women's College)

English 7-8 **Freshman English** Credits 4-4

Short stories are read the first term; "Silas Marner", the second; oral and written composition throughout the year; Literary Society for each section.

Required: 1 a, b, g, h, i, j, k

Sections to be arranged

English 9-10 **Sophomore English** Credits 4-4

The reading of short prose selections. Composition and rhetoric through the year. Weekly short themes with one long theme each semester. Literary Society for each section.

Required: 2 a, b, g, h, i, j, k

Sections to be arranged.

English 11-12 **Public Speaking** Credits 4-4

Elective: 2, 3, 4

English 13 **Western Literature (Book I)** Credits 4

Literature of Greece and Rome, including selections from the *Iliad* and the *Odyssey*, Aeschylus' *Agamemnon*, Sophocles' *King Oedipus*, Euripides' *The Trojan Women*, Plato's *Socrates' Apology*, Plato's *Phaedo* (closing scene), Terence's *Phormio*, and the selections from Virgil's *Aeneid*.

Elective: 3, 4

Section A Mr. Lochr

English 14 **Western Literature (Book II)** Credits 4

Extensive readings from the Old and New Testaments; selections from *The Arabian Nights*; *Ancassin and Nicolette*; selections from Dante's *Inferno*.

Elective 3, 4

Section A Mr. Lochr

English 15 **Western Literature (Book III)** Credits 4

Erasmus', *The Praise of Folly*; Cervantes' *Don Quixote*; Marlowe's, *The Tragical History of Dr. Faustus*; Shakespeare's *Richard III*, *As You Like It*; *Hamlet*, *The Tempest*, Moliere's *Tartuffe*.

Elective 3, 4

Section B. Miss James (Women's College)

English 16 **Western Literature (Book IV)** Credits 4

Goethe's, *Faust*, Part I; selections from several poets; selections from the essays of Charles Lamb, Leigh Hunt, and R.L. Stevenson; selections from Tolstoy; Ibsen's *A Doll's House*; Shaw's *Widowers' Houses*.

Elective 3, 4

Section B. Miss James (Women's College)

*English 17-18 **Modern Poetry and Drama** Credits 3-3

Elective: 3, 4

English 19-20 **Parliamentary Law** Credits 2-2

A study of parliamentary practice as used in Western Nations.

Elective 2, 3, 4

English 21-22 **Argumentation and Debating** Credits 2-2

A careful study and practice of the technique of these subjects.

Elective: 3, 4

English 23 **American Literature** Credits 4

A study of some of the best literature produced by American writers, together with a brief study of the writers and the necessary historical background.

Elective: 3, 4

Miss Konantz

English 24 **American Literature** Credits 4

Continuation of English 23

Elective: 3, 4

Miss Konantz

English 25 **The Bible as Literature** Credits 2

A brief survey of the background, writing, and collection of the Bible with detailed study of the literary elements: narratives, prophecy, poetry, wisdom, letters, aiming to interpret the values of the Bible as a whole. The Old and New Testaments in English will be used as texts. Each student will make particular written studies.

Elective: 3, 4

Section A. Mr. Bartlett

Section B. Miss James (Women's College)

English 26 **The Bible as Literature** Credits 2

Continuation of English 25

Elective: 3, 4

Section A Mr. Bartlett

Section B Miss James (Women's College)

English 27 **Shakespeare** Credits 4

A careful study of a few of Shakespeare's plays and the reading of several others. Students in this course usually give some scenes from Shakespeare in public.

Elective: 3, 4

Mr. Bentley

English 28 **Shakespeare** Credits 4

Continuation of English 27

Elective: 3, 4

Mr. Bentley

English 29-30 **Advanced Composition** Credits 2-2

Elective 3, 4

Section A.

Section B. Miss James

English 31-32 **History of English Literature** Credits 4-4

Required of students majoring in English

Elective: 3, 4

Miss Stryker

English 33 **Idiomatic English** Credits 3-3

Elective 3, 4

Miss James (Women's College)

English 35-36 **English Reading** Credits 3

A course intended especially for students in the Business Training course.

Mrs. Ennis

DEPARTMENT OF EUROPEAN LANGUAGES

L. E. Wolferz, Ph. D. *Associate Professor and Head*
 Ed. de Tschärner, M. A. *Instructor*

Mrs. P. de Vargas, B. A. *Honorary Assistant Professor*

- French 1-2 Elementary French Credits 4-4**
 Introduction course. The equivalent of at least two years of middle school work is covered. French is the medium throughout the course. Intended for students with talent for languages. No credit given unless French 3-4 is taken in addition.
 Elective: 1, 2, 6 and 3, 4, 5 with reduced credit Mr. de Tschärner
- French 3-4 Intermediate French Credits 4-4**
 Reading of easy texts with conversation, dictation and composition exercises taken from the reading material. Grammar review. All in French.
 Elective: 1, 2, 6 and 3, 4, 5 with reduced credit Mr. Wolferz
 Prerequisite: French 1,2
- French 5-6 Advanced French Credits 4-4**
 Selected Texts. Themes, Discussions in French.
 Elective: 1,6
 Prerequisites: French 1-2, 3-4
- French 7-8 Advanced French Credits 4-4**
 Selected texts of 19th Century prose. Discussion. Themes. The class room work is conducted in French.
 Elective: 1,6 Mr. de Tschärner
 Prerequisites: French 1-2, 3-4
- French 11-12 Advanced French Credits 2-2**
 Moliere and other 17th Century prose, reading, discussions, themes, collateral reading.
 Elective: 1,6 Mrs. de Vargas
 Prerequisites: French 1-2, 3-4
- French 21-22 History of French Literature Credits 2-2**
 A study of the main periods of French literature in French Mrs. de Vargas
- French 101-102 Theological French Credit 1-1**
 Rapid reading of selections from theological works to acquire familiarity with the special vocabulary of Theology.
 Elective: 4, 5 Mr. Wolferz
 Prerequisites: French 1-2, 3-4

- German 1-2 Elementary German Credits 4-4**
 Introductory course. The equivalent of at least two years' work in a Middle School is covered. From the start German is used almost exclusively in the class room. Intended for students with talent for languages.
 Elective: 1,2,6 and 3,4,5 with reduced credit Mr. de Tschärner
- German 3-4 Intermediate German Credits 4-4**
 Reading of texts with Conversation. Dictation exercise and Composition Review of the principles of grammar. Only German used in the class room.
 Elective: 1,2,6 and 3,4,5 with reduced credit Mr. Wolferz
 Prerequisites: German 1-2
- German 5-6 Advanced German Credits 4-4**
 The Classical Drama. Reading of selected texts. Themes. Discussions.
 Elective: 1,6 Mr. Wolferz
 Prerequisites: German 1-2, 3-4
- German 11-12 The "Sturm and Drang" Period Credits 2-2**
 Readings in the literature of this period with lectures and discussions in German. Themes.
 Elective: 1,6 Mr. Wolferz
 Prerequisites: German 1-2, 3-4
- *German 21-22 History of German Literature Credits 2-2**
 Lectures, readings and discussions with themes, covering the main periods only of German Literature, all in German. (Not given in 1925-26)
 Elective: 1,6 Mr. Wolferz
 Prerequisites: German 1-2, 3-4
- German 31-32 Premedical German Credits 5-5**
 An introductory course designed especially for Premedical students
 Required: 3 i Mr. Wolferz
- German 102-101 Theological German Credits 1-1**
 Rapid reading of selections from theological works to acquire as quickly as possible familiarity with the vocabulary of Theology.
 Elective: 4, 5 Mr. Wolferz
 Prerequisites: German 1-2, 3-4
- *European Literature 1-2 History of European Literature Credits 2-2**
 History of the literatures of Continental Europe, especially those of France and Germany. In English. Not given in 1925-26
 Elective: 3, 4 a Mrs. de Vargas

DEPARTMENT OF GEOGRAPHY AND GEOLOGY

W. W. Davis, M. S.....Associate Professor and Head (absent on leave)

G. B. Barbour, M. A...Associate Professor and Acting Head

- *Geography 3 Industrial and Commercial Geography Credits 4**
The geographic factors which underlie the industry and commerce of the world.
2 practicum hours.
Mr. Davis
- *Geography 4 Trade Routes and Seaports Credits 4**
The geographic factors which have helped to determine the great Trade Routes, past and present, and those which underlie the importance of the world's chief ports. 2 practicum hours.
Mr. Davis
- Geography 5 Geography of China Credits 3**
The natural regions of China, the geographic and geologic factors which have made China; the resources and possibilities of China. 2 practicum hours.
Prerequisite: Geol. 1-2 recommended
Mr. Barbour
- Geography 6 Geography of Asia Credits 3**
The natural regions of Asia; the geographic and geologic factors which have made Asia. The resources and possibilities of Asia. 2 practicum hours.
Prerequisite: Geology 1-2, recommended
Mr. Barbour
- *Geography 7 Geography of Europe Credits 4**
The natural regions of Europe; the geographic and geologic factors which have made Europe; its resources and possibilities. 2 practicum hours.
Mr. Davis
- *Geography 8 Geography of North America Credits 4**
The natural regions of North America; the geologic and geographic factors that have made North America; its resources and possibilities. 2 practicum hours.
Mr. Davis
- *Geography 9 The Geographic Factor in History Credits 4**
A study of a few of the leading geographic factors that have helped to control history; the desert, the sea, the plain, the forest, the steppe, the ocean, rivers and coal. 2 Practicum hours
Mr. Davis

- *Geography 12 Problems of Political Geography Credits 4**
The geographic basis of the leading problems of national and world politics.
2 practicum hours.
Mr. Davis
- Geology 1-2 Introductory Credits 4-4**
An introduction to the Earth Sciences. The Work of the atmosphere, ground water, running water, snow and ice, lakes and oceans; a study of the common rocks and minerals; volcanism, crustal movements, origin of physiographic features, rock structures the atmosphere. climate and oceans. 3 class hours and 2 practicum hours.
Required: For major in Department of Geography and Geology
Elective: 7, 8
Mr. Barbour
- Geology 12 Mineralogy Credit 4**
Descriptive and determinative Mineralogy. 2 class hours, 2 laboratory hours, and 4 practicum hours.
Prerequisite: Geol. 1-2 & a course in Chemistry
Mr. Barbour
- Geology 4 Introductory Geology Credits 4**
A discussion of the minerals of economic importance, with special reference to those of China.
Prerequisite: Geology 1-2
Mr. Barbour
- Geology 5 Field and Laboratory Geology Credit 1**
Field trips in the vicinity of Peking; training in stratigraphic surficial and other field work, together with mapping and sketching. 9 field hours, 1 class hour, and 3 laboratory hours.
Prerequisite: Geology 1-2
Mr. Barbour
- Geology 6 Field and Laboratory Geology Credits ?**
Continuation or repetition of Geology 5
Mr. Barbour
- *Geology 7-8 Historical Geology Credits 4-4**
Detailed work in Historical Geology, with special reference to that of China.
Prerequisite: Geology 1-2
Mr. Barbour
- Geology 9 Historical Geology Credits 2**
A brief outline of geologic history for those who desire to study Geology from the cultural point of view.
Mr. Barbour
- Geology 12 Mineral Resources of China Credits 2**
A discussion of China's mineral resources.
Mr. Barbour
- Geology 101-102 Research Geology Credits ?-?**
Research in special geological problems under supervision.
Elective: 3 4, 5
Mr. Barbour

DEPARTMENT OF HISTORY

William Hung, M.A., S. T. B. *Associate Professor and Head*
 Mrs. M. S. Frame, B. D. *Associate Professor*
 Ph. de Vargas, Ph. D. *Associate Professor*
 Y. Ch'en *Assistant Professor*
 Miss Lucy Booth, M.A. *Instructor*
 Y. K. Ch'ang *Instructor*
 T. E. Ennis, M. A. *Instructor*
 ----- *Instructor*
 C. H. Li, B. A. *Graduate Student Assistant*

D. G. Tewksbury, M. A. *Assistant Professor in Education*
 Miss K. M. Ch'en, M.A. *Instructor in Education*

History 1-2 **Modern History** Credits 2-2

A course designed for those who have not satisfactorily completed in the middle school a thoroughgoing course covering the whole of western history.

Required: 6 Miss Ch'en (Women's College)

History 3-4 **Background of Modern Civilization** Credits 4-4

A study of the geographic, political, and social conditions that have controlled human progress, giving particular attention to the forces at work in determining the course of current events.

Required: 1 a, b, f, g, h, i, j, k Section A Mr. Hung and Mr. Ennis
 Section B Mr. Hung and Mr. Ennis
 Section C Mr. Hung and -----
 Section D Mr. Hung and Miss Booth
 Section H Miss Booth (Women's College)

History 11 **Contemporary World History** Credits 2

A course designed to give a critical study of the political, social, and economic factors in the contemporary history of the various countries since the War of 1914-18, giving particular attention to some of the important periodicals.

Elective: 1, 2 Miss Ch'en

History 12 **Contemporary World History** Credits 2

Continuation of History 11

Elective: 1, 2 Miss Ch'en

History 12 **College General History** Credits 4-4

A critical study of H. G. Wells' Outline of History with some reference reading and written exercises.

Required at the Men's College of Sophomores, and Seniors who have not had History 3-4 or its equivalent.

*History 15 **Growth of Democracy in England** Credits 3

A survey of the growth of English institutions to the time of George III

Elective: 2, 3, 4

Prerequisite: History 3-4 or History 13-14

Mr. Ennis

*History 16 **Growth of Democracy in England** Credits 3

Continuation of History 15

Elective: 2, 3, 4

Prerequisite: History 3-4 or History 13-14 and History 15

Mr. Ennis

History 17 **American History** Credits 2

Colonial and Formative Periods of American History, a study of the nature and sources of American political and social ideals and practices, with some comparison with those of China.

Elective: 2, 3, 4

Prerequisite: History 3-4, or History 13-14

Mr. Ennis

History 18 **American History** Credits 2

The American Nation in the 19th and 20th Centuries. Studies in the problem of nationalism vs. sectionalism; in the sources of American economic prosperity; and in American foreign policies, especially since America became a world power.

Elective: 2, 3, 4

Prerequisite: History 3-4, or History 13-14 and History 17

Mr. Ennis

*History 19-20 **History of Eastern Asia** Credits 2-2

A brief survey of the history, especially in modern times, of Indo-China, Korea, and Japan, emphasizing the relations of these countries with one another and with the West.

Elective: 2, 3, 4

Prerequisite: History 3-4 or History 13-14

Mr. de Vargas

History 21 **History of Japan** Credits 3

A study of the development of the Japanese nation and her rise as an Empire, with special emphasis on her relation with China and with the West.

Elective: 2, 3, 4

Prerequisite: History 3-4 or History 13-14

Miss Booth (Women's College)

*History 22 **History of Russia** Credits 3

A survey of Russian History with particular emphasis on the events since 1917. Lectures and selected readings.

Elective: 2, 3, 4

Prerequisite: History 3-4 or History 13-14

Mr. Ennis

History 24 **History of India** Credits 3

A brief study of the background of India's history, the expansion of her culture, her political plight and her contemporary movements for democracy and independence.

Elective: 2, 3, 4

Prerequisite: History 3-4 or History 13-14

Miss Booth (Women's College)

- History 29 Ancient History of Mesopotamia and Egypt Credits 2**
 A study of the ancient civilization of Mesopotamia and Egypt, following generally the outline in J. H. Breasted's *Ancient Times* with additional readings and exercises.
 Elective: 2, 3, 4
 Prerequisite: History 3-4 or History 13-14 Mr. de Vargas
- History 30 Ancient History of Greece Credits 2**
 A study of the civilization of ancient Greece with an appreciation of the Greek heritage in contemporary culture.
 Elective: 2, 3, 4
 Prerequisite: History 3-4 or History 13-14 Mr. de Vargas
- *History 31 Roman History Credits 2**
 A study of Roman ideals and institutions with an appreciation of the Roman heritage in contemporary civilization.
 Elective: 2, 3, 4
 Prerequisite: History 3-4 or History 13-14 Mr. de Vargas
- *History 32 Medieval Europe Credits 2**
 A study of the gradual settlement of European peoples, of the development of the Catholic Church, the rise of the universities and the other factors of the medieval civilization out of which modern Western life has grown.
 Elective: 2, 3, 4
 Prerequisite: History 3-4 or History 13-14 Mr. de Vargas
- History 36 Renaissance and Reformation Credits 2**
 A study of the Humanistic Revival and the Protestant Revolution, with a general survey of the political and economic background of the intellectual and religious life of the 14th, 15th, and 16th centuries.
 Elective: 2, 3, 4
 Prerequisites: History 3-4 or History 13-14 Mr. de Vargas
- *History 37 Europe in the 17th and 18th Centuries Credits 2**
 A study of the age of the great despots, of the success and failures of the institutions of autocracy and the forces which led to their downfall.
 Elective: 2, 3, 4
 Prerequisite: History 3-4 or History 13-14 Mr. de Vargas
- *History 38 The French Revolution and the Napoleonic Era Credits 2**
 A study of the struggle for political democracy in France, and of its spread in Western Europe down to the time of the Congress of Vienna.
 Elective: 2, 3, 4
 Prerequisite: History 3-4 or History 13-14 Mr. de Vargas
- History 39 19th Century History Credits 2**
 A study of the evolution, during the period 1815-1914, of the social forces which are characteristic of the modern civilization.
 Elective: 2, 3, 4
 Prerequisite: History 3-4 or History 13-14 Mr. de Vargas

- History 40 19th Century History Credits 2**
 Continuation of History 39
 Prerequisite: History 3-4 or History 13-14 and History 39 Mr. de Vargas
- *History 41 Chinese History I 先秦史 Credits 3**
 A critical study of the Chinese History from the earliest times to the beginning of Ching Dynasty. Lectures and readings
 Mr. Ch'ang
- *History 42 Chinese History II 秦及兩漢 Credits 3**
 Continuation of History 41 to the end of the Second Han Dynasty. Lectures and readings.
 Elective: 2, 3, 4 Mr. Ch'ang
- History 43 Chinese History III 三國及六朝 Credits 3**
 A critical study of the Chinese History from the end of the Second Han Dynasty to the beginning of the Sui 隋 Dynasty (220-590 A.D.). Lectures and readings.
 Elective: 2, 3, 4 Mr. Ch'ang
- History 44 Chinese History IV 隋唐及五代 Credits 3**
 Continuation of History 43 to 959 A.D. Lectures and readings
 Elective: 2, 3, 4 Mr. Ch'ang
- History 45 Chinese History V 宋元 Credits 2**
 A critical study of the history of the Sung and the Yuan Dynasties (960-1368 A.D.). Lectures and readings.
 Elective: 2, 3, 4 Mr. Ch'ang
- History 46 Chinese History VI 明史 Credits 2**
 A critical study of the History of the Ming Dynasty (1368-1644). Lectures and readings.
 Elective: 2, 3, 4 Mr. Ch'ang
- *History 47-48 Chinese History VII-VIII 清史 Credits 2-2**
 A critical study of the History of the Manchu Dynasty (1644-1911). Lectures and readings.
 Elective: 2, 3, 4 Mr. Ch'ang
- *History 49-50 Chinese History IX-X 民國史 Credits 2-2**
 A study of historical events which led to the rise of the Chinese Republic and the political and diplomatic changes in the history since 1912.
 Elective: 3, 4
 Prerequisite: History 47-48 or History 55-56
- History 51 The Chinese Renaissance Credits 2**
 An introduction to the study of the present changes occurring in the Chinese civilization as a result of the contact with the West, the emphasis being on the materials to be collected and methods to be employed.
 Elective: 3, 4 Mr. de Vargas

- History 55-56 General History of China 國使鳥瞰** Credits 4-4
A course in Chinese History designed for those who have not time enough to take the courses in Chinese History I-X.
Elective: 1, 2, 3 Mr. Ch'ang
- History 81 Historical Method** Credits 2
A course designed to give students general principles of historical research with exercises on specific problems of investigation. Open only to students majoring or minoring in History.
Elective: 3, 4 Miss Booth
- History 84 Teaching of History** Credits 2
A course designed to give to those who expect to teach history the general methods of teaching as applied to history. This course will be under the joint auspices of the Departments of Education and History. Lectures and exercises. Open only to students majoring or minoring in History.
Elective: 3, 4 Mr. Tewksbury
Prerequisite: History 81
- History 101 Seminar in Chinese History** Credits 2
Lectures on, and exercises in, the method of historical research as applied to certain special topics in Chinese History. Open only to those who major in history.
Elective: 4, 5 Mr. Ch'en
- History 102 Seminar in Chinese History** Credits 2
Lectures on, and exercises in, Method of historical research as applied to certain special topics in Chinese history. Open only to those who major in history.
Elective: 4, 5 Mr. Ch'en
- History 103 Seminar in Western History** Credits 2
Advanced study in historical criticism and historiography in Western history.
Elective: 4, 5 Mrs. Frame
Prerequisite: History 81 or its equivalent.
- History 104 Seminar in Western History** Credits 2
Advanced study in historical criticism and historiography in Western history.
Elective: 4, 5 Mrs. Frame
Prerequisite: History 81
- History 108 Advanced Historical Method** Credits 2
A course designed especially for those who are writing thesis in history. Discussions, exercises and conferences.
Elective: 4, 5 Miss Booth
Prerequisite: History 81
- History 121 Historical Studies in Imperialism** Credits 3
Studies in the imperialism in ancient and medieval and modern nations with special emphasis on the new characteristics in modern imperialistic policies. Lectures, papers and conferences.
Elective: 4, 5 Mr. Ennis

- History 122 Historical Studies in Pacifism** Credits 3
Studies in the development of pacific theories and movements. Lectures, papers, and conferences.
Elective: 4, 5 Mr. Ennis
Courses in the School of Religion open to students in the Colleges of Arts and Sciences, and especially recommended for those majoring or minoring in History. (Consult Bulletin 12)
- H. C. 101-102 History of Christianity** Credits 4-4
Elective: 4, 5 Mr. de Vargas

DEPARTMENT OF HOME ECONOMICS

(Courses open only to students in Women's College)

Miss Camilla Mills, B.S. *Instructor and Head*

- Home Economics 5 or 6 Dietetics** Credits 4
A study of groups of compounds occurring in cell and in food, and a consideration of the requirements in an adequate diet for individuals and groups under conditions of health. 2 lectures and 2 laboratory periods.
Required: For major in Home Economics. Miss Mills
Prerequisites: Chem. 3-4, 9
- Home Economics 11 or 12 Clothing and Textiles** Credits 3
A study of textile fibers and their manufacture, and of the principles underlying the selection, cost, care, and use of clothing.
Required: For major in Home Economics. Miss Mills
Elective: 2, 3, 4, 5 a; 2, 3, 4 d
- Home Economics 21 or 22 Sanitation** Credits 3
This course will consist of recitations and discussions on the principles underlying sanitary science, and the relation of sanitation to the health of the home and community.
Required: For major in Home Economics. Miss Mills
Elective: 2, 3, 4, 5 a; 2, 3, 4 d
- Home Economics 23 or 24 Home Nursing** Credits 3
This course will consist of recitations and discussions on the history and development of nursing, care of patient in the home, relief of simple ailments, common diseases and their care. There will be demonstrations and practice of ordinary nursing procedure, bandaging, and first aid.
Required: For major in Home Economics. Miss Mills
Elective: 2, 3, 4, 5 a; 2, 3, 4 d
- Home Economics 27 or 28 Child Care** Credits 4
This course will consist of lectures and discussions on the physical requirements of childhood and the factors affecting the health of children. A study will also be made of the training for motherhood and the work and results of child welfare agencies.
Required: For major in Home Economics. Miss Mills
Elective: 2, 3, 4, 5 a; 2, 3, 4 d

- Home Economics 41 or 42 **Methods and Practice Teaching** Credits 3
 A study of the materials and methods of teaching Home Economics, with supervised practice in teaching by the students in an elementary school. 1 lecture and 2 practicum hours
 Required: For major in Home Economics. Miss Mills

DEPARTMENT OF JOURNALISM

Roswell S. Britton, B. Lit., *Instructor and Head*
 Vernon Nash, B.J. *Instructor*
 H Y. Chao, B.A. *Graduate Student Assistant*

- Journalism 1-2 **News Reporting** Credits 3-3
 Assignments in gathering and writing news. Emphasis on accurate and impartial reporting, and the distinction between the news and editorial comment. Class discussion of all written work. Comparison of news treatment in representative Chinese and other newspapers.
 Required: for major and minor in Journalism Mr. Britton
 Elective: 3, 4

- Journalism 3-4 **References and Clippings** Credits 1-1
 Use of reference books and indexed clippings. Practical work in connection with the Department's clippings file.
 Required: for major in Journalism Mr. Nash
 Elective: 3, 4

- Journalism 5-6 **Advertising** Credits 2-2
 The writing of advertisements. Study of the principles and methods of advertising. Examination of advertisements in current Chinese and other publications.
 Required: for major in Journalism Mr. Nash
 Elective: 3, 4

- Journalism 101-102 **News Agencies** Credits 2-2
 Study of Reuter's, The Associated Press, and other news agencies and associations, with reference to problems of news distribution in China. Practical work in writing for the News Service issued by the Department.
 Elective: 4, 5 Mr. Nash
 Prerequisites: Journalism 1-2

- Journalism 103 **Special Articles** Credits 2
 Study of the requirements of general literary magazines and other non-daily periodicals as well as of special supplements of daily papers. Each student will prepare at least one article during the semester, on a subject of timely and general interest. Students who show ability in fiction may offer short stories instead.
 Elective: 4, 5 Mr. Britton
 Prerequisites: Journalism 1-2

- Journalism 104 **Special Articles** Credits 2
 Continuation of Journalism 103.
 Elective: 4, 5 Mr. Britton
 Journalism 105-106 **Photo-News** Credits 1-1
 Study of illustrated periodicals, pictorial supplements, and photo-illustration in general. Practice in making news photographs. For admission to this course, the student must be able to do ordinary snap-shot photography, and must have a camera making photographs of 3x4 inches or larger.
 Elective: 4, 5 Mr. Britton
 Prerequisites:

- Journalism 201-202 **Newspaper Surveys** Credits 6-6
 The student will make exhaustive investigations covering a limited phase of current or recent developments in the Chinese press; and prepare a report in form suitable for publication.
 Elective: 5
 Prerequisite: major or minor course in Journalism, or equivalent in newspaper experience. Mr. Britton

- Journalism 203-204 **Newspaper History** Credits 3-3
 The student will write a paper in form suitable for publication based upon thorough reading relating to a period or a person of importance in the history of Journalism. The topic will be selected with a view to its bearing upon the Chinese press.
 Elective: 5
 Prerequisites: major or minor course in Journalism, or equivalent in news paper experience. Mr. Nash

DEPARTMENT OF LEATHER TANNING

H. S. Vincent, D. D. *Professor and Head*
 C. Y. Sun. *Associate*
 Paul C. Chang, B.S. *Assistant*

- Leather 1-2 **Leather Reading** Credits 1-1
 Reading in various reference books in order to become acquainted with the technical terms and general methods of tanning.
 Required: 1 g Mr. Vincent

- Leather 3-4 **Leather Reading** Credits 1-1
 Reading in reference books and technical journals
 Required: 2 g Mr. Chang

- Leather 5-6 **Shop Work** Credits 2-2
 Practice in the reduction of hides known as Beamhouse work. The student learns through the practice of manual technique to soak, lime, unhair, shave, bate and pickle hides, thus reducing them to their lowest condition ready to be tanned; chrome tanning and finishing.
 Required: 3 g Mr. Chang

Leather 7-8 Selection of Hides and Tanning Credits 1-1

A primary study of the selection of hides, skins, and materials; a study of chrome tanning is made followed by an intensive study of the methods used in finishing chrome leather.

Required: 3 g

Mr. Sun

Leather 9-10 Advanced Shop Work Credits 2-2

Experimental application of Leather 11-12 and Chemistry 9. Experimental work with vegetable tannages. Finishing of vegetable-tanned leather. Tanning of furs.

Required: 4 g

Mr. Vincent and Mr. Chang

Leather 11-12 Advanced Study in Leather Credits 1-1

2) Deliming, bating, puering and drenching, b) Pickling and depickling, c) Dyeing and lubrication. This course coincides with work in the Chemistry Department, taking up in a descriptive way the chemistry of skins, oils, fats, waxes, and vegetable tannages, alum tanning.

Required: 4 g

Mr. Vincent and Mr. Chang

DEPARTMENT OF MATHEMATICS AND ASTRONOMY

T. H. Ch'en, Ph. D. *Professor and Head*
Miss E. L. Konantz, M.A. *Professor*
Miss E. M. Hancock, B. S. ... *Associate Professor*
J. Sun, Ph. D. *Associate Professor*

Mathematics 1 College Algebra Credits 4

Ratio and proportion; the progressions; the graphical treatment of equations; the binomial theorem; determinants, etc.

Elective: 1, 2 a, e, g, h

Prerequisites: Algebra and Geometry.

Miss Konantz

Mathematics 2 College Algebra Credits 4

Continuation of Mathematics 1, and the general theory of equations.

Miss Konantz

***Mathematics 3-4 Trigonometry Credits 4-4**

Not given 1925-26

Miss Konantz

Mathematics 5 Analytic Geometry and Modern Geometry Credits 4

Prerequisites: Math 3-4

Miss Konantz

Mathematics 6 Analytic Geometry and Modern Geometry Credits 4

Continuation of Math. 5

Miss Konantz

Mathematics 7-8 Differential and Integral Calculus Credits 4-4

Prerequisite: Math. 5

Mr. Ch'en

***Mathematics 9-15 Elementary Differential Equations Credits 4-4**

Not given 1925-26

Prerequisite: Math. 7-8

Mr. Ch'en

Mathematics 11-12 Advanced Calculus, Part I Credits 4-4

Prerequisite: Math. 7-8 or 35-36

Mr. Sun

Mathematics 13-14 Advanced Calculus, Part II Credits 2-2

Continuation of Math. 11-12

Mr. Sun

Mathematics 15 Determinants Credits 3

Mr. Sun

Mathematics 31-32 Elementary Analysis Credits 4-4

A unified course in Algebra, Trigonometry, and Analytic Geometry; emphasis is upon the notion of functionality.

Elective: 1, 2,

Mr. Ch'en

Mathematics 33-34 Elements of Analysis Credits 4-4

A unified course in College Algebra, Analytic Geometry, and Differential Calculus.

Prerequisite: Math. 3-4 or 31-32

Mr. Ch'en

Mathematics 35-36 Elements of Analysis Credits 4-4

A unified course in Solid Analytic Geometry, Integral Calculus, and Differential Equations.

Prerequisite: Math. 33-34

Mr. Sun

Mathematics 45-46 History of Mathematics Credits 3-3

Mr. Ch'en and Miss Konantz

Mathematics 51-52 Solid Geometry Credits 1-1

Required: For Major in Mathematics

Elective: 1, 2, 3, 4

Miss Hancock (Women's College)

Mathematics 53-54 College Algebra, Part I & II Credits 2-2

Elective: 1, 2, 3, 4

Miss Hancock (Women's College)

Mathematics 55 College Algebra, Part III Credits 2

Elective: 1, 2, 3, 4

Miss Hancock (Women's College)

Mathematics 56 College Algebra, Part IV Credits 2

Continuation of 55

Prerequisite: Math. 55

Miss Hancock (Women's College)

Mathematics 57-67 Trigonometry Credits 2-2

Required: i

Elective: 1, 2, 3, 4

Miss Hancock (Women's College)

Mathematics 59	Analytical Conics, Part I	Credits 2
Elective: 2, 3, 4	Miss Hancock (Women's College)	
Mathematics 60	Analytical Conics, Part II	Credits 2
Continuation of Math. 59		
Elective: 2, 3, 4	Miss Hancock (Women's College)	
Prerequisite: Math. 59		
Mathematics 61	Analytical Conics, Part III	Credits 2
Elective: 2, 3, 4		
Prerequisite: Math. 59 and 60	Miss Hancock (Women's College)	
Mathematics 62	Analytical Conics, Part IV	Credits 2
Continuation of 61		
Elective: 2, 3, 4	Miss Hancock (Women's College)	
Prerequisite: 61		
Mathematics 63	Calculus	Credits 2
Elective: 2, 3, 4	Miss Hancock (Women's College)	
Mathematics 64	Calculus	Credits 2
Continuation of Math. 63		
Elective: 2, 3, 4	Miss Hancock (Women's College)	
Prerequisite: Math. 63		
Mathematics 65-66	The Teaching of Mathematics	Credits 2-2
Required: for Major in Mathematics		
Elective: 1, 2, 3, 4	Miss Hancock (Women's College)	
Astronomy 1-2	General Astronomy	Credits 4-4
Elective: 1, 2, 3, 4	Mr. J. Sun	
Astronomy 3-4	Practical Astronomy	Credits 2-2
Elective: 1, 2, 3, 4	Mr. J. Sun	

DEPARTMENT OF MUSIC

Miss R. Stahl, B.M. *Assistant Professor and Head*
 Miss H. Gunderson, B. Mus. *Instructor*
 B. M. Wiant, B. A. *Instructor*

Music 1	Piano	No Credit
	Miss Stahl, Miss Gunderson and Mr. Wiant	
Music 2	Piano	No Credit
	Miss Stahl, Miss Gunderson and Mr. Wiant	

Music 3	Organ	No Credit
	Miss Stahl and Miss Gunderson	
Music 4	Organ	No Credit
	Miss Stahl and Miss Gunderson	
Music 5-6	Chorus Class	No Credit
	This course includes a study of the elementary principles of singing and all rhythmical forms.	
	Required: 1, 2, 6 (Women)	Miss Gunderson and Miss Stahl
Music 7-8	Music History	Credits 2-2
	This is an elementary course, giving the broad outline of Music History.	
		Miss Stahl
Music 13 or 14	Preparatory Theory	No Credit
	This course includes a thorough study of scales, intervals, and triads in preparation for Music 15 or 16.	
		Miss Stahl
Music 15 or 16	First Year Theory, Part I	Credits 2
	This course includes Harmony and Ear Training. Melodies and Bases are harmonized using primary and secondary triads and dominant seventh chords.	
	Prerequisite: Music 13 or 14	Miss Stahl and Mr. Wiant
Music 17 or 18	First Year Theory, Part II	Credits 2
	Continuation of Music 15 or 16. Secondary chords of the seventh. Easy modulations.	
	Prerequisites: Music 15 or 16	Miss Stahl and Mr. Wiant
Music 19 or 20	Second Year Theory, Part I	Credits 2
	Advanced Course in Harmony and Ear Training. Altered chords and modulations.	
	Prerequisites: Music 17 or 18	Miss Stahl and Mr. Wiant
Music 21 or 22	Second Year Theory, Part II	Credits 2
	Continuation of Music 19 or 20. Harmonic Analysis	
	Prerequisites: Music 19 or 20	Miss Stahl and Mr. Wiant
Music 56-57	Voice	No Credit
		Mr. Wiant

DEPARTMENT OF PHILOSOPHY

L. C. Porter, M.A., B.A., D.D., L.H.D. *Professor and Head*
 T. C. Chao, M.A., B.D. *Associate Professor*
 T. Y. W. Jen, M.A. *Assistant Professor*
 P. C. Hsu, M.A. *Instructor*

T. M. Barker, B.A. *Associate Professor in New Testament*
 T. C. Van. *Instructor in Psychology*
 R. M. Bartlett, B.D. *Instructor in English*

Philosophy 1 or 2 **The Philosopher's Compass** Credits 2

An introductory course primarily intended for all students who wish to have some understanding of the problems and methods of philosophy but do not expect to elect other courses in the department. The aim of the course is to outline and interpret the most important answers given by philosophy to the questions: What is real? and What is most worth while in life? In addition consideration will be given to the relation of philosophy to science and to religion.

Recommended for Major in Philosophy

Elective: 1, 2, 3, 4
Section A Mr. Porter
Section B Mr. Porter (Women's College)

Philosophy 3-4 **History of Western Philosophy** Credits 3-3

A survey of Western thinking from the early Greeks up to the middle of the Nineteenth Century. The history of Western ideas will be related to the social and political background as well as to the personalities of the out-standing thinkers. The endeavor will be made to trace the chief features of the process of evolution in reflective thinking that has led to the thought forms and spirit which characterize tendencies of modern Western world-views.

Required of majors in Philosophy

Elective: 2, 3, 4, 5.

Mr. Porter and Mr. Hsu

Philosophy 5-6 **History of Chinese Philosophy** Credits 3-3

A survey of Chinese thinking from the Chou Dynasty to recent times. The endeavor will be made to trace the characteristic emphases of Chinese thinking showing general comparison with the emphases and problems of Western philosophy. The endeavor will be made to apply to Chinese philosophy the methods of study already used in the study of Western philosophy.

Required: for Major in Philosophy

Elective: 2, 3, 4, 5

Prerequisite: Chinese Literature

Mr. Hsu

Philosophy 11-12 **Introduction to Metaphysical Problems** Credits 2-2

The distinctive metaphysical problems will be taken up, and an endeavor made to give to each a systematic study. The various proposed solutions will be examined, compared and criticized, and an attempt made to work out some guiding principles for a personal synthesis.

Required: for Major in Philosophy

Elective: 3, 4, 5

Prerequisites: Philosophy 3-4 or 5-6

Mr. Porter

Philosophy 21-22 **Logic** Credits 2-2

An introduction to the methods of reflective thinking, with special study of induction, particular attention will be given to noting and correction fallacies.

Required: for Major in Philosophy

Elective: 1, 2, 3, 4, 5

Prerequisite: Psych. 1-2

Mr. Van

Philosophy 31-32 **Systems of Western Ethics** Credits 2-2

A general survey of the field of ethics. A historical study will be made of the evolution of morals in selected Eastern and Western countries. This will be followed by a discussion of the chief types of ethical theory.

Elective: 2, 3, 4, 5

Mr. Barker

Philosophy 101-102 **Pre-Confucian Chinese Thinking** Credits 2-2

Offered in 1926-27

Required: of all intending to Major in Chinese Philosophy

Elective: 2, 3, 4, 5

Mr. Hsu

Philosophy 113-114 **The Philosophy of Laotzu and Mo-tzu** Credits 2-2

Required: for Major in Chinese Philosophy

Elective: 3, 4, 5

Prerequisite: Philosophy 101-102 (after 1926)

Mr. Chao

*Philosophy 151-152 **Greek Philosophy** Credits 2-2

Offered in 1926-27

Philosophy 153 **Plato's Republic** Credits 2

Reading and discussion. Papers.

Required: for Major in Western Philosophy

Elective: 3, 4, 5

Mr. Barker

Philosophy 154 **The Nicomachean Ethics of Aristotle** Credits 2

Reading and discussion. Papers.

Required: for Major in Western Philosophy

Mr. Barker

*Philosophy 165 **Spinoza's Ethics** Credits 2

Offered in 1926-27

*Philosophy 166 **Berkeley's Principles of Human Knowledge** Credits 2

Offered in 1926-27

Philosophy 171-172 **Western Philosophy since Kant** Credits 2-2

Selected readings from the works of modern Western thinkers, with papers and discussion.

Required: for Major in Western Philosophy

Mr. Bartlett

Philosophy 221-22 **Philosophical Seminar** Credits 3-3

The topic will be:

In 1925-26. The influence of contemporary Western philosophy on current intellectual movements in China.

In 1926-27. Comparative Philosophy

A study of the Western and the Chinese temper and method in philosophy with a view to understanding relationships, past, present, and future.

Required of all graduate students majoring in philosophy.

The staff of the Department of Philosophy

Courses in the School of Religion open to students in the Colleges of Arts and Sciences and especially recommended for those majoring in Philosophy (Consult Bulletin 12)

H. P. R. 101 **History of Religion** Credits 2-2

Mr. Jen

H. P. R. 102 **Philosophy of Religion** Credits 2-2

Required: for Major in Philosophy

Mr. Jen

H. P. R. 105-106 **Confucianism** Credits 2-2

Required: of students intending to Major in Chinese Philosophy

Mr. Wu

H. P. R. 107-108 **Indian Philosophy** Credits 2-2

Elective: 2, 3, 4, 5

Mr. Jen

H. P. R. 109-110 **Buddhism** Credits 2-2

Prerequisite: Philosophy 1 or 2; 3-4

Mr. Jen

Offered in 1926-27

C. T. 203-204 **Theism** Credits 2-2

Mr. Chao

C. T. 209-210 **Christian Philosophy of Life** Credits 2-2

Mr. Jen

- Political Science 11-12 **International Law** Credits 3-3
A study of the historical development and practical application of the rules governing the intercourse of nations at the present day.
Elective: 3, 4, 5. Mr. Hsu
- *Political Science 21-22 **Foreign Relations of China** Credits 3-3
A study of the development of China's international situation and the manner in which she has met it.
Elective: 3, 4, 5. Mr. Hsu
- *Political Science 23-24 **World Politics** Credits 3-3
A study of the world situation and the manner in which the Powers have met it.
Elective: 3, 4, 5. Mr. Hsu

Note A.—Courses on Political Philosophy and Jurisprudence will be announced later.

Note B.—*Foreign Relations of China* will be given only in even years beginning from 1926, and *World Politics* only in odd years beginning from 1927.

Note C.—Students specially interested in Political Science are advised to elect also courses in Economics, Sociology and Modern History.

Note D.—A Seminar will be held for students working for higher degrees under the supervision of the Department, time and place to be arranged.

DEPARTMENT OF PSYCHOLOGY

- T. T. Lew, B. D., Ph. D. *Professor and Head*
C. W. Luh, Ph. D. *Professor*
T. C. Van *Instructor*
R. C. Sailer, M. A. *Instructor*
- L. C. Porter, M.A., B.D., D.D., L.H.D. *Professor in Philosophy*
Miss Sui Wang, Ph.D. *Assistant Professor in Education*
E. L. Terman, M. A. *Assistant Professor in Education*
D. G. Tewksbury, M.A. *Assistant Professor in Education*

- Psychology 1-2 **Human Behavior** Credits 2-2
This course is intended to supply a psychological background for later courses in this and other Departments of the University. A brief survey is made of the elements of Psychology, and with this as a basis, attention is given to the development of effective habits of thought and study, following which a psychological

approach is made to certain fields closely related to Psychology.

Required: 1

Sections to be arranged.

- Psychology 3-4 **General Psychology** Credits 2-2
Grounding is given in the principles and methods of Psychology, and a survey made of the chief fields of its development and application.
Elective: 2, 3, 4 Mr. Luh
- Psychology 5-6 **Experimental Psychology** Credits 3-3
Elective: 2, 3, 4 Mr. Luh
- Psychology 9-10 **Introduction to the Interpretation of Human Behavior** Credits 2-2

The readings prepared for Psychology 1-2 will be used as the basis of this course, but additional references will be required.

Required: at the Men's College of Sophomores, Juniors, and Seniors who have not had Psychology 1-2 or its equivalent.

- Psychology 11 **Introductory Child Psychology** Credits 2
Elective: 2, 3, 4 Mr. Lew
- Psychology 12 **Psychology of Adolescence** Credits 2
Elective: 2, 3, 4 Mr. Lew
- Psychology 23 **Advanced Educational Psychology** Credits 2
Elective: 3, 4 Mr. Lew
Prerequisites: Education 15-16
- Psychology 24 **Advanced Educational Psychology** Credits 2
Continuation of Psychology 23
Elective: 3, 4 Mr. Lew
Prerequisites: Education 15-16
- Psychology 31 **Abnormal Psychology** Credits 2
A study of the nature, causes and symptoms of the various types of insanity and borderland states, such as psychoses, hysteria, neurasthenia, mental deficiency, dreams and hypnotism, including also a critical examination of the theories of the Freudian school and a consideration of the principles of psychotherapy.
Elective: 2, 3, 4 Mr. Van
- Psychology 41 **Social Psychology** Credits 2
This course will concentrate on the application of modern functional Psychology to the understanding of social problems and movements. Students without sufficient knowledge of Psychology will elect Psychology 53 instead.
Elective: 2, 3, 4 Mr. Sailer
Prerequisites: Psychology 1-2 or equivalent
- Psychology 42 **Introduction to Psychology of Religion** Credits 2
The validity of Religion and religious processes will be discussed from the psychological stand-point. Students without sufficient knowledge of Psychology

will elect Psychology 44 instead of this course. Identical with Course P.R. 102 in the School of Religion
Elective: 2,3,4

Psychology 43 **Social Psychology** Credits 3
Identical with Psychology 41, except that extra reading will be required to supply deficiency in psychological back-ground.
Elective: 2,3,4

Psychology 44 **Introduction to Psychology of Religion** Credits 3
Identical with Psychology 42, except that extra reading will be required to supply deficiency in psychological back-ground.
Elective: 2,3,4

Psychology 45-46 **Advanced Social Psychology** Credits 2-2
Elective: 2,3,4
Prerequisites: Psychology 3-4, 5-6

Psychology 61 **Advanced Psychology** Credits 2
Elective: 3,4
Prerequisites: Psychology 3-4

Psychology 62 **Advanced Psychology** Credits 2
Continuation of Psychology 61
Elective: 3,4
Prerequisites: Psychology 3-4

*Psychology 71-72 **Physiological Psychology** Credits 2-2
To be offered in 1926-7
Elective 2,3,4

COURSES IN RELIGION

The courses in Religion are given by
The Faculty of Religion

and the following representatives of the Colleges of Arts and Sciences:

Mrs. M. S. Frame, B. D., Ph. D. Associate Professor
Miss Myfanwey Wood Honorary Lecturer

Students who elect courses in Religion are requested to consult Bulletin 12 and see the following advisors at the time of registration:

Women's College: Miss Myfanwey Wood.
Men's College: Mr. T. M. Barker.

Group I. Courses in the School of Religion open to all students in the Colleges of Arts and Sciences

Religion 1. Christianity and Anti-Religious Movements	Credits 2
	Mr. T. Y. Jen
Religion 2. Christianity and Modern Civilization	Credits 2
	Mr. T. Y. Jen
Religion 3. The Christian Church in the World To-day	Credits 2
	Mr. T. T. Lew
Religion 4. Jesus and Confucius	Credits 2
	Mr. C. C. Wu

Religion 5	The Bible and the Individual Life	Credits 2
	Section A Mr. J. F. Li	
	Section B Miss Wood (Women's College)	

Religion 6	The Bible and Modern Social Problems	Credits 2
	Section A Mr. J. F. Li	
	Section B Miss Wood (Women's College)	

Religion 7	Life and Teaching of Jesus	Credits 2
	Section A Mr. J. L. Stuart	
	Section B (Women's College)	

Religion 8	Life and Teaching of Paul	Credits 2
	Section A Mr. T. M. Barker	
	Section B (Women's College)	

Religion 11 or 12.	Introduction to Religious Education	Credits 2
	Mrs. Frame (Women's College)	

Religion 51-52	Elements of New Testament Greek	Credits 4-4
	Mr. J. L. Stuart	

Group II. Courses in the School of Religion open to Graduate students, Seniors, and qualified Juniors.

N. T. 101-102	The Literature of the New Testament	Credits 4-4
	Mr. T. M. Barker	

N. T. 105	New Testament Exegesis—Acts I-XII	Credits 2
	Mr. T. M. Barker	

N. T. 106	New Testament Exegesis—Acts XIII-XXVIII	Credits 4-4
	Mr. T. M. Barker	

O. T. 101-102	The Literature of the Old Testament	Credits 4-4
	Mr. J. F. Li	

O. T. 151-152	Elementary Hebrew	Credits 3-3
	Mr. J. F. Li	

H. C. 101-102	General Church History	Credits 4-4
	Mr. de Vargas	

H. C. 151-152	The Beginnings of Christianity	Credits 2-2
	Mr. T. Y. Jen	

H. P. R. 101	History of Religions	Credits 3
	Mr. T. Y. Jen	

H. P. R. 102	Philosophy of Religion	Credits 2
	Mr. T. Y. Jen	

H. P. R. 105-106	Confucianism	Credits 2-2
	Mr. C. C. Wu	

H. P. R. 107-108	Indian Philosophy	Credits 2-2
	Mr. T. Y. Jen	

R. E. 101	Method of Religious Education	Credits 3
R. E. 105	Practice Teaching in Religious Education	Credits 3

Group III. Courses in the School of Religion open to Graduate students and qualified Seniors in the Colleges of Arts and Sciences.

In this group are included all courses numbered between 101 and 200 in the Bulletin of the School of Religion.

Group IV. Courses in the School of Religion open to qualified Graduate students.

In this group are included all courses numbered above 200 in the Bulletin of the School of Religion.

DEPARTMENT OF SOCIOLOGY

John S. Burgess, M.A. Associate Professor and Head
Miss Jean Dickinson, M.A., ... Assistant Professor (absent on leave)
Leonard Hsu, Ph. D., Assistant Professor
Miss Mary Durfee, Ph. B. ... Assistant Professor

Miss Ida Pruitt, B. A., B.S. Honorary Lecturer
Louise Morrow, M.D. Honorary Lecturer
Robert I. Forbes Honorary Lecturer
Lennig Sweet, B. A. Honorary Lecturer

SOCIAL THEORY

- Sociology 1-2 General Sociology Credits 2-2**
A general study of the nature of society, theories of human nature, social population, social causation, social forces, social activities, social processes, methods of social progress, methods of social investigation, the history of sociology, stressing social control and social progress.
Required: for major in Sociology.
Elective: 1, 2, 3, 4 Mr. Hsu
- Sociology 3-4 Social Problems Credits 2-2**
The problems of social pathology, including poverty and vice, recreation, eugenics, the family and industrial conditions. Special attention to the pressing social questions of China.
Required: for major or minor in Sociology.
Elective: 1, 2, 3, 4 Mr. Hsu
- Sociology 5 or 6 Social Origins and Social Evolution Credits 2**
A study of the evolution of mankind and of social institutions.
Required: for major in Sociology.
Elective: 2, 3, 4 Miss Durfee
- Sociology 7 or 8 Social Psychology Credits 2**
The individual in his social relationships, habits, instincts; the major mental complexes, crowd behavior, public opinion.
Elective: 2, 3, 4, a, d.
Prerequisite: Psychology 1-2

- *Sociology 9 or 10 The Family Credits 2**
A study of the origin, history and problems of family life with emphasis on China. (Offered 1926-7 and alternate years)
Elective: 3, 4. Miss Durfee
- *Sociology 51-52 History of Social Thought Credits 3-3**
A survey of the social theories of India, Greece, Europe and America in regard to modern reconstruction problems. (Offered 1926-7 and alternate years)
Elective: 3, 4, 5.
Prerequisite: Sociology 1-2.
- Sociology 53-54 Social Teachings of Chinese Thinkers Credits 3-3**
A general survey of the social teachings of Chinese thinkers from Lao-tse to present-day writers. (Offered 1925-6 and alternate years)
Elective: 3, 4, 5.
Prerequisites: Sociology 1-2, 3-4 Mr. Hsu
- Sociology 57 or 58 Significance of Education in Social Development. Credits 2**
Elective: 3, 4. (Offered 1925-6 and alternate years)
Prerequisite: Sociology 3-4.
- Sociology 59 or 60 Social Institutions of Religion Credits 2**
Elective: 3, 4. (Offered 1925-6 and alternate years)
Prerequisite: Sociology 3-4 Mr. Hsu
- *Sociology 61 or 62 Social Institutions of Government Credits 2**
Elective: 3, 4. (Offered 1926-7 and alternate years)
Prerequisite: Sociology 3-4. Mr. Hsu
- Sociology 63 or 64 The Social Survey Credits 2**
The survey as a method of community diagnosis; its elements and contents; the region and city survey; the Garden City; the rural survey. Based on a study of actual survey. (Offered 1925-6 and alternate years)
Elective: 3, 4, a, d, k.
Prerequisites: Sociology 3-4 and Economics 1-2.
- *Sociology 65 or 66 Anthropology Credits 2**
Elective: 3-4. (The date of this course will be announced later)
Prerequisite: Sociology 3-4.
- *Sociology 67 or 68 Racial Relations Credits 2**
A study of the racial problems in different parts of the world; diagnosis of underlying causes, social, economic, psychological; suggestions for solution of some difficulties. (Offered 1926-7 and alternate years)
Elective: 2, 3, 4.
Prerequisite: Sociology 3-4.

*Sociology 101-102 **Factors in Social Progress** Credits 4-4

A study of the significance and meaning of social progress. The student evaluates one by one various theories of social progress based on the exclusive emphasis upon one phase (geographic, racial, economic, etc.), and finally builds up his own theory of social progress. The course is designed to help the student discover norms by which to judge the value of possible pieces of social reform. Readings from various books, papers and discussion.

Elective: 3, 4, 5, a, d, k. (Offered 1926-7 and alternate years)

Prerequisites: Sociology 3-4.

Mr. Burgess

SOCIAL WORK

*Sociology 21 or 22 **The History of Social Work** Credits 2

Development of case work methods in modern charity work; the settlement movement; private charitable organizations and the state as the means of carrying on social work; religion as a motive; modern divisions of social work.

Elective: 3, 4 a, d. (The date of this course will be announced later) ———

*Sociology 23-24 **Institution Visitation** Credits 1-1

Required for all majors and minors in Sociology. Not open to other students. Not open to students taking the social work course. Visits to social institutions in the city, each visit averaging 3 hours. Written descriptions of institutions visited. Assigned readings.

Required: for Major or Minor in Sociology ——— Staff of the Department

Sociology 25-26 **Theory and Practice of Social Work with Boys** Credits 3-3

Covers the physical, mental, social and spiritual development of the adolescent boy, together with a study of the most important factors in his environment. In addition to the hour at the University each student is required to attend a normal class of at least ten sessions a term in Boy Leadership and to lead a Four-fold Bible Study Club of Boys. (Offered 1925-6 and alternate years)

Elective 2, 3, 4 (Men)

Prerequisite: Sociology 3-4; Psychology 11-12

Mr. Sweet

*Sociology 27-28 **The Adolescent Girl and Girl's Club Work** Credits 3-3

A study of adolescent psychology and training in the practice and theory of club work for girls. A study of available material for work girls, including recreation, games and studies in religious education. The leading of a girl's club will be optional, but those who take the responsibility will receive an extra credit for the course.

Elective: 2, 3, 4 (Women)

Prerequisites: Sociology 3-4, Psychology 1-2

Miss Hinkley

Sociology 29-30 **Undergraduate Field Work** Credits 3

9 hours a week actual practice work under supervision in some field related to a sociology course having been taken or being taken by the student. It may be taken only once in the college course.

Elective: 3, 4

Prerequisite: Sociology 3-4

Staff of the Department

Sociology 103-104 **Poverty and Poor Relief** Credits 2-2

A study of the causes of poverty, individual and social, ameliorative remedies, public and private charity organizations, and institutions, and the principles and methods of case work. Visits will be made to institutions in the city and an intensive study of some phase of the subject will be required from each student.

Required: d

Elective: 3, 4, 5

Prerequisite: Sociology 3-4

Miss Durfee and Dr. Morrow

Sociology 106 **Personnel Management and Welfare Work** Credits 3

A comparative study of the methods for adjusting the problems arising between employer and employee, and the problems of the employee as a member of society.

Elective: 3, 4, 5, a, d, k

Prerequisites: Economics 1-2, Sociology 3-4, Economics 21.

Miss Durfee

*Sociology 107 **Public Health** Credits 3-3

Elective: 3, 4, 5 (The date of this course will be announced later)

Prerequisites: Sociology 3-4, a, d, k

*Sociology 108 **Medical Social Service** Credits 2

The course will consist of lectures and field work. The lectures will be on the history and development of medical social service; the medical needs of society; the social worker's response to that need; methods of using the community, especially hospitals and dispensaries; discussions of main social diseases, especially tuberculosis and syphilis; the psychology of the sick. Some lectures will be devoted to case work methods, discussion and analysis of certain selected cases, and the scope of medical service in relation to hospital, patient and community.

The field work will be done through the P.U.M.C. Social Service Department, the student working as a member of the staff on the regular work of the department which will consist of case work and follow-up work, home visiting and social planning, follow-up for individual cases and some work in the clinics and wards.

Elective: 3, 4, 5, a, d, k (Offered 1926-7 and alternate years)

Prerequisite: Sociology 3-

Miss Pruitt

*Sociology 109-110 **Criminology and Treatment of Delinquents** Credits 2-2

A study of theories of crimes and punishment, reformation of the delinquents; treatment of juvenile delinquency; probation; types of prisons.

Elective: 3, 4, 5, a, d, k (Offered 1926-7 and alternate years)

Prerequisite: Sociology 3-4

***Sociology 111-112 Community Problems**

Credits 2-2

A study of the nature of community life in the west and in China. A survey of various forms of community organization and of modern community movements. The relation of the local community and its development to democracy and social progress.

Elective: 3, 4, a, d, k (Offered 1926-7 and alternate years)

Mr. Burgess

Sociology 113-114 Recreation and Play

Credits 2-2

Theory of play and recreation. Its place in the life of the individual and community. Types of recreation adapted to different types of people. Method of provision of recreational facilities. Practice in playing different kinds of games, individual, group and competitive. Practice leadership of group.

Elective: 3, 4, 5 a, d, k (Offered 1925-6 and alternate years)

Mr. Forbes

Prerequisite: Sociology 3-4

***Sociology 115-116 Y. M. C. A. and Y. W. C. A. Work**

Credits 2-2

Elective: 3, 4, 5, a, d, k (The date of this course will be announced later)

Prerequisite: Sociology 3-4

***Sociology 117-118 Institutional Church Work**

Credits 2-2

Elective: 3, 4, 5 a, d, k (The date of this course will be announced later)

Prerequisite: Sociology 3-4

***Sociology 201 or 202 Social Research Methods**

Credits 3

A technical course in social research and investigation. The use of records, statistical methods, the survey and field observation. Students are expected to carry through a detailed investigation.

Elective: 5 (The date of the course will be announced later)

Prerequisite: Economics 17

***Sociology 119-120 Problems of Workers with Boys**

Credits 2-2

A course for men students who are to engage in work with boys. This course will be a study of work for different types of boys, objects and methods of approach, of various agencies working with boys and some technical problems of workers with boys.

Prerequisite: Sociology 3-4

Mr. Sweet

FIELD WORK

The following courses are offered for students taking social work training. The credits indicated may be used only towards the vocational certificate. Three hours of field work count as one vocational credit. The only grades given are satisfactory or unsatisfactory:

Course Number	Parallel Academic Work	Vocational Credits
Sociology F W 1-2 Boy's Club Work	Soc. 25-26	3-3 or 5-5
" F W 3-4 Community Organization	" 111-112	3-3 or 5-5
" F W 5-6 Family Case Work	" 103-104	3-3 or 5-5
" F W 7-8 Girl's Club Work	" 27-28	3-2 or 5-5
" F W 9-10 Hospital Social Service	" 108	3-3 or 5-5
" F W 11-12 Industry	" 105-106	3-3 or 5-5
" F W 13-14 Parish Social Problems	" 153	3-3 or 5-5
" F W 15-16 Playground Work	" 113-114	3-3 or 5-5
" F W 17-18 Public Health	" 107	3-3 or 5-5

DEPARTMENT OF STENOGRAPHY AND BOOKKEEPING

C. G. Ruby.....Assistant Professor and Head
Ti Hsin-Ting.....Assistant

Bookkeeping 1-2 Beginning Bookkeeping Credits 4-4

This course enables the student to care for simple accounts of any office, making him familiar with all business papers, etc.

Required: 2 f (Cur. A and B)

Elective: 2, 3, 4

Mr. Ti

Typewriting 1-2 Beginning Typewriting Credits 2-2

The Touch System of typewriting is taught and every student is given very careful training and rigid examinations.

Required: 3 f (Cur. A)

Mr. Ti

Typewriting 3-4 Second Year Typewriting Credits 2-2

This is for advanced students to acquire speed. Students are given dictation direct to the machines.

Required: 3 f (Cur. A.)

Elective 3, 4

Mr. Ruby

Stenography 1-2 Beginning Stenography Credits 3-3

This course is a revised Pitmanic System which is brief but fully comprehensive, enabling the writer to take notes with ease and rapidity.

Required: 3 f (Cur. A.)

Elective 3, 4

Mr. Ruby

Stenography 1-2 Second Year Stenography Credits 3-3

Advanced classes in Stenography are given an hour's dictation daily, the second term being planned for actual secretarial work among the faculty members.

Required: 4 f (Cur. A)

Elective: 3, 4

Mr. Ruby

Office Practice 1 Office Practice Credits 2

This course is designed to fit a student to enter an office with a knowledge of all office routine.

Required: 4 f (Cur. A)

Elective: 3, 4

Mr. Ruby

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UNIVERSITY DIPLOMA IN EDUCATION

Curricula

The University of Wisconsin at Stevens Point offers a four-year program leading to a Bachelor of Science degree in Education. The program is designed to prepare students for careers in public or private schools. The curriculum includes coursework in liberal arts, education theory, and practical teaching experience. Students must complete a minimum of 120 credit hours, including 48 hours in education-specific courses. The program is accredited by the National Council for Accreditation of Teacher Education (NCATE).

THE UNIVERSITY DIPLOMA IN EDUCATION

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DEPARTMENT OF STENOGRAPHY AND BOOKKEEPING

The Department of Stenography and Bookkeeping at the University of Wisconsin at Stevens Point offers a two-year program leading to an Associate in Arts degree. The program is designed to prepare students for careers in stenography, bookkeeping, and office management. The curriculum includes coursework in stenography, bookkeeping, and office procedures. Students must complete a minimum of 60 credit hours, including 30 hours in stenography and bookkeeping courses. The program is accredited by the National Association of Schools of Business International (NASBI).

STENOGRAPHY AND BOOKKEEPING

THE UNIVERSITY DIPLOMA IN EDUCATION

Students specializing in Education, whose choice of courses conforms to the regulations of the Department, may become candidates for the University Diploma in Education.

In addition to the general regulations of the University affecting the bachelor degrees the following requirements must be met by candidates in order to receive the Diploma in Education:

Form A. For students whose primary interest is education, and who expect to become teachers, principals, supervisors, or enter other forms of educational work.

The major subject must be Education, with a minimum of 40 units:

The minor subject must be one of the subjects of the school curriculum selected by the student as one which he desires to teach, with a minimum of 18 units. Among these 18 units there must be chosen a Special Methods course in the subject, if available.

Form B. For students whose chief interest is one of the subjects in Arts and Sciences which he is preparing to teach, and who chooses courses in Education in order to prepare for effective teaching.

The major subject must be the primary subject the candidate expects to teach, with a minimum of 30 units.

The first minor subject must be a secondary subject the candidate chooses to teach, with a minimum of 24 units.

The second minor subject must be Education, with a minimum of 24 units, which must include a Special Methods course in the major subject, if available.

All candidates for Diplomas, whether in Form A. or Form B. will be required to include the following courses among their units in Education, the first two, as being prerequisite to most of the courses in the Department, to be chosen as early in the course as possible:

Introduction to Education.

Educational Psychology.

General Methods of Teaching.

THE JUNIOR COLLEGE CERTIFICATE IN EDUCATION

The elective courses in Education offered in the Junior College (Freshman and Sophomore years) are subject to the general regulations of the University regarding elective courses. Students who desire to specialize in Education during the University course are advised to begin such specialization in the Junior College.

On account of the increasing demand for principals and supervisors of the six-years elementary schools of the new system, and for teachers in the junior middle schools the Department of Education offers a number of courses in Edu-

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cation in the Junior College, believing that many students will find it advantageous to terminate their study after two years of college work.

Students who find it advisable either permanently or temporarily to discontinue their course at the end of the Sophomore year may thus specialize in Education and become candidates for the Junior College Certificate in Education: Students who withdraw from the University at this stage may return for further study later if they find opportunity.

Candidates for the Junior College Certificate in Education must choose courses as follows:

Introduction to Education,	4 units.
Educational Psychology,	4 "
Electives in Education,	10 "

Among these 10 units there must be included, if available, a special methods course, with observation and practice teaching, 2 units.

The choice and sequence of courses must be approved by the student's adviser.

CURRICULUM FOR LEATHER STUDENTS

Freshman Year		Sophomore Year	
Education 1-Hygiene 2	1-1	Leather 3-4	1-1
Psychology 1-2	2-2	English 9-10	1-4
Leather 1-2	1-1	Chinese 7-8 and 9-10	4-4
English 7-8	4-4	Chemistry 5-6	4-4
Biology 1-2	4-4	Physics 3-4	4-4
History 3-4	4-4	Elective	1-1
Chemistry 3-4	4-4		
Elective	1-1		18-18
	21-21		
Senior Year		Junior Year	
Leather 7-8	1-1	Leather 11-12	1-1
Leather 5-6	2-2	Chemistry 15-16	4-4
Chemistry 9 and 14	4-4	Leather 9-10	2-2
Biology 9-10	3-3	Biology 11-12	3-3
Chinese 11-12 and 13-14	4-4	Elective	6-6
Elective	2-2		
	16-16		16-16

SUGGESTIONS FOR MAJORS IN ECONOMICS

Students majoring in Economics are recommended to minor in History, Sociology, Political Science or Mathematics. Credit towards a major in Economics is given for the following courses: Geography 3 Industrial and Commercial Geography and Sociology 106 Personnel Management.

SUGGESTED HOME ECONOMICS CURRICULUM

	Fall	Spring
Sub-Freshman		
Ethics or Religion	2	2
Chinese	4	4
English	8	8
Physics	4	4
Modern European History	2	2
	20	20
Freshman		
Chinese	4	4
English	4	4
Background of Modern Civilization	4	4
Human Behavior	2	2
Education	1	Elective
Biology 1-2	4	4
Art 9-10	1	1
Hygiene (Required of Freshmen from 1925-26)	1	1
	21	21
Sophomore		
Chinese	4	4
English	4	4
Chemistry 3-4	4	4
Art 11	1	—
Biology 11	3	—
Biology 6	—	4
Sociology 1-2	2	2
	18	18
Junior		
Chemistry 9	4	—
Chemistry 18	—	4
Education 15-16	3	3
Economics 1-2	2	2
Foods and Cookery (H. Ec. 3 or 4)	3	—
Clothing and Textiles (H. Ec. 11 or 12)	—	3
Sanitation and Care of House and its Equipment (H. Ec. 21 or 22)	3	—
Home Nursing (H. Ec. 23 or 24)	—	3
Elective	3	3
	18	18

Senior

Child Psychology 11-12	2	2
Dietetics (H. Ec. 5 or 6)	4	—
Special Problems in Human Nutrition (H. Ec. 6 or 7)	—	3
Household Management (H. Ec. 25 or 26)	3	—
Child Care (H. Ec. 27 or 28)	—	4
Practice House (H. Ec. 29 or 30)	3	—
Methods and Practice Teaching in Home Economics (H. Ec. 41 or 42)	—	3
Elective	4	4
	—	—
	16	16

FOUR-YEAR BUSINESS TRAINING CURRICULUM

Curriculum A
Freshman Year

Chinese 7-8, 9-10 (Special Section)	4	4	8
English 7-8 (Special Section)	4	4	8
History 3-4	4	4	8
Psychology 1-2	2	2	4
Education 1- Hygiene 2	1	1	2
Science	4	4	8
Elective	2	2	4

21 21 42

Sophomore Year

Chinese 11-12, 13-14 (Special Section)	4	4	8
English 9-10 (Special Section)	4	4	8
Economics 3-4	4	4	8
Bookkeeping 1-2	4	4	8
Elective	2	2	4

18 18 36

Curriculum B
Freshman Year

Chinese 7-8, 9-10 (Special Section)	4	4	8
English 7-8 (Special Section)	4	4	8
History 3-4	4	4	8
Psychology 1-2	2	2	4
Education 1-Hygiene 2	1	1	2
Science	4	4	8
Elective	2	2	4

21 21 42

Sophomore Year

Chinese 11-12, 13-14 (Special Section)	4	4	8
English 9-10 (Special Section)	4	4	8
Economics 3-4	4	4	8
Bookkeeping 1-2	4	4	8
Elective	2	2	4

18 18 36

Junior Year

Economics 5-6	3	3	6
Economics 13-14	3	3	6
Typewriting 1-2	2	2	4
Stenography 1-2	3	3	6
Journalism 5-6	2	2	6
Elective	3	3	4

16 16 32

Senior Year

Political Science	2	2	4
Typewriting 3-4	2	2	4
Stenography 3-4	3	3	6
Office Practice 1	2	0	2
Economics 103-104	3	3	6
Elective	4	6	10

16 16 32

Junior Year

Economics 5-6	3	3	6
Economics 13-14	3	3	6
Economics 17& 18	3	3	6
Sociology 1-2	2	2	4
Journalism 5-6	2	2	6
Elective	3	3	4

16 16 32

Senior Year

Political Science	2	2	4
Economics 19-20	3	3	6
Geography 3 & 4	4	4	8
Econ. 21 and Soc. 106	2	2	4
Economics 103-104	3	3	6
Elective	2	2	4

16 16 32

Grand total of 142 Credits

Grand total of 142 Credits

Beginning with the academic year 1925-26, the above four-year Business Training curricula will go into effect, and all students taking these curricula will be considered as regular B.S. students of the University. Curriculum A is intended for students who are qualified not only to enter a business career but also to serve as clerks and stenographers with professional skill when they first start business. Curriculum B is intended for the students who intend to enter into general business life after graduation. Students who graduate with B.S. in Business Training may also receive a vocational diploma, which exists in two forms, A and B. Students should indicate at the time of their registration as Freshmen that they intend to take a Business Training Course. When they have so indicated, then in the required Chinese and English courses they may register with those special sections which emphasize more the practical rather than the literary use of the language. At the end of the Sophomore Year, or at the beginning of the Junior Year, Business Training students shall see the Business Training Course Committee for such oral or written examination as the Committee may prescribe, to determine whether they should take Curriculum A or Curriculum B. Curricula A and B differ from each other only in the Junior and Senior Years. The essential problem in the choice of A or B is the problem of English, for if a student at the end of the Sophomore Year is well equipped with the ability to use the English language he may be permitted to enter Curriculum A.

REQUIREMENTS FOR MAJOR IN MATHEMATICS

Major: Courses	1,3-4	5 & 6	7-8	11-12
or	31-32	5 & 6	7-8	11-12
or	31-32	33-34	35-36	11-12
Minor: Courses	1,3-4	5 & 6	7-8	
or	31-32	5 & 6	7-8	
or	31-32	33-34	35-36	

CURRICULA IN SOCIAL WORK

1. All students must devote one-half of their time to field work. While no grades are given for it, the completion of satisfactory field work is prerequisite for the Vocational Certificate. Academic courses must be taken either before or at the same time as the parallel Field Work courses. The course in Poverty and Poor Relief (Soc. 103-104) must be taken either previous to or simultaneously with the first field work.

2. A course in General Sociology or Social Problems and a course in Economics are prerequisite. Students entering with advanced standing who have not had these courses must take them without credit.

3. Students who have not had a course in Statistics must take Economics 17 (Statistics) for credit.

I. For special students working for a Vocational Certificate

Open to any student who conforms to the regular entrance requirements for Yenching University and who has had sufficient practical experience in social work (usually considered to be three years) and who satisfies the Department of Sociology as to having sufficient English to take the course.

Requirements:

- Two years in residence.
- 20 credits of courses in Sociology listed under Social Work.
- 12 credits of electives.
- 20 vocational credits of field work.

II. For undergraduate students working for a Vocational Certificate in addition to the B. A. Degree.

Requirements:

- Two years in residence.
- A total of 5 years of college work.
- University requirements for the B.A. degree with a major in Sociology of which twenty credits must be from Social Work courses.
- 20 vocational credits of field work.

III. For graduate students working for a Vocational Certificate in addition to the M.A. degree. (open only to candidates for the M.A. degree)

Requirements:

- Two years in residence.
- A thesis in accordance with University requirements for the M. A. degree.
- 20 credits of which 12 shall be from Social Work courses.
- 20 vocational credits in field work.

Credit toward the major in Sociology for students of the Colleges of Arts and Sciences will be given for the following courses provided such courses are not used for credit toward the minor.

Econ. 1-2	Descriptive Economics	Credits 2-2
Econ. 3-4	Principles of Economics	Credits 4-4
Econ. 17	Statistics and Their Application to Social and Economics Study	Credits 3
Econ. 18	Advanced Statistics	Credits 3
Econ. 21	Problems of Modern Industry	Credits 3
Econ. 22	Cooperation	Credits 3
Econ. 24-24	The Labour Movement	Credits 3
Econ. 27-28	Radical Economic Theories	Credits 3-3
H. Econ. 21 or 22	Sanitation	Credits 3
H. Econ. 27 or 28	Child Care and Child Welfare	Credits 4
H. Econ. 25 or 26	Household Management	Credits 4

Minor Subjects Recommended.

Biology	Psychology
Economics	Political Science
History	Education
Journalism	Religion
Philosophy	Home Economics (for women students)

CURRICULUM FOR AGRICULTURE STUDENTS

Freshmen	Fall Semester	Spring Semester
Chinese 7-8 and 9-10	4	4
English 7-8	4	4
History 3-4	4	4
Psychology 1-2	2	2
Education 1 and Hygiene 2	1	1
Chemistry 3-4	4	4
Elective	2	2

21 credits

21 credits

Sophomore

Chinese 11-12 and 13-14	4	4
English 9-10	4	4
Biology 1-2	4	4
Chemistry 5	4	—
Chemistry 16	—	4
Prin. of Horticulture (Agric. 28)	—	4
Farm Animals (Agric. 7)	4	—

20 credits

20 credits

Junior

Biology 7	4	—
Economics 1-2	2	2
Farm Mechanics (Agric. 5-6) ..	3	3
Feeds & Feeding (Agric. 9) ...	4	—
Soils (Agric. 1)	3	—
Farm Crops (Agric. 2)	—	3
Livestock Mgt. (Agric. 8)	—	3
Fruit Growing (Agric. 30)	—	3
Elective	3	3

19 credits

17 credits

Senior

Agric. Economics (Econ. 29-30)	3	3
Farm Management (Agric. 4) ..	—	4
Special Field Crops (Agric. 3) .	3	—
Biology 11	3	—
Biology 16	—	3
Dairy Fundamental (Agric. 25)	2	—
Market Milk (Agric. 26)	—	3
Farm Practice (Agric. 43-44) ..	1	1
Elective	4	2

16 credits

16 credits

Total Credits Freshmen 42 Junior 36

Sophomore 40 Senior 32

Grand Total 150 Credits

Electives:—Open to Agricultural Juniors, Seniors, and Agricultural Short Course Students.

Bee Keeping (Agric. 39 or 40)	2 credits
Poultry (Agric. 19 or 20)	4 "
Principles of Animal Breeding (11 or 12)	3 "
Diseases of Farm Animals (Agric. 13 or 14)	3 "
Nursery Practice and Management (Agric. 33 or 34)	3 "
Principles of Landscape Architecture (Agric. 35 or 36)	2 "
Advanced Vegetable Gardening (Agric. 31 or 32)	3 "
Meats and Meat Products (Agric. 15 or 16)	3 "
Methods of Teaching Agriculture (Agric. 41 or 42)	3 "
Biology 4	4 "

CURRICULUM FOR PREMEDICAL STUDENTS

Students desiring to enter the Pre-Medical Course in the University will enter as regular Freshmen in the same manner as students entering other courses and Departments in the University. There will be a Pre-Medical Adviser with whom all students taking the pre-medical work should consult at the time of registration.

The Pre-Medical curriculum is outlined below, and covers the Freshman, Sophomore, and Junior years. At the end of the three years' study students may transfer on examination to the Peking Union Medical College for regular medical work.

Freshman Year		Sophomore Year	
Mathematics 29-30	2-2	English 9-10	4-4
Chinese 7-8 and 9-10	4-4	*Chemistry 5-6	4-4
English 7-8	4-4	Physics 5-6	4-4
History 3-4	4-4	*Biology 1-2	4-4
Psychology 1-2	2-2	*Elective	2-2
Chemistry 3-4	4-4		
Education 1—Hygiene 2	1-1		18-18
	21-21		
Junior Year			
Chinese 11-12 and 13-14			4-4
Language			4-4
Physics 7—Chem. 12			4-4
*Biology 3-4			4-4
			16-16

*Students transferring from the P.U.M.C. Premedical School should in the Sophomore year register for Biology 3-4 instead of Biology 1-2, and should take 6 hours in Chemistry 5-6 instead of an elective.

In the Junior year they should take Biology 13-14 instead of Biology 3-4 and should take 2 credits in Chemistry 7-8 (1 lect. and 1 lab.) in addition.

REQUIREMENTS FOR MAJOR IN RELIGION

Students in the Colleges of Arts and Sciences who choose Religion as their major should take, in their Junior or Senior year, the following two courses offered by the School of Religion:

N. T. 101-102 The Literature of the New Testament	Credits 4-4
O. T. 101-102 The Literature of the Old Testament	Credits 4-4

CURRICULUM FOR PREMEDICAL STUDENTS

Students desiring to enter the Pre-Medical Course in the University will enter as regular Freshmen in the same manner as students entering other courses and Departments in the University. There will be a Pre-Medical Adviser with whom all students taking the pre-medical work should consult at the time of registration.

The Pre-Medical curriculum is outlined below, and covers the Freshman, Sophomore, and Junior years. At the end of the three years, students may transfer on examination to the Peking Union Medical College for regular medical work.

Freshman Year		Sophomore Year	
Mathematics 20-26	3-3	English 9-10	4-4
Chinese 7-8 and 9-10	4-4	Chemistry 5-6	4-4
English 7-8	4-4	Physics 5-6	4-4
History 3-4	4-4	Biology 1-2	4-4
Psychology 1-2	3-3	Elective	3-3
Chemistry 3-4	4-4		
Education 1-Hygiene 2	1-1		
			15-16
			21-22

Junior Year	
Chinese 11-12 and 13-14	4-4
Language	4-4
Physics 7-Chem 12	4-4
Biology 3-4	4-4
	15-16

Students transferring from the P.U.M.C. Premedical School should in the sophomore year register for Biology 3-4 instead of Biology 1-2, and should take 5 hours in Chemistry 5-6 instead of an elective.

In the Junior year they should take Biology 11-12 instead of Biology 3-4 and should take 2 credits in Chemistry 7-8 (1 credit and 1 lab.) in addition.

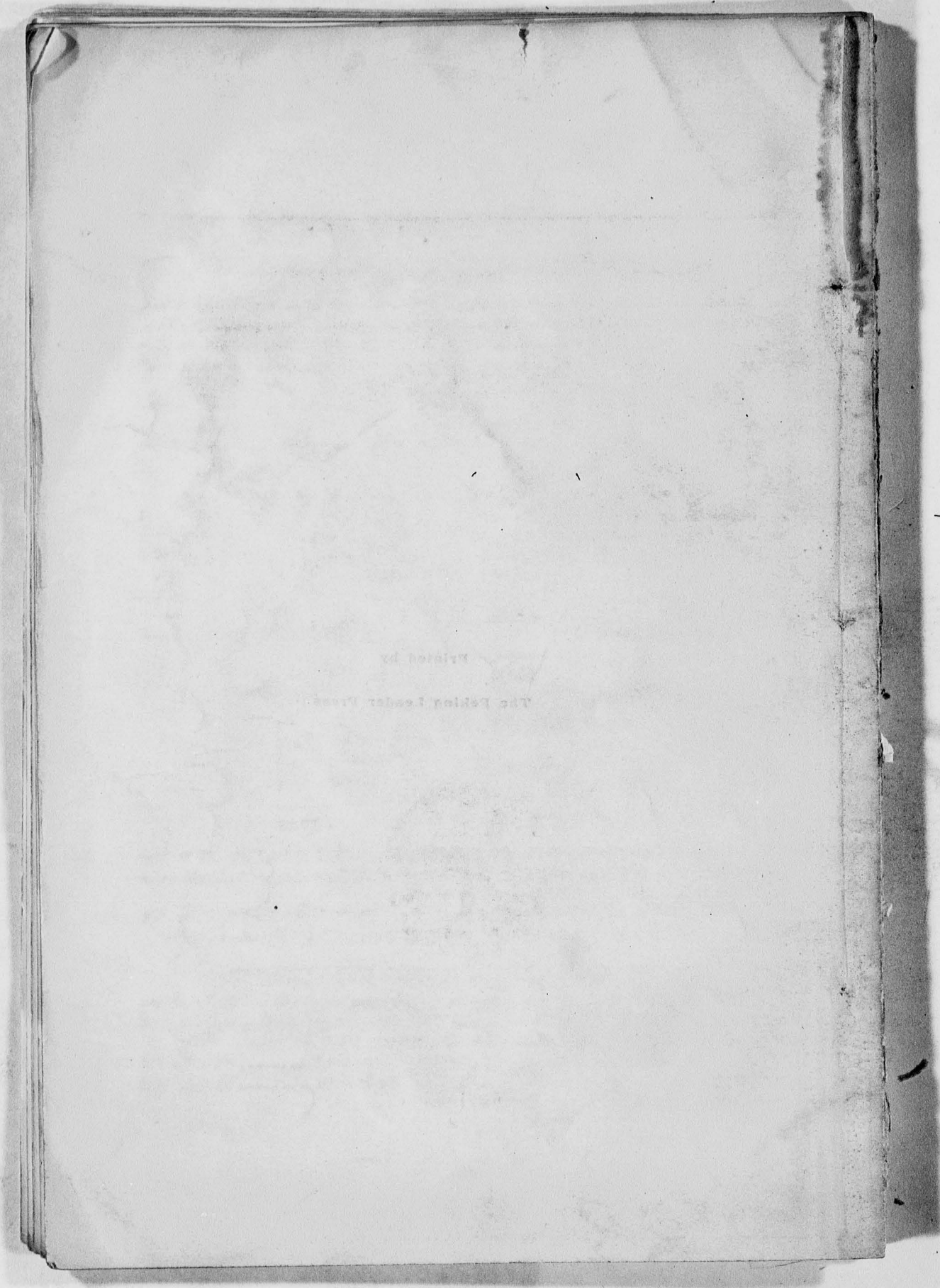
REQUIREMENTS FOR MAJOR IN RELIGION

Students in the College of Arts and Sciences who choose Religion as their major should take in their Junior or Senior year the following two courses offered by the School of Religion:

N.T. 101-102 The Literature of the New Testament Credits 4-4
O.T. 101-102 The Literature of the Old Testament Credits 4-4

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The Peking Leader Press



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YENCHING UNIVERSITY

(Peking University)

學大京燕

BULLETIN

College of Arts and Sciences for Men

Guidebook for Students

1925-26



00103

Volume VII—Number 30

Peking, China

May, 1925

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YENCHING UNIVERSITY BULLETINS

The regular Bulletins of the University are issued at stated times during the year. Other special Bulletins are issued from time to time as the need arises. All applications for Bulletins should be made to the Registrar's Office of the College or School concerned. In applying kindly state the Volume and Number of the Bulletin desired, and whether the Chinese or English edition is wanted. It is to be noted that most Bulletins are prospective in that they refer to the following year. The Bulletins issued during the course of a year are given a Volume number. Bulletins issued during the year 1924-25 are given the Volume Number VII, which indicates the seventh year of the University since its reorganization was completed in 1918-19.

Yenching University		
General Catalogue.....	Number 10	Out of print
School of Religion		
Announcement of Courses.....	Number 12	Free
Colleges of Arts and Sciences		
Bulletin of Information.....	Number 15	Free
College of Arts and Sciences for Women		
Special Bulletin.....	Number 20	Free
Colleges of Arts and Sciences		
Announcement of Courses.....	Number 21	Twelve cents
Yenching University		
Directory of Faculty and Students.....	Number 25	Twelve cents
College of Arts and Sciences for Men		
Guidebook for Students.....	Number 30	Twelve cents

Special Departmental Bulletins will be supplied by the Registrar upon receipt of postage.

Address Communications for

SCHOOL OF RELIGION
TO
Dean T. T. Lew
Yenching University
Peking

MEN'S COLLEGE
TO
Dean W. Hung
5 K'uei Chia Ch'ang
Peking

WOMEN'S COLLEGE
TO
Dean Mrs. M. S. Frame
T'ung Fu, Teng Shih K'ou
Peking

ACADEMIC CALENDAR

1925-26

Fall Semester

Last day for returning Application Blanks....Thursday, August 27, 1925
Entrance Examinations.....Saturday to Wednesday, August 29-31
September 1 and 2
Faculty Presessional Conference....Saturday and Sunday, September 5 and 6
Dormitories open to receive students Saturday, September 5
Requirement Exemption Tests and Condition Removal Examinations.....
Monday, September 7
Registration.....Tuesday to Friday, September 8, 9, 10, 11
Standardization Test in English and Intelligence Test..Saturday, September 12
Classwork begins1:30 p.m. Monday, September 14
Last day for changing coursesMonday, September 21
National Holiday.....Saturday, October 10
Last day for changing courses with fine.....Tuesday, October 13
Confucius' Birthday, a Holiday Wednesday, October 14
Reports on Senior Thesis Requirement due.....Thursday, October 15
Outlines of Senior Theses dueTuesday, December 1
Christmas Holidays..... December 24 to 1:30 p.m. Monday, December 28
New Year's Day, a Holiday.....Friday, January 1, 1926
Fall Semester Examinations.....Monday to Saturday, January 11-16

The Calendar for the Spring Semester cannot be announced definitely until it is known whether or not the University will be able to move to the new site in the Spring.

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OFFICERS OF ADMINISTRATION OF THE UNIVERSITY

J. L. Stuart	President
H. W. Luce	Vice-President (absent on leave)
O. J. Krause	Treasurer of the University
T. T. Lew	Dean, School of Religion
Mrs. M. S. Frame	Dean, College of Arts and Sciences for Women
William Hung	Dean, College of Arts and Sciences for Men
T. H. Ch'en	Associate Dean, College of Arts and Sciences for Men
J. M. Gibb	Director, Constuction Bureau
T. T. Hsti	Librarian
D. G. Tewksbury	Registrar, College of Arts and Sciences for Men (1924-25 and 1925-26)
B. M. Wiant	Registrar, School of Religion
	Assistant Treasurer
B. L. L. Learmonth	University Physician
	Medical Consultant for Women
H. H. Ch'ian	Bursar
Hilda L. Hague	Secretary to the President (absent on leave)
Mary Cookingham	Assistant Treasurer and Registrar, College of Arts and Sciences for Women
	Secretary to the Dean, College of Arts and Sciences for Women
P. L. Hstieh	Secretary to the Dean, College of Arts and Sciences for Men
Helen Lamkert	Secretary, Office of the Dean, College of Arts and Sciences for Men

Yenching University

College of Arts and Sciences for Men

GUIDEBOOK FOR STUDENTS

ENTRANCE

Concerning Entrance Application

On the University Calendar will be indicated the last day for the accepting of applications for entrance. All applications for entrance, whether by recommendation from an accredited middle school, by examination, or by transfer of credits, should be made to the Dean before that date.

All entrance applications must be made on the printed forms of the College, which may be obtained at the office of the Registrar. In writing to the Registrar for application forms the applicant should indicate which of the following five types of applications he desires to make:—

- (a) Application for entrance on recommendation of an accredited middle school
- (b) Application for entrance by examination
- (c) Application for entrance by the transfer of credits
- (d) Application for entrance as student in a short vocational course
- (e) Application for entrance as auditor

Application for entrance on recommendation of an accredited middle school must bear the signature of the president or the dean of the middle school. In general practice each of the accredited middle schools has its own standard to which the work of its graduates must measure up before they will be recommended to the College for admission. In general practice the College will admit the applicant so recommended without examination. For the present academic year (1925-26) the College recognizes the following schools as accredited:

Westminster College, Chuan Chow, South Fukien
Point Breeze Academy, Weihsien, Shantung
Ch'ung Te School, Peking
Manchuria Christian College, Mukden

Peking Academy, Peking
 Anglo-Chinese College, Tientsin
 Jefferson Academy, Tunghsien, Chihli
 Oberlin-Shansi Memorial Academy, Taikuhsien, Shansi
 Porter Academy, Tchow, Shantung.
 T'sui Wen School, Peking
 Truth Hall, Peking

Other middle schools may be added to the above list when they have met the requirements as embodied in the Regulations concerning the accrediting of middle schools.

Applicants for admission on examination must fill out in detail the application form furnished by the Registrar, and if the statement on character is not signed by the principal of the middle school, the applicant must file a letter of recommendation by some teacher, graduate, or friend of Yenching University, certifying his moral character. Applicants for admission by examination must have completed the sixth year of the middle school, or must have studied the equivalent of the work of six years of the middle school.

The applicants for admission by transfer of credits for advanced standing must fill out the application form furnished by the Registrar and must have his former college or university authorities fill out the certificate of work done which is attached to the application form. The former college or university may issue its own transcript of record, which, however, must present in detail and with explanations the complete record of the work done by the student. In the reply of the College to this application will be indicated whether the College can admit the applicant with or without examination, how the applicant may be tentatively classified, and whether there is required work he must make up after entrance.

Special students are admitted under the same conditions as regular students. In his request to the Registrar for entrance application form the applicant must specify whether he is a graduate of an accredited middle school, and whether he seeks entrance by examination or by transfer from another college.

Applications for entrance as short term vocational course students must be made on the special form furnished by the Registrar. These students may be admitted by certificate or by examination, depending on the recommendation of the Departments concerned. These applicants should consult the special bulletins of these Departments.

Applications for entrance as auditors must be made by the authorities of organizations recognized by the University only for those who have been employed by such institutions for a period not less than three years. These applicants may be admitted by a vote of the General Faculty Executive Committee of the University to take courses for one year in subjects for which they are qualified.

Regulations for admission to the Freshman year are based on the work of a six-year middle school course, in accordance with the new school system comprising sixty units of study, a "unit" being a subject of study pursued in a middle school for one semester with not less than four class periods per week, each period being not less than forty minutes in length, or approximately one-fifth of the work a student does each semester in the middle school.

The following table gives the number of units prescribed, recommended, and accepted for admission to the Freshman Class:

Subject	Prescribed Units	Recommended Units	Accepted Units
Chinese.....	12	16	20
English	12	16	20
A second Foreign Language.....	—	—	4
Mathematics: Arithmetic.....	—	2	4
(A) Algebra, Geometry, and Trigonometry or (B) "Combined Mathematics"	4	4	10
Natural Sciences:			
"General Sciences" or one of the Sciences	2	4	12
Geography	2	4	4
History: Chinese History.....	4	4	8
Western History.....	4	4	6
Social Sciences: Economics, Sociology, or Education	—	4	4
Ethics or Religion	2	2	4
Vocational Subjects	—	—	6
Totals.....	42	60	

"Prescribed units" are the units of study which must be offered for entrance to the College. "Recommended units" are the units, 60 in number, which the College *recommends* as affording the best preparation for College study. Under the heading "Accepted units" is indicated the maximum number of units in each subject which the student may offer, in case his 60 units do not correspond to the list recommended. In case of the students intending to enter the Premedical course, the laboratory notebook in Chemistry or Physics or Biology must be presented at the time of registration.

Concerning Entrance Examinations

On the University calendar will be indicated at least one general entrance examination scheduled before the beginning of the days of registration. Only those whose entrance applications have been accepted by the College are allowed to sit for examinations.

Before the applicant is admitted to the examination rooms his identity will be carefully investigated and he will be given an examination number which he must indicate on all his examination papers, as he is not allowed to use his

name on examination papers. The result of examination will also be announced in terms of numbers.

All applicants for entrance on examination for all college courses must be examined in the following subjects:

- Chinese
- English
- Chinese and General History
- One of the following groups of Mathematics
 - (A) Algebra, Geometry, and Trigonometry
 - (B) Combined Mathematics
- One of the following Natural Sciences

- | | |
|-----------|-----------------|
| Biology | Geology |
| Chemistry | Geography |
| Physics | General Science |

In the case of students intending to take the premedical course an entrance examination in Biology or Chemistry or Physics will be required.

Concerning Preparation for Entrance Examinations

The College frequently receives inquiries as to the best way to prepare for the entrance examinations. The following statements have been gathered from the various Departments as tentative suggestions to applicants for entrance examinations as well as to the middle schools which are not on the accredited list of the College but which are preparing students for entrance to the College. The entrance subjects are arranged alphabetically:—

Biology

A middle school Biology course should not be an abbreviated college course. It should emphasize method and applications so that the same course which prepares for college will be good training for students who have no intention of going to college.

The following textbooks are recommended:

- Civic Biology, by G. W. Hunter
- Biology and Human Welfare, Peabody and Hunt (being translated)
- Civic Biology, by Wang of Soochow (in Chinese)

There are other good books in Botany, Physiology, and Zoology, but those mentioned above treat the three subjects together as Biology and select the applications from every day life.

There is a very good laboratory manual which goes with Hunter's text book, which is full of most suggestive experiments. Biology laboratory work should not be only a series of drawings and dissections of dead animals and plants. It can be handled from the problem and project method just as well as Physics and Chemistry. A good course in Biology ought to give training in scientific method and also furnish knowledge which will make for better citizenship.

These books place the emphasis on practical civic biology. This is the kind of biology best fitted for a middle school course. Simple observations and experiments can explain the principles involved in physiology and hygiene, agriculture and sanitation, all of which are important parts of everyday life. Theory is better left for the college course, as is also the detailed dissection of many kinds of animals and plants. The idea of the unity of all living things and their similarity in regard to many of their life processes is best attained by teaching these principles of zoology, botany, and physiology all together in a course in biology. The chief emphasis will naturally be different in different schools according to the training of the teacher. It is to be hoped that practical biology of this kind may gradually be introduced into more and more schools. Knowledge of such facts is essential to progressive healthy community life, and the method of basing conclusions on careful observation or experiment trains clear thinking and does away with superstition.

Chemistry

Purposes

The student should obtain a working knowledge of a few fundamental principles and an appreciation of the important place that Chemistry now has in daily life. Such will not only be of practical value to all students, but will also be of great assistance as a foundation upon which the student who continues his studies to more advanced courses can securely build.

Methods and Content

The way in which the work is done is more important than the ground covered. The class work should include training in writing elementary chemical equations and in solving numerical problems. Great emphasis should be laid on proper methods of work in the laboratory. At least two hours of laboratory work should be required for one unit of credit. Several experiments calling for quantitative measurements should be included, as (1) weight of a litre of oxygen; (2) percentage of oxygen in the air; (3) equivalent weight of metal; and other similar experiments. The common gases should be prepared and their properties studied, while simple qualitative tests may accompany work with the metals. Some attention should be paid to local industries, and the laboratory work may well include experiments on such things as soap, dyes, and foods. Experiments must be done and recorded by the student.

Suggestive Texts

The student presenting Chemistry as an entrance credit should in general have the information and viewpoint to be acquired by one year's study with Black and Conant's "Practical Chemistry," McPherson and Henderson's "Elementary Chemistry," or other similar text. The work of any text must be accompanied by laboratory work done by the student.

Chinese*Aim and Purpose*

The student should have a general knowledge of the structure of the Chinese language and a genuine appreciation of the literary heritage of China. He should be able to use the written word as a convenient tool for the expression of his ideas. He should have fostered the habit of wide reading with understanding and enjoyment.

Method

1. The student should spend much of his time in a good library of Chinese books, learning gradually to find his way about with some of the most important works of reference.
2. The student should form the habit of making notes of his readings, giving himself complete freedom of expression and increasing the pleasure and enthusiasm of writing.
3. The student should frequently review his knowledge of the grammar of the Chinese language and go over his own writing to see if the grammar is all correct.
4. The student should frequently practise the translation of Wen Yen into Pei Hua and vice versa.
5. The student should thoroughly master the new system of punctuation.
6. The student should give himself frequent opportunity in public speaking, learning the fundamental principles of elocution and improving himself in the use of the spoken language.

Suggestive Readings

It is not easy to make a list of books which will give the student an adequate preparation towards our standard. Lacking anything better, the following statement from Mr. Liang Chi Ch'ao may be quoted to illustrate the type of old books which the student should have read, if not thoroughly, at least appreciatively:

"今再爲擬一真正之最低限度如下：四書，易經，詩經，禮記，左傳，老子，墨子，莊子，荀子，韓非子，戰國策，史記，漢書，後漢書，三國志，資治通鑑，（或通鑑記事本末）宋元明史記本末，楚辭，文選，李太白集，杜工部集，韓昌黎集，柳河東集，白香山集，其他詞曲，隨所好選讀數種。以上各書，無論學鑄，學工程學，……皆須一讀。若並此未讀，真不能認爲中國學人矣。"

To the above may be added the following list of some of the more recent works.

馬建忠，文通 梁啟超，飲冰室文集，近著第一輯，章炳麟，國故論衡，國學概論。錢賓四，國學必讀胡適文存，第一集，第二集。

English*Aim*

In order to be able to qualify for entrance the student must be able:

- (1) To understand spoken English readily, and to speak it clearly;
- (2) To read with expression and understanding;
- (3) To use grammar accurately, especially the verb;
- (4) To write ordinary English with clearness.

Method

In general the student's abilities are developed in the order given above; but, naturally, as time goes by, these processes must be carried on simultaneously.

Too much emphasis cannot be laid on accuracy from the beginning. The greatest and most rapid development will come from correct habits slowly formed by means of much drill. Practical perfection in enunciation and pronunciation can be obtained if the student has a teacher who knows phonetics and who can furnish a model for the student to imitate.

As to reading, the student should learn to read aloud for expression as well as silently for comprehension. If he really understands what he reads, he is likely to read with expression.

Little grammar, as such, need be learned before the student can understand the language of the rules or apply those rules after they are studied.

Writing should be confined to sentences of all sorts and to the paragraph. Clearness is the great essential here.

Suggested Books

In general the Graybill Mastery of English series, including "Writing English," furnishes the fundamentals necessary for entering Yenching University. Also, some of the simpler selections from literature as well as such a book as "David Copperfield" should be read. In 1925 the University will expect the applicant to have studied the equivalent of "Writing English," volume I. In future years volume II will probably be required.

The applicant will be examined in oral and written English, grammar, dictation, auditory comprehension, silent reading, and vocabulary. No questions on specific books are asked.

ENTRANCE

General Science

Purposes

The main purpose of General Science should be to develop a usable fund of knowledge about common things and a more scientific attitude in interpreting common problems, and to discover and utilize ability and interests in such ways that more effective and more profitable work may thereafter be done in the differentiated sciences.

Method and Content

All topics considered should be those of general significance. The course should be made up of projects and experiments. The apparatus suggested for use in experiments should be the most simple available. Apparatus from the community and the home may often be more educative than that which is complex and costly. In general each student should do individual laboratory work, but in many cases a single demonstration to all the class by the teacher or by a small group of pupils is preferable to individual experiments.

Suggestive Texts

The best guide that has yet appeared in China for middle school General Science (with experiments indigenous to China) is the first one mentioned below. It makes the activities of the course almost wholly dependent upon the project and laboratory method.

Mabee and Wu: General Science Laboratory Manual,—Evans & Sons.

Hygiene & Sanitation for China, Appleton,—Evans & Sons.

General Science, Volumes 1-4,—Commercial Press.

Geography

Aim

The main objective in Geography in the middle school should be preparation for everyday life, for citizenship in the widest sense. Besides affording training in clear thinking, it should furnish a knowledge and an appreciation of the relations of earth, air, and water to man's activities and interests, so that the knowledge gained may be directly useful.

Method and Content

All rational work in general geography must be founded on physiography. The larger aspects of economic and commercial geography should be covered in connection with such topics as soils, minerals, waterways, water power, harbors, and the distribution and development of industries and cities. Though these may be treated briefly, their relations to life and especially to human affairs should be treated at length. Many parts of the work adapt themselves to the project method.

Suggestive Texts

Wolcott: World Geography

Salisbury, Barrows and Tower: Modern Geography.

ENTRANCE

Geology

In middle schools such elements of Geology as are taught may often well be dealt with under the physiographic aspect of Geography. Hence what is said of the latter applies equally to Geology, especially as regards the intelligent observation and understanding of the natural forces at work upon the earth's surface.

Method

The best training is unquestionably one in which class-room work is directly related to work in the open. Such field work calls for accurate observation and recording of facts relating to weather, stream and wind action, nature and structure of soil, rocks, etc.; each fresh set of observations calls for a new train of reasoning. The subject so treated has the advantage of involving media whose workings are familiar and, if properly explained, readily understandable to the youngest student. A laboratory course in physics and chemistry is of considerable advantage.

Books

No book adequate to students' needs is in print in Chinese. The instructor will find the material treated scientifically in Hsieh's "Textbook of Geology" (Commercial Press), but should adapt the order and treatment of topics to the locality. Any up-to-date Physiography or Geology textbook in English will furnish the elements of the subject required; the relevant sections of Norton's "Elements of Geology" may be regarded as a suitable foundation.

History

Purposes

The student should have a general knowledge of the development of the Chinese nation and its relation to the other peoples. He should have an appreciation of the background of the various cultures of the world and the permanent forces of civilization which are still operating in the life of to-day. He should have an idea of the relation of history with the other subjects of study in the secondary school curriculum. He should have certain convictions as to the value of history in his life as a citizen and as a member of the world community.

Scope

(1) The student should have a knowledge of all of the important historical centers of the civilizations of China and of the West, being able to locate them on the map and to give some of their names in the historic past.

(2) The student should know the lives of the most important makers of history, both Chinese and Western, being able to state approximately when they lived, what they did, and what permanent contributions they have made to civilization.

(3) The student should be able to divide Chinese and Western history into convenient periods, characterizing the most important events which happened during those periods.

(4) The student should be able to state the historical implications of the important current events.

(5) The student is especially urged to be able to recognize the English names and their Chinese equivalents of the important persons and places of history, and to have a general idea of the comparative chronology of China and the West.

Suggested Readings

The following books in Western and General History are of the type which will most likely give the student a sufficient knowledge to fulfil the above requirements.

Robinson, Smith and Breasted: A General History of Europe

Webster: World History, 2 volumes

Renouf: Outlines of General History

Myers: General History (not the Chinese translation)

H. G. Wells: A Short History of the World

Van Loon: The Story of Mankind

MacNair: Introduction to Western History for Chinese Students, 2 volumes (only the 1st volume is out)

傅運森, 新學制歷史教科書, 二冊, 商務印書館

陳衡哲, 世界史, 商務印書館(上冊已出)

The following books in Chinese History are also to represent the type which are likely to give the student some knowledge toward the above requirements.

金兆梓, 本國歷史, 二冊, 中華書局

趙玉森, 共和國教科書本國史, 二冊, 又參攷書四冊商務印書館

呂思勉, 白話本國史, 四冊, 商務印書館

李泰榮, 中國近百年史, 三冊, 商務印書館

Mathematics

Purposes

The worthiest purposes of mathematics are:

(1) To create an interest in mathematics as one of the important tools of Science and Industry.

(2) To give significance to mathematics by showing its use in modern business.

(3) To make the student conversant with the phraseology of modern business and the accepted standards of form in commercial correspondence.

(4) To train the student in the habit of clear thinking and judgment.

Methods and Contents

The introductory course must not be designed chiefly for one single type of student. It is better not to prescribe a certain amount of old style arithmetic to be followed by a certain amount of old style algebra, but rather the first course should be composed of the very simplest elements of commercial arithmetic, industrial arithmetic, algebra, geometry, and the beginnings of trigonometry.

By giving arithmetical values to algebraic symbols and reviewing arithmetic as algebra advances, a student will hardly know when one begins and the other leaves off.

The same principles apply to the study of geometry. Geometry naturally evolves out of the study of arithmetic a study of dimensions and geometrical construction to satisfy felt needs. Combined Mathematics is therefore strongly recommended.

Suggestive Texts

Breslich's Mathematics Vols I and II

商務印書館.....混合算學

中華書局.....混合算學

Physics

The course should endeavor to teach the student a few of the most important principles of physics thoroughly, illustrating them as far as possible by things in his own environment, rather than to give him confused ideas about a great many subjects. If time is limited it is far better to omit large parts of a textbook than to try to cover it all hurriedly. This applies especially to the third and fourth in the following list of books suitable for middle schools:

Black and Davis, Practical Physics

Gorton, A High School Course in Physics

Millikan and Gale, Practical Physics

Millikan and Gale, A First Course in Physics

Corbett and Hsieh, Principles of Physics and Their Practical

Applications (with Chinese background)

In the laboratory, care should be given to start the student in good habits, such as getting a clear idea of what he is going to do and the reasons for it before he begins; recording exactly what his instruments read in a neat and clear manner; using significant figures intelligently, and discussing the meaning of his results and his sources of error. Some sort of written report should be required, but it need not be elaborate. There are laboratory manuals to accompany the books mentioned above. Another suitable book is Stifler's Exercises in Elementary Physics. Thirty exercises of the kind indicated in these manuals will be the minimum requirement.

Applicants for entrance on examination into any of the short term vocational courses should consult the special bulletins on these courses and the subjects upon which they will be examined.

Any applicant who has failed in the entrance examination will not be admitted into the College as a regular student, as a special student, as an auditor, or in any of the short term vocational courses.

In order to be admitted into Freshman year of the College the applicant must pass four of the five subjects for examination, provided also he does not fail either in Chinese or in English.

Worthy applicants from a non-Chinese speaking region may in the opinion of the Entrance Committee be exempted from examination in Entrance Chinese.

All applicants for entrance examinations must pay an examination fee of \$5 and must present the receipt of the College Treasurer before being admitted into the examination rooms. This fee will not be refunded if the applicant fails in the examinations.

Nothing will be allowed to be brought into the examination rooms except pencils, erasers, pen and ink, rulers, and triangles. No books, maps, diagrams, or dictionary are allowed. All paper will be provided by the College.

REGISTRATION

Applicants for admission who have passed the entrance examinations, or who have been notified by the College that they may be admitted, may proceed to register. Before seeing the Registrar, however, they must bring the examination number slip or the letter of notification from this College that they may be admitted.

The first thing to be done at the Registrar's Office at the time of registration will be to apply for a Student's Information Card (Form R. 12) which the student must fill out completely. Then exchange the Information Card for a Classification Card on which the record number of the student and the correct romanization of the name will be indicated by the Registrar's office.

After having the Classification Card the student may interview the Registrar.

The student should present to the Registrar his examination number slip or the College letter of admission, if he is a new student, or his College Work-Book if he is an old student. The Registrar will make such entries on the Classification Card as needed. On the reverse side of the Classification Card the Registrar will indicate the courses, if there be such, which the student must take for the semester. This will be respected by the advisers and no change will be made without the approval of the Dean. The student will be given by the Registrar a Work-Book and two Schedule Cards.

After seeing the Registrar, the student should proceed to see the University Physician if it is so indicated on his Classification Card. Every new student should present to the University Physician a certificate of medical examination which he should have taken with a medical officer of some recognized institution. If this medical certificate is not accepted by the Physician of the University, the student must have a thorough-going examination by the same officer and be charged an examination fee of \$5. Old students of the College are required to see the University Physician if their general appearance or their record seems to suggest problems of health. They need not pay the medical examination fees.

After the medical examination, the student may proceed to consult the advisers on the selection of their courses. The advisers are members of the faculty who are appointed to advise students in the selection of their courses at the beginning of the semester. The Heads of Departments are appointed advisers to students majoring in their Departments. All freshmen, however, are to consult the Associate Dean of the College.

When seeing the adviser, the student must present his Classification Card, his Work-Book, and his Schedule Cards. The adviser will see to it that in a selection of courses for each student all requirements of prerequisites of major and minor requirements and of minimum and maximum allowances of hours are observed and that there is no conflict of schedule. As a rule the advisers will write in pen and ink all courses and numbers on the student's Classification Card and his Work-Book. Both should be signed by the adviser.

In the selection of courses the following table of minimum and maximum credits should be observed by students:

First year or Freshman Year	Minimum 12 Credits	Maximum 21 Credits
Second Year or Sophomore year	Minimum 12 Credits	Maximum 18 Credits
Third Year or Junior Year	Minimum 12 Credits	Maximum 16 Credits
Fourth Year or Senior Year	Minimum 12 Credits	Maximum 16 Credits

In cases of difficulty in arranging a satisfactory schedule a student may be allowed an excess of 1 or 2 credits beyond the maximum number of credits. A student whose general average is above "G" may be allowed to take two extra credits in excess of the maximum number. Nobody is allowed to take more than two extra credits. All new students should keep within the maximum number of credits allowed. No student whose general average is below "M" is allowed to take any extra credit beside the maximum number.

After the selection of courses the student should proceed to pay his fees at the Treasurer's office and receive a receipt for the payment. See the section on fees.

The last step of registration which must be completed is an interview with the Dean. The student must present his Classification Card, his Work-Book, one of his Schedule Cards, and the Treasurer's Receipt. The Work-Book signed by the Dean and the Treasurer's Receipt will be returned to the student while the other papers will be kept in the Dean's office. The Dean's office will issue the official Class Lists to the instructors directly. No student will be placed on the official Class Lists who has not seen the Dean to complete the last step of registration. No student will be allowed to attend any class if his record number is not on the official Class List of the class.

A fine will be imposed on students who have not completed the last step of registration by the time indicated in the University Calendar as the last day of registration.

For late registration fines will be imposed in all cases alike, including sickness, home affairs, and difficulties of travel. No student, old or new, may register if he arrives more than three weeks later than the first day of class work.

On the University Calendar will be indicated a date as the last day for the change of courses. After the registration is over the student should proceed to attend the classes when they begin. If he wishes, for any reason, to add or drop any of the courses he has already chosen he must do it not later than the date set as the last day for the change of courses. In order to change a course the student must bring to the Dean the written permission of his adviser and the instructor of the new course he has chosen. No required course may be dropped in exchange for an elective. After the last day for change of courses a fine of fifty cents will be imposed on the addition or the dropping of a course. After three weeks from the beginning of class work no student will be allowed to drop any course except for reasons of health recommended by the University Physician. A student will receive the grade of "F" in any course dropped without the permission of the Dean's office.

CLASSIFICATION

Concerning Credits

A credit denotes a certain amount of satisfactory study done by the student at the University. At an average, a credit is equivalent to three hours of time per week per semester used by the student for University study. These three hours may be one hour of recitation or lecture in class and two hours of reading in his own room or in the University library, or one credit may be three hours of laboratory work or field work. The College requires 142 credits for graduation; therefore, a credit is about 1/142nd of a student's entire course of studies at the College.

A credit is given only in the case the student has secured a grade not lower than "P". Courses in which the student receives the grade of "F" or the mark of "C" therefore will not be credited to students toward the requirement for graduation.

Sometimes the course runs throughout the entire year. When so specified the student will not receive credit if he has completed only one-half of the course; for instance, History 3-4 is a year course. Students taking only "3" will receive no credit for it.

Sometimes the credit for one course is given only on the completion of another course; this in the case of languages wherein one course would not enable the student to use the language proficiently. French 1-2 is a year course which will not be credited to the student until the student has taken French 3-4, which is an advanced course. After he has completed both courses he will receive credit for both.

Short term courses in certain vocational departments may not be given credit toward the requirements for the B.A. or B.S. degrees.

Juniors and Seniors taking elective courses especially planned for freshmen and sophomores may not be given credit toward the requirement for B.A. or B.S. degrees.

In the computation of credits for advanced standing by transfer the same rules concerning the conditions of credits in this College may be applied also. In addition to these the College reserves the right to make a discount of credits by transfer in cases of institutions where the total required credits for graduation are more than 142 hours and where the passing grade is lower than what is prescribed at this College.

Concerning Grades, Merit-Points, and Grade-Ratios

A *grade* denotes the quality of work a student does in a given course. It denotes the degree of satisfaction in the opinion of the instructor with whom the student has completed his work. It indicates the relative place which a student occupies among his fellow classmates in the same course.

Instead of using the 100% scale of grades, the College uses the five-point-letter scale: E, G, M, P, F. In order to facilitate computation, however, to

each grade is given a numerical value, known as *merit-point*. The following table will give the corresponding values in the five-point-letter scale, the 100% number scale, and the merit-points.

Grades	100 % Scale	Merit-points
E (excellent)	93-100..	2.00
G (good)	85-92.....	1.50
M (medium)	77-84.....	1.00
P (poor)	70-76.....	0.50
F (failed)	below 70	0.00

In reckoning the student's attainment in a given course, the number of credits in the course, multiplied by the merit-points corresponding to the grade received, gives the number of merit-points received. For example: a student pursuing a course for a semester meeting four times per week, and receiving the grade E, would obtain 8 merit-points; if he received the grade G, he would have received 6 merit-points; if he received the grade F, he would receive no merit-points.

The total number of merit-points a student receives during a semester, divided by the total number of credits the student has taken in the semester, would give the *semester average grade-ratio*. Likewise the total merit-points the student receives during the year, divided by the total credits the student has taken in the year, will give the *year average grade-ratio*. A *general average grade-ratio* is all of the merit-points the student has received in school, divided by the accumulated credits the student has taken. For instance: if in the first semester of the Freshman year a student takes 21 credits and receives 21 merit-points, in the second semester he also takes 21 credits and receives 21 merit-points, in the first semester of the Sophomore year he takes 18 credits and receives 27 merit points, and in the second semester he takes 18 credit hours and receives 18 merit-points, then his semester average grade-ratios are 1.00, 1.00, 1.50, and 1.00 respectively, his year average grade-ratios are 1.00 and 1.25 respectively, and his general average grade-ratio 1.12 (1.115 counting as 1.12).

Concerning Incompleteness, Conditions, and Condition-Removal-Examinations

In the instructors' grade reports sometimes will be found the mark "In," which stands for "incomplete." It refers to certain incompleteness in the class work of the semester, such as themes, reports, laboratory or field work. Incompleteness does not refer, however, to absence from either the final examination or any of the quizzes. Wherever the mark "In" appears on the instructor's grade report, the instructor will also indicate when and how this incompleteness may be removed and a definite grade given. A student will receive no credit in any course in which he received the mark of "In," nor will the course marked "In" be included in the computation of the average grade-ratio.

All incomplete courses, whether occurring in the fall or in the spring semester, must be completed not later than the end of the following summer vacation, and the proper grades turned in to the office of the Registrar before the day of registration in order that the credit for the course may be given and the student properly classified. An incomplete course not so completed before the end of the summer vacation following will become void and stricken off the student's record.

The mark "In" is given by instructors only in cases where the student's work is of a passing grade; in cases where the average work is of a failing grade, the instructors may report the grade of "F" instead of the mark "In."

Sometimes the mark "Ab" is given, which stands for "absence" at the final examination or at any supplementary examination required by the instructor. As a rule every course has a final examination scheduled at the end of the semester, the result of which is taken into consideration in determining the student's semester grade of work. Often the instructor may require a supplementary examination either before or after the final examination, of students who have been absent from any of the term examinations or quizzes, or of those students who have been absent from class to the extent of one tenth of the total number of times the class met in the semester; as the purpose of a supplementary examination is to ascertain whether such absentee students have thoroughly covered the contents of the course.

The mark "Ab" will entitle the student to take Ab-removal-examination at the next condition-removal-examinations scheduled on the University Calendar, and receive a definite grade in place of "Ab." Courses marked "Ab" will receive no credit and will not be included in the computation of the grade-ratios. If "Ab" is not removed by the Ab-removal-examination as indicated above, the course taken will become void and stricken off the student's record.

The mark "Ab" is given by instructors only in cases where the student's work is of a passing grade. In cases where the student's work is of a failing grade, the grade "F" will be reported instead of the mark "Ab."

A student may not be absent from final examinations in more than half of his credit hours without endangering his chance of returning to college the following semester.

Sometimes the mark "C" is given, which stands for condition. This mark is given only to students whose semester grade, though falling below 70%, is sufficiently near to it, for instance, 69% or 68%. This condition justifies the instructor to allow another examination to be taken in order to find out if he might give the student the grade of "P."

All conditions must be removed not later than the next condition-removal-examination indicated on the University Calendar. All conditions not so removed by that date will be entered in the records of the Registrar's office as failures.

Instructors may, if necessary, arrange with students to give a condition-removal-examination before the above date, but the grades resulting from such examinations must be reported to the Registrar's office not later than the date set on the Calendar.

The marks "In" and "Ab" may be displaced by any of the five grades E, G, M, P, F; the mark "C" cannot be displaced except by either "P" or "F."

Courses marked "Ab" and "In" will not be included in the computation of a student's average grade-ratio, but courses marked "C" will be so included, and the mark "C" will be given tentatively the merit-point value of 0.25.

Students are charged one dollar in every "Ab" or "C"-removal-examination. The grades from these examinations, when turned in to the Registrar's office, must be accompanied by the Treasurer's receipt of the student's payment.

At entrance a student may be conditioned in one of the subjects (except English and Chinese). This *entrance-condition* must be removed not later than one year after the entrance examination in which this condition had been received. It may be removed by taking the examination on that subject in the entrance examination of the year following the student's entrance, although the student may arrange with the Department which has charge of the subject conditioned for the removal examination before that date. Condition-removal-examination fees apply also in the case of entrance-conditions.

Entrance conditions not removed as indicated above may subject the student in question to certain additional prescribed courses without credit, and in view of the limitation of maximum hours at registration this may mean a longer residence for the student in order to graduate.

Concerning Promotion and Dismissal

A student whose general average grade-ratio at any time falls below 0.75 will be dropped from the College for poor work.

A student whose general grade-ratio falls below 1.00 will not be promoted from one class to another; for instance: if a Freshman at the end of his Freshman year has 42 credits, but has only 40 merit-points, his general average grade-ratio being less than 1.00 at the beginning of the next year he will be classified not as a Sophomore, but as a Sub-Sophomore.

A Senior at the end of his fourth year at College will not be graduated if his general average grade-ratio is below 1.00.

A student who has been dropped on account of poor work cannot be retained as a special student or as an auditor, or as a student in any of the short-term vocational courses.

If a student's general average grade-ratio is above 1.00 his classification in College will be according to the following table:

Classification	Credits
For Freshman	0-41
For Sophomore	42-77
For Junior	78-109
For Senior	110-142 or more

Concerning the Classification of Students by Transfer

As a rule the College will reply to an applicant for entrance by transfer as to whether he can be accepted as a student, and how much credit this College will grant him tentatively.

A student by transfer will be tentatively classified on the basis of the tentative credits granted him. If he does poor work during his first semester at this College, namely, if his grade-ratio falls below 0.75, he will be dropped from school. If his grade-ratio falls below 1.00 this College reserves the right to change his tentative classification and revise the number of credits tentatively granted him.

Concerning Promotion and Dismissal of Special Students, Short-Term Vocational Students, and Auditors

Special students are unclassified, but they may be dropped from school if at any time their general average grade-ratio falls below .75. Short-term vocational students are not classified, but the rules of promotion and dismissal on the basis of average general grade ratios will also be applied to them. They cannot be graduated and receive any of the vocational diplomas if their general average grade-ratio is below 1.00.

Auditors need not participate fully in the work of the class, nor need they take the examinations. The office of the Registrar will not keep the record of their grades. An auditor, however, may be dropped from a course if he cannot follow the lecture or discussion and if his non-participation should prove to have any bad effect on the class as a whole.

Concerning the Classification of Students Who Transfer from One Department to Another

As a rule the College discourages the change of the students from one Department to another, and especially if such change involves vocational courses.

When such changes occur, such students are liable to have their credits reduced. For instance if a student who was previously registered in the Leather Tanning Course wishes afterwards to change to the Agriculture Course, he is liable to lose a number of the credits which he has already taken in the Leather Tanning Course.

GRADUATION

Concerning Required Courses

As a rule students who intend to graduate from the College of Arts and Sciences are required to take the following:

	CREDITS		
	First Semester	Second Semester	Year Total
Freshman Year			
Chinese 7-8 and 9-10	4	4	8
English 7-8	4	4	8
History 3-4	4	4	8
Psychology 1-2	2	2	4
Education 1	1	0	1
Hygiene 2	0	1	1
Sophomore Year			
Chinese 11-12 and 13-14	4	4	8
English 9-10	4	4	8

In addition to the above requirements a student who wishes to graduate with a bachelor's degree is required to take at least one course (a minimum of from four to eight credits) in a laboratory science. This laboratory science may be taken at any time during the four years of residence. The College has a special Science Adviser to advise students as to which of the laboratory sciences he is to take towards the requirement.

Concerning Majors and Minors in Liberal Arts and Sciences

The undergraduate studies may be roughly divided into two general divisions: (a) Liberal Arts and Sciences, and (b) Applied Arts and Sciences. A student whose main interest is along the line of liberal arts and sciences will be allowed to graduate after meeting the requirements enumerated above and the completion of a sufficient number of elective courses to make up a grand total of 142 credits, provided that in the selection of courses the rules of Major and Minor groups be observed.

By a Major group of Studies is meant a minimum of 30 and a maximum of 48 credits of studies chosen from a Department of the University with the approval of the head of the Department. The Major regulations of the Department chosen must be complied with. It may happen that a Department would not have enough courses to make up a total of 30 credits for its major students; in which case such a Department may accept kindred subjects from other Departments toward the Department Major.

By a Minor group of studies is meant a minimum of 18 and a maximum of 30 credits to be chosen from a Department, in conformance with the Minor Regulations of such Department. A student may not choose a Minor Department without the permission of his Major Department.

In addition to the 50 to 54 credits of college required work, 30 credits of Major minimum and 18 credits of Minor minimum, a student will still have from 54 to 58 hours which he may use for elective courses to make up the required total of 142 credits for graduation.

Students should remember, however, the maximum limitations of 30 and 48 hours respectively for Minor and Major subjects. When these limits are exceeded such extra credits gained shall be discarded and shall not be used as suitable credits for the total of 142 credits for graduation.

Concerning Required Curricula in Vocational Courses

For a student whose main interest is not along the liberal arts or sciences but along the line of applied arts or sciences, he may choose one of the Vocational Courses of Study, in which case the requirement of a Major group and a Minor group with their maximum and minimum limitation may not apply. Several vocational courses are already in existence, such as Agriculture, Leather Tanning, Pre-Medicine, and two courses in Business Training. For each of these courses a tabulated form of requirements has been worked out, and a student registering for such a course must comply with the requirements of the course.

In the curricula of vocational courses the main portion consists of required studies while a smaller portion is left for open electives. With the consent of his adviser, the student is quite free to choose any course to make up the number of electives.

Concerning Graduation Theses

One of the tangible objects of college education is to enable the student to make individual research and investigation and to express the experience or result of such research or investigation in such a form as to be readily understood and used by others. In order to meet this end a student will be graduated from the college only after the satisfactory fulfilment of either of the following two conditions:

- (1) Certain Departments provide in, or alongside with, certain courses the necessary training or study for individual original work which is equivalent to a thesis. Seniors who major in these Departments or who take vocational courses where this condition is met will submit to the office of the Dean a written statement by the Head or the chairman of such Department or vocational course as to how they have met or are going to meet the thesis requirements not later than the date set on the University calendar for the announcement of thesis subjects. Research or investigation done either separately or in connection with a course of study in lieu of a written thesis may be done during either the Junior or the Senior year, but the title or subject of this work must be in the Dean's office not later than the date set for handing in of the outline of thesis subjects; and the report of the supervisor, the Department Head, or the

Chairman of the vocational committee as to whether the work is satisfactory must be in the Office of the Dean not later than the dates set on the University calendar when Senior theses are due.

- (2) In certain Departments and possibly in some of the vocational courses theses will be required of such seniors as are candidates for degrees. In case a thesis is required the following regulations must be complied with:

- (a) Such senior must follow the dates set on the University calendar for handing in to the office of the Dean the title, the outline of the thesis, and the completed thesis. The title, the outline, and the completed thesis, when handed in to the Dean's office, must bear the signature of the student's Supervisor stating the latter's approval. Any tardiness in these matters may jeopardize the student's graduation.

- (b) If a thesis is written in Chinese, it shall be written in "Hsiao Kai" 小楷 and on the Chinese thesis paper furnished by the College.

If a thesis is written in English, it shall be typed or legibly written by hand on regular typewriter bond paper (8½ by 11 inches in size) furnished by the College.

All writing shall be on one side of the paper only, and a margin of one inch shall be left on each side of the paper.

A written thesis should not exceed 4000 characters or words, except that in the case of a translation the limit of length of the thesis may be agreed upon between the Supervisor and the student concerned.

All theses submitted for graduation are the property of the University. The University may either file them in the library or publish them. No senior thesis may be published without the consent of the University.

Concerning Athletic Requirements

Every candidate for the degree of B.A. or B.S. is required, during the four years' residence at the college, to have three full years of Physical Education under the Physical Director.

Those who fail to pass successfully three years of Physical Education will not receive the diploma or degree of the University.

In the case of students who transfer to another institution while there is a failure in Physical Education against them, such failure will be mentioned on the certificate of transfer.

All of the three years of Physical Education must be taken during the first three years of work. The fourth year is only for make-up work, in case of failure. This means that a student is not allowed to postpone Physical Education from one year to another. Students who are admitted by transfer from another institution with advanced standing will also be required to take three years of Physical Education, unless in their previous schools they have

had an equivalent amount of Physical Education. For instance, if the student enters College as a sophomore without having previously had Physical Education while he was a Freshman in the other institution, he will be required to take Physical Education throughout his Sophomore, Junior, and Senior years. On the other hand, if he had one year of Physical Education during the previous year, he will be required to take Physical Education only during his Sophomore and Junior years.

Students registered for Physical Education must comply with the rules of the Physical Director, such as rules on cuts and excuses.

Physical Education is not required of special students, auditors, and short term vocational students.

Concerning B. S. Requirements

A student whose 142 credits have been so selected that he has completed not less than 60 credits, including those in his Major in the Departments of Biology, Chemistry, Geography and Geology, Mathematics and Astronomy, Physics, Agriculture, or Leather Tanning, will receive the degree of B. S.

All the other requirements for the B. S. degree are exactly the same as those for the B. A. The only difference lies in the 60 credits in the Sciences out of the total of 142 hours required for graduation.

Students who have completed the four year Business Training Course, either according to Curriculum A or according to Curriculum B, will receive the degree of B. S.

Concerning Vocational Courses and Diplomas

In addition to the University diplomas with degrees, certain students may be entitled to certain vocational diplomas certifying certain vocational proficiency, if these students have pursued such vocational courses.

For instance, if a student has taken either Curriculum A or Curriculum B of the Business Training Department, he will be entitled to not only a University diploma of B.S., but also to a Vocational diploma certifying his qualification to enter the business service. Likewise students who graduate with their major work in the Department of Education, Journalism, Agriculture, or Leather Tanning, if meeting the specified conditions of the Departments concerned, will receive, in addition to a degree, the vocational diploma of those courses.

Concerning Graduating from Short-Term Vocational Courses

From time to time some of the Departments doing vocational work may, under the authorization of the University Council, admit short-term vocational students to take special outlined vocational courses. Upon the completion of the course such students will receive the special vocational diploma of the course, but without a degree.

The academic standards, such as concerning merit-points and grade-ratios, in the way of promotion, dismissal, and graduation, will apply to short-term vocational students as well as to the regular students of the college.

Concerning a Second Bachelor Degree

A student may receive a second Bachelor degree (B.A. or B.S.) after the satisfactory completion of one additional year's resident study after graduation, with 32 credits of work in addition to those completed when the first degree was received, so selected and combined with undergraduate credits counted toward the major of the first Bachelor degree as to fulfill the requirements for a second major and the fulfilment of thesis and other graduate requirements.

Concerning the M.A. or M.S. Degree

Every candidate for the Master's degree shall present an undergraduate record equivalent to the B.A. of the University with general average grade-ratio not less than 1.30. Students offering equivalent studies from other institutions or sitting for a special candidate's examination will be required to spend such time in resident study as the Faculty may deem necessary.

Every candidate must show ability to express himself correctly and clearly in written Chinese.

Every candidate must show a command of spoken and written English adequate for the demands of the courses proposed.

Every candidate must satisfy the Graduate Studies Committee that his previous preparation in the particular subject he has chosen is adequate for graduate work in that subject.

One year's residence is a minimum requirement of all candidates for the Master's degree. Each candidate will be treated as an individual case and will be informed at the end of his first semester what length of residence will be necessary in his case.

Nine credits of work shall be taken, 5 of which shall be in strictly graduate courses. If advanced undergraduate courses are substituted for the other 4 credits the ratio 3:2 shall be used.

No undergraduate courses can be counted for credit for the M.A. or M.S. degree unless taken after a given student has been accepted as a graduate student.

No courses, graduate or undergraduate, once counted for the requirements to secure the Bachelor's degree shall be accepted for credit on the requirements for the Master's degree.

Before the Master's degree is granted the candidate shall present a thesis of at least 5000 words representing individual investigation and equivalent to a 3 credits course of study.

In his special studies and thesis the candidate must show

- (a) Ability to express himself clearly and forcibly
- (b) General knowledge of the field of studies within which his special subject is found
- (c) Mastery of the methods of investigation required for his major subject
- (d) Evidence of capacity for independent search for material to be studied, original thinking and scientific judgment

Credits may be given for translation. Such work shall be reviewed by a special committee of the Faculty, in addition to the Head of the Department in which the candidate is taking his major study.

TRANSFER TO OTHER INSTITUTIONS

Concerning the Certificate of Residence

Every student who has been registered at the college is entitled to one certificate of residence, if he applies for it.

When applying for a certificate of residence, the student should write to the Registrar stating to what address such a certificate should be sent. Each student is entitled to one certificate only; every duplicate certificate will cost 50 cents.

A certificate of residence certifies only that a student has been accepted here as a duly registered student, and it cannot be used as an official transfer of the College.

Concerning the Transcript of Record

Every duly registered student of the College is entitled to one transcript of record to another institution. This certificate will not be given to the student directly, but will be mailed, registered, by the Registrar's office of the College to the registrar of the other institution directly.

When applying for a transcript of record, the student should write to the Registrar stating the college to which he wishes to be transferred. As a rule, the student should not expect the Registrar to get such a certificate ready to mail in less than two weeks after receiving the written request.

The Registrar's office will issue for a student a transcript of record when so requested. A second transcript of record will not be issued unless the request is accompanied by \$1.

A student who has been dismissed from the College for disciplinary reasons will not be entitled to a transcript of record from the College to any other institution.

The Transcript of Record will be issued to students who have been dismissed for deficiency in scholarship, but such deficiency will be indicated in the Transcript of Record.

Concerning Students Who Were Transferred to Other Institutions but Desire to be Transferred Back Again

Students who have transferred to other institutions but who desire to be transferred back again to this College have to go through the same procedure as those who have never been in this College before (see paragraph on Entrance by Transfer for Advanced Standing).

ATTENDANCE

Concerning Excused Absences

A student is supposed to attend classes regularly. If for certain reasons a student cannot attend any of the classes, he should first obtain the excuse for such absence.

If a student is sick and is unable to attend a class, he should first see the University Physician and obtain an excuse. Sick excuses are granted by the University Physician only. They may be extended by the same officer with additional excuse slips, but each time the period during which the student is excused from classes is definitely indicated.

A student who is sick at home, or who is not in the care of the University Physician, when asking for sick excuses should obtain from the University Physician a sick excuse application form, which should be filled out by the student's attending physician. If the University Physician is certain that the student was sick, he will then issue the excuses to cover the period during which the student was sick.

For all cases of sick excuses the student should apply at the office of the University Physician, not at the office of the Dean.

Sometimes a student wishes to be excused from classes on account of some private affairs. Before leaving the school, however, the student must apply at the office of the Dean and fill out the application for an excuse. When this is granted, a proper excuse slip will be sent to the student concerned.

No private affair excuse will be granted if the application is made through the verbal message of a friend or through the telephone. In every case the application must be made during the regular business hours of the office of the Dean.

Occasionally a student may be excused from class on account of some University business, such as interviewing the officers of the University or

going on a trip to represent the College in intercollegiate affairs. Such excuses will be granted by the Dean's office as occasion demands.

In every case the student must keep the excuse slip, whether it be a sick excuse, a private affair excuse, or a University excuse. These slips should be carefully kept by the students and presented to the instructors for proper entry in their records of students' attendance.

If a student arrives at school after the days of registration are over such lateness will be considered by the instructor as excused absence.

There is no special penalty attached to excused absences except that there is a standing rule of the College that if a student is absent from a class to the amount of one-tenth of the total number of hours of the class meetings in a given semester, then a supplementary examination may be required of the student to ascertain whether he has covered thoroughly the content of the course. In the computation of this one-tenth absence both excused and unexcused absences will be counted.

If for any reason a student should have lost his excuse slip and is unable to produce it when the instructor demands it, a duplicate copy can be obtained at the Registrar's Office only by a payment of 50 cents.

Concerning Unexcused Absences

If a student is absent from a class and is unable to produce an excuse slip to cover such absence, it will be understood as an unexcused absence.

Each unexcused absence is to be treated by the instructor as a failure in the daily class record of the student, which is to be taken into consideration in the giving of a final grade for the semester's work.

Instructors have the right to treat three repeated tardinesses of arrival in class as an unexcused absence unless such tardinesses are properly excused in an excuse slip.

A student who repeatedly commits unexcused absences is liable to be dropped from school for disciplinary reasons.

Concerning Absences Arising Out of the Dropping and Exchange of Courses

A student who drops a course without the permission slip of the Dean's office to be presented to the instructor in charge will be considered and reported by the instructor as having failed in the course.

During the period specified for the exchange of courses at the beginning of the semester, if a student arrives at a class after the class has already met several times, such absences are to be considered as excused absences.

Concerning Leaving School

If a student wishes to leave school before the semester closes he should first have a personal interview with the Dean and receive the Dean's permission

to leave, otherwise the student may not be received back into the College again.

If a student is absent from College for more than three weeks no credit will be granted for the work of the semester.

If a student leaves College more than three weeks before the beginning of the semester examination, not only will no credit be given for the semester's work, but the Dean's office will endeavor to find out from the various instructors the grade of work the student has been doing and if the reports indicate that the student has been doing at an average a very poor grade of work, he may not be permitted to return to College.

The same procedure will also be applied to those students who leave school less than three weeks before the beginning of the semester examination. If the teacher's report indicates that the student has been doing a satisfactory grade of work he will be permitted to return to College and the credit for the work will be given after he has satisfactorily passed the Ab-removal examination (see section on Ab-removals).

Concerning Excused and Unexcused Absences from Examinations

If a student is absent from the final examination or from any of the semester examinations and is able to present the excuse slip for the absence, such absences may be made good by a supplementary examination or by an Ab-removal examination.

If the absence from an examination is unexcused the student is to be considered as having failed in that examination.

Concerning the Administration of Attendance and Absence

To each instructor the College gives a daily Attendance and Grade Book. The instructors may use any system to record in the book the students' absences and their attendance.

For every excuse slip issued by the University Physician or by the Office of the Dean, there will be a stub which is to be filed in the general file of each student in the Registrar's office.

As a general rule the College semester consists of eighteen weeks, of which only about fifteen weeks are given to actual study. If a student is to be absent to the amount of three weeks, whether such absence occurs at the beginning, at the end, or in the middle of the term, the student may lose the credit for the work of the semester.

FEES AND EXPENSES

Concerning the Old Schedule of Fees

The old schedule of tuition fees will remain in force as long as the College remains on the temporary site in the city.

Tuition

	Per Semester	Per Year
Tuition, General.....	\$25.....	\$ 50
Tuition, Agriculture, last 2 yrs....	50.....	100
Tuition, Short Agriculture Course....	50.....	100
Tuition, Leather Tanning Course....	50.....	100
Tuition, Old Business Training Course	50.....	100
Tuition, Special Students	\$2.50 per credit	
Tuition, Auditors	\$2.50 per credit	

Examination

Entrance Examination fee.....	\$5
Medical Examination fee.....	5
Condition-Removal-Examination fee, each subject..	1
Ab-Removal-Examination fee, each subject	1
Special Examination fee, each subject.....	1

Graduation

Graduation fees for B.A. or B.S. degree	\$3.
Graduation fees for M.A. degree	5.

Other Fees

	Per Semester	Per Year
Room, Light, and Heat	\$5.00	\$10.00
Board.....	25.00	50.00
Incidental fees.....	1.00	2.00
Medical Attendance fee (first Semester only)....	1.00	—
Athletic fee (first Semester only)....	1.00	—
Organic Chemistry.....	3.00	6.00
Other Chemistry Courses.....	2.00	4.00
Physics, Biology, and Mineralogy..	1.00	2.00
Geography and Geology (except Mineralogy).....	.50	1.00

FEES AND EXPENSES

	Per Semester	Per Year
Chemistry Breakage Deposit (to be refunded if there are no bills for breakage)...	\$1.00	\$2.00
Piano lessons, with use of instrument one hour a day	5.00 per month or 18.00 per semester	
Piano lessons, without use of instrument	\$12.00 per semester	
Organ lessons	1.20 per month 5.00 per semester	
Use of an organ an hour a day	2.00 per semester	
Matriculation fee for Graduate Students	\$5.00	
Duplicate transcript of record	1.00	
Duplicate diploma	1.00	
Duplicates for all other papers, each piece	.50	
Fine for late registration, per day	.50	
Fine for late exchange of course, per course dropped or added	.50	

Concerning the New Schedule of fees

As soon as the University has moved to the new site a new schedule of fees will be put into effect.

The new schedule of fees has not yet been fully formulated at the date when the bulletin goes into print, but the following has already been decided. Changes and additions in Agricultural fees may be announced later.

Tuitions	Per Semester	Per Year	Increase
Tuition, general, for old students	\$25	\$50	None
Tuition, general, for new students entering in 1925-26	30	60	\$10.00
Tuition, Agriculture, the last 2 years of the long course	50	100	None
Tuition, Agriculture Short Course	50	100	None
Tuition, Business Training Course (old students)	50	100	None
Tuition, Business Training Course (new students)	30	60	Decrease \$40.00
Tuition, Special Students, old and new ...	3		
per semester hour for each course taken			.50
Tuition, Auditors	\$3		
per semester hour for each course taken			.50

FEES AND EXPENSES

	Per Semester	Per Year	Increase
Board, all students	\$25	\$50	None
Dormitory room, light and heat, all students	15	30	\$20
Graduation fee, Bachelor's degree, all students	\$ 3		None
Graduation fee, Master's degree, all students	5		None
Medical fee, all students	1	2	\$1
Athletic fee, all students	1	2	1
Incidental fee	1	2	None
Special examination	\$1 per course or subject examined.		
Entrance examinations:	\$5		

Unless modified by future announcements, the other fees in the old schedule not specified in the above list will remain in force.

Typewriting (except for the old Business Training Course students) per course per semester, \$8.

Shorthand (except for the old Business Training Course students) per course per semester, \$10.

It should be noted that the increase in tuition fee does not apply to the students registered in the University before June, 1925, and that the increase in dormitory room, medical, athletic, and incidental fees will be applied to all students, old as well as new, as soon as the University moves to the new site.

A further increase in the tuition fees applicable to the future new students is contemplated for 1927-28.

Concerning Some Explanations of the Fees

It will be well for a student to understand that a college education is a very costly thing. It costs much more than the student himself or his parents have to pay during the year into the Treasurer's office of the College. This is but a very small fraction of the amount that the University spends for his education.

Fees may be roughly divided into three classes, with three distinct objects in view.

The first class may be said to consist of those fees which go toward the expenses which arise out of the maintenance of the academic life of the student. Tuition, graduation, matriculation, examination, laboratory, incidental fees, etc., may be said to belong to this class. The income from these fees goes to the salaries of the teachers, the maintenance of the library,

laboratories, and the various offices of the College. In this class of fees the students are paying only a very small portion of the cost.

The second class of fees may be said to consist of fees for such items as room, board, medical attendance, athletics, etc. Those fees should be calculated roughly on cost basis; that is to say, the student should pay, for the actual cost of the food he eats, the light, heat, and water he uses. As the cost of living is constantly increasing these fees will naturally be increased from time to time.

The third class of fees may be said to consist of fines and penalties such as fines for late registration, for late exchange of courses, and for losing official papers and wanting to have duplicates of the same. These fees are calculated not on the basis of cost but are for the purpose of encouraging punctuality and carefulness and discouraging irregular habits.

Concerning a Student's Total Expenses per Academic Year at the College

At the time that this Bulletin is prepared there are quite a number of students at College whose total expenses, including tuition, room, board, books, clothing, etc., amount to \$180-\$190 per year.

Taking in view the increase of the tuition and of the dormitory and other fees on the new site of the University, the total expenses of the student at the College, if he is not a careless spender, should not be more than \$250.

Concerning Scholarships, Loans, and Employment

The University has a few scholarships of varying amounts which may be granted to worthy students of the College. The grant of these scholarships is generally based on the character and the scholarship of the student. As a rule no scholarship of this kind is given to a new student entering the College for the first time, except in cases where the University has already had a previous arrangement with the institution which is responsible for sending him.

The College has a limited number of Student Loan Funds of varying amounts, which can be loaned out to worthy and needy students. In the grant of the Student Loans preference is given as a rule to character, scholarship, and the degree of need, as well as the student's classification at College.

A Student Loan is granted for a Semester only, although, if there are funds available, it may be renewed. Student Loans are made on the express understanding that the student must pay back the amount without interest within five years after leaving College. The sum can then be used for helping other students.

When a student is granted a loan he is to sign a statement in triplicate, one copy of which will be filed in the Dean's office, another in the Treasurer's office, and the third to be sent to the student's father or guardian.

As a general rule Student Loans are not granted to new students who are entering the College for the first time.

There are quite a few students at the College who are earning their own way through College. Some of them are doing part-time teaching work outside of the College, some are helping in the newspapers in the city, while others are having a number of odd jobs that can be performed by students in some of the offices of the University.

It must be borne in mind, however, that it is not always an easy thing to find employment, and after finding it, it is not easy to keep one's work and one's study both up to a good standard. It should be further remembered that when the University moves out to the new site, the distance from the city may be an additional difficulty in the way of finding part-time employment.

BUILDINGS AND GROUNDS

Concerning the Old and New Sites

The College of Arts and Sciences for Men is temporarily occupying quarters at K'uei Chia Ch'ang and Kou Yen T'ou, in the southeast corner of the northern city, half a mile east of the gate called Ch'ung Wen Men or Hatamen.

The administrative offices of the College are in Court 4, which is at No. 5 K'uei Chia Ch'ang. The telephone number is East 2750. The telephone of the office of the Dean is East 3566.

The Assembly Room and the Library are in Court 2, No. 1 Kou Yen T'ou.

The office of the Leather Tanning Department is in Court 7; telephone East 3688.

The office of the Department of Agriculture is in the Horticulture Garden; telephone East 4542.

The class rooms are in Courts 2 and 4. The laboratories are in Court 2, and some temporarily in Lockhart Hall of the Peking Union Medical College on Hatamen Street.

Dormitory rooms for students are in Courts 3, 4, 6, 8, 9, and 10.

Yenching University has been fortunate in securing for its new site about a hundred acres of land outside the northwest gate of the city (Hsichihmen), near the scenic Western Hills. The site was formerly an imperial estate, and is located on a fine automobile road which leads to Tsing Hua College a mile and half further out, and to the Summer Palace. The new site can also be reached by rail from Hsichihmen. The University site is only about twenty minutes' walk from the Tsing Hua Yuan Station.

The advantages of moving out to the new site will be very great both in improved living conditions of the student body, in the greater natural beauty of the spot, and in the additional freedom and seclusion of University life.

which will be possible there. The neighboring town of Haitien furnishes ideal opportunities for training in social and religious work and all forms of community service, as well as ample material for model schools.

During the summer of 1922, work on the construction of the necessary buildings was begun on the new site. The work of construction has been steadily pushed forward, and by the spring of 1926 it is hoped all of the new buildings will be ready for occupancy.

During the academic year of 1925-26 all plans of the University have been made on the assumption that the University will move out to the new site about the middle of the academic year, although at the date this bulletin goes to print it has not been possible to decide on the exact calendar for the spring semester.

On the new site of the University, while the campus will be very much larger and the buildings many times better than those at the temporary site in the city, the same general rules governing the students' conduct on the campus will be applied, although some of the specific rules of the various parts of the campus may be revised from time to time.

Concerning the Campus

By the University campus is meant all of the buildings and grounds belonging to the University.

Students are financially responsible for damage to buildings, furniture, or other property of the University.

All games must be played in the places regularly provided, and not in the verandas or in the dormitories. Unnecessary noises are to be avoided.

When appearing outside of their rooms students are to be dressed completely, except when engaged in athletic exercises requiring an athletic uniform. Especially during warm weather students are advised against appearing on the campus in bed room or bath room attire, track or gymnasium suits, or otherwise only partially clad.

Permission to use any room or building of the University for any special meeting must be obtained through the proper authorities of the University.

Smoking, wine drinking, and gambling on the premises of the University are strictly forbidden. Violations of this rule, or any conduct outside of the premises which in any way compromises the good reputation of the University, are not expected of Yenching students. In all respects students are expected to conduct themselves as gentlemen.

Students are not expected to leave the University campus before 6 o'clock in the mornings, nor are they expected to be away from the campus after 10:15 at night. Leaving the campus earlier than 6 a.m. or returning to the campus later than 10:15 p.m. without previously securing special permission in person from the office of the Dean is a serious offense and will be treated accordingly.

Absence from the campus over night without previously securing written permission from the Dean's office is a serious offense and will be treated accordingly.

No person is allowed to remove from the University campus any furniture or bedding, whether belonging to the University or to a student, without first securing written permission from the authorities. The gateman of the University is under duty to interrogate any person making such a removal, and is empowered to intercept it if the removal is made without the written permission of the authorities.

No peddlers, solicitors, or irresponsible loafers are allowed on the campus of the University.

Visitors who wish to call on the students are to conform to the regulations of the University, and students are not expected to conduct parties of visitors through the campus of the University without first securing permission from the University authorities.

Concerning the Classrooms

Talking, whispering, changing of seats, eating, reading books and papers not concerned with the class, and other improper behavior are not expected of University students in class rooms.

When the instructor is late, students should wait quietly in their seats for at least ten minutes.

While classes are in session, students passing in the hallways or corridors should avoid making any disturbance, such as talking, scuffling, and whistling.

If the instructor dismisses a class before the dismissing bell, students are expected to leave the class room as quietly as possible lest they disturb the other classes still in session.

Concerning the Dormitories

Dormitories are not open to receive students before the date set in the University calendar.

Students are expected to leave the dormitories before July 1 unless the College session should run into July, in which case a special date will be set for the evacuation of the dormitories.

Students who expect to stay on the campus of the University during all or part of the summer vacation must first obtain permission from the proper authorities of the University and make the necessary arrangements.

The University will not be responsible for cash or other valuables kept in students' rooms.

Electric lights are furnished in the rooms. Students are expected to use the bulbs provided, and are not to replace these with any other bulbs. Students occupying a room where a bulb is broken will be obliged to pay

for a new one. Students are not expected to use the electricity in the rooms for cooking or ironing or to furnish any new light beyond the light provided. Any infringement of this rule will expose the student to severe fines.

Students are expected to extinguish the lights in the rooms not later than 10:15 p.m. They are also expected to turn off the light when it is not needed.

Provision is made by the University for the cleaning of the windows, walls, floor, and woodwork of the students' rooms, but the students are responsible for the orderly arrangement and neatness of the rooms, which are subject to inspection.

Spitting on the floor and walls is forbidden. Cuspidors are provided for this purpose.

Students should guard against careless or unsanitary acts either in their rooms or on the College campus. All students occupying rooms will be held responsible for damage occurring in them.

During the evening and early morning and during regular recitation hours students are expected to be preparing their lessons or reciting or to be performing other regular or special duties. At all such times prolonged or unusual visiting or anything disturbing to others is not permitted. This includes the use of musical instruments. The hours between 4:30 and 7 p.m. are a free period for the active enjoyment of music, games, and other forms of recreation.

Guns, revolvers, and other arms or ammunition are strictly forbidden in the dormitory rooms. Students violating this rule are liable to immediate expulsion from the College.

Liquors, gambling instruments, indecent literature and pictures, and improper behavior are strictly forbidden in dormitories and elsewhere.

Students are not expected to have visitors or guests stay in their dormitory rooms over night.

Women are not permitted to visit in men's dormitory rooms.

After rooms are once assigned to students they are not expected to make exchanges among themselves without the special permission of the proper authorities of the University.

In view of the shortage of dormitory rooms for all students of the Men's College, preference is given in the following order: Seniors and graduate students, juniors, sophomores, freshmen, special students and short term vocational students, auditors.

In case there are not enough dormitory rooms for all the students, the University authorities may secure such rooming facilities outside of the campus, but students who occupy these quarters are responsible for all of the expenses at cost.

On the new site new rules for the care and preservation of the new dormitory rooms will be announced and posted.

Concerning the University Library

During the academic year the Library is open on weekdays from 8 a.m. to 12:30 p.m., 1:30 to 5 p.m., and 6:30 to 10 p.m. On Sundays and single holidays the hours are from 6:30 to 10 p.m. The hours of the Library during holidays that run more than one day will be announced in their specific cases.

As a general rule the Library will be closed during the hours when important University exercises are held, such as convocation, Commencement, etc.

Books may be drawn by the members of the Faculty, officers, and students. This privilege may be extended at the discretion of the Library to graduates and to former students of the University, as well as to other responsible persons.

Books shall be loaned for a period of two weeks, with the privilege of renewal for a like period unless reserved for another borrower, and except in the case of books in great demand.

Each book kept over time is subject to a fine of three coppers per day until it is returned.

The Library reserves the right to call in books and otherwise restrict the use of its reading matter at any time.

Reference books and periodicals may not be drawn from the Library unless special permission is given by the Librarian.

Books reserved for class use may be taken out from the library at 9:30 p.m. and must be returned by 8:30 the next morning.

Students entitled to draw books may call at the Library charging desk at any time during the day and sign for the reserved books that they wish to take out that day. Failure to return a reserved book on time will subject the borrower to a fine of ten coppers for the first hour or fraction thereof, and ten coppers for each subsequent hour or fraction thereof. In case a student thrice fails to return a reserved book on time, his privilege of taking reserved books out at night is suspended for the rest of the semester. Books lost or damaged must be replaced or paid for.

No borrower shall write or mark in a book belonging to the Library, turn down leaves, or otherwise deface it.

All penalties shall be rigidly enforced, and the Librarian will not deliver books to any person who is delinquent in the payment of fines or unsettled claims for damage or loss of books. If necessary the case will be referred to the University authorities for discipline.

Books may be borrowed for use in vacations if a deposit is made. No student is permitted to draw more than two books.

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Readers are not to return books to the shelves but to leave them on the table or with the library attendant.

After reading the magazines, readers are to return them to their proper places on the shelves.

Newspapers are bought by the Library chiefly for the purpose of filing for future research. Readers of newspapers must be especially careful in seeing to it that they are not torn or defaced. Students who are found clipping the Library newspapers will lose not only the privilege of the Library but will also be reported to the University authorities for discipline.

Quietness and order, neat appearance, and gentlemanly conduct must be observed in the Library.

Concerning the Infirmary and the Medical Office

The Infirmary and Medical Office are in charge of the University Physician and his staff, who are frequently to examine the students with regard to health and to attend to all cases of sickness in the University. The infirmary is designed to accommodate students who are too ill to stay in their rooms, or when their diseases are of such a contagious nature as to need isolation. In all cases the student must obey the order of the University Physician.

If a student desires to be treated elsewhere than in the University without the permission of the University Physician, he must leave the College and sign a statement relieving the University authorities and the University Physician of all further responsibility. Records of all cases of treatment and of the medical examinations of the students are carefully kept on file.

STUDENT ORGANIZATIONS

Concerning the Student Self-Government Association of the Men's College

The Student Council of the College is the highest organized authority of the student body. It derives its power from the charter granted by the Faculty of the College in 1918, which was subsequently authorized by the University Board of Managers.

The provisions of the charter are as follows:

YENCHING UNIVERSITY

College of Arts and Sciences for Men

Charter of the Student Council

Preamble

The Faculty of the College of Arts and Sciences (Pen K'o) of Yen-ching University, wishing to promote the welfare of the College by giving opportunities to the students for training in social organization and for development in

STUDENT ORGANIZATIONS

self-government, and desiring by means of these opportunities to develop the more mature processes of education and to prepare the students of the College by practical experience for usefulness as constructive citizens in a democratic state: hereby authorize the student body to organize and maintain a Student Council, assuming responsibilities, enjoying privileges, and exercising functions as indicated below in Article VI.

I. Scope of the Charter.

The privileges granted and authority entrusted to the student body by this charter are granted upon the condition that the students take up completely and with earnest determination all of the responsibilities involved. The charter is granted for one year, with confidence that the student body will achieve in the first year's trial of self-government such success that the charter, with such modifications as may result from the experience gained in the first year's trial, can be extended for an unlimited period. Moreover, in case privileges and authority should be misused or responsibilities undertaken carelessly or disregarded, the Faculty reserves the right to revoke the charter. Modifications in this charter may be made from time to time by the Faculty in accordance with the dictates of experience or the demands of the welfare of the College; but notice of proposed modifications shall be given to the officers of the Student Council, in order that changes may be made in consultation with the Student Council so far as is possible.

II. Purpose.

The Student Council shall act as a coordinating and controlling body in relation to the organization in charge of special student activities and interests, as provided in Article VI, and shall also provide, in consultation with the Faculty, for such other activities and interests of the student body as a whole as may be needed for the enlarging life of the student body.

III. The Constitution of the Student Council.

A Constitution shall be drawn up by the student body establishing the form of the Student Council, providing for the election of its officers and committees, and defining their duties and responsibilities.

IV. Faculty Approval.

The Constitution and all rules and regulations established from time to time in accordance with its provisions shall be reported to the Faculty, together with all subsequent amendments to the Constitution, and shall become effective only after the approval of the Faculty.

V. Advisers to the Council.

The Faculty shall elect a special committee to act as Advisers to the Council, with whom the Student Council may consult and who shall be

free to offer suggestions and advice to the officers of the Student Council regarding the conduct of its affairs.

VI. Responsibilities, Authority, and Privileges Granted to the Council.

At the outset the Faculty will delegate to the students, when fully organized, responsibilities, authority, and privileges of controlling student life and activities in the following particulars:—

1. The Commons (Boarding Arrangements).

The students shall arrange for the purchase and preparation of their own food, engage and dismiss the cooks and waiters, and establish rules to insure proper order and decorum in the dining hall; but the students' control of the dining hall shall not be so exercised as to interfere with its use as an assembly hall under the control of the Faculty.

2. The Bathroom.

The students shall exercise the control and care of the bathroom and of the bathroom servant, establishing such rules as shall be necessary to provide for the sanitary condition of the bathroom and for the equitable use of its facilities.

3. The Dormitories.

The students shall control their own dormitories and the janitors in charge of the dormitory work, providing for a system of inspection which shall insure order and cleanliness. They shall decide upon an hour when lights are to be put out at night and shall devise means to enforce a rule covering this matter.

4. Leave.

Students shall be free to enter and leave the compound, subject to the following conditions:

- a. Students must be present at all classes and all regularly established meetings (where attendance is required).
- b. The students as a whole agree to exercise oversight upon such habits and activities of individual students as affect their moral character, the customs of the student body as a whole, and the good name of the institution, and agree to make reasonable rules for the control of these matters.
- c. The students shall decide upon an hour, not later than ten o'clock p.m. each day, when all students not especially excused by the Dean shall be required to be in the Quadrangle, and shall devise a system of inspection or other means by which these regulations shall be enforced.

5. The College Quadrangle.

The students shall establish regulations covering the conduct of students within the College Quadrangle, together with the use of athletic courts inside and outside the Quadrangle; but the athletic courts shall not be used in such a way as to interfere with the classroom work or regularly established meetings of the institution.

6. Extra-Curriculum Activities.

The Student Council shall encourage the development of the extra-curriculum activities of the student body, such as religious, philanthropic, athletic, musical, literary, dramatic, scientific research, self-help, and other activities, and shall supervise the same so as to secure from these activities the best opportunities for development for the individuals directly interested in them and the greatest good for the student body as a whole; and to provide for the normal enlargement of these activities in proper relation to each other, avoiding unbalanced emphasis on any single form of activity.

7. Honor System.

The students shall adopt regulations and means for their enforcement looking toward the maintenance of an Honor System in all classroom work and in examinations.

VII. Discipline.

The Student Council shall have power to discipline its own members in matters within the scope of its authority as indicated above, and may withhold from individual students for reasonable periods the privileges of the dining hall, bath room, and athletic courts. The Faculty will give its moral support to the officers of the Student Council in maintaining discipline within the scope of the Council's authority. This authority shall not extend to suspension or expulsion from the institution, but the privilege of recommending these or other disciplinary measures to the Faculty. Any student who resists the disciplinary measures of the student body should be reported to the Faculty.

VIII. Inspection.

The Dean and other members of the Faculty shall be free to inspect at any time the kitchen, dining hall, bathroom, or dormitories, and to report improper conditions to the proper authorities of the Student Council.

IX. Petition.

The Student Council shall be free by petition or other suitable means to make representations to the Faculty regarding any matters of general interest to the student body, or those which affect the welfare of the institution.

X. Appeal.

In case any decisions or policies of the Faculty meet with the general disapproval of the student body, the Student Council, through its duly authorized representatives, may make formal complaint to the Faculty. If the resulting action of the Faculty is still unsatisfactory, the Student Council may, by a two-thirds vote of its entire membership, appeal to the Board of Managers; but a duplicate copy of any documents to be sent to the Board of Managers must first be submitted to the Dean or Secretary of the Faculty, and his receipt for said copies must accompany the documents sent to the Board of Managers.

Based on the above charter, the present organization of the Student Council has been evolved. In the fall of 1924 the new constitution was adopted, the provisions of which are as follows:

Yenching University

College of Arts and Sciences for Men

Self-Government Association Council

Chapter 1. General Regulations.

Article 1. *Name.* The Student Self-Government Association of Yenching University, College of Arts and Sciences for Men.

Article 2. *Basis.* This Association bases its authority on the charter granted by the University Board of Managers in 1918.

Article 3. *Aim.* The aim of the Association shall be to promote the welfare of the entire student body, and to develop citizenship in a democratic state, through the spirit of individual responsibility and social cooperation.

Article 4. *Authority.* The authority of Association is invested in the entire body of its members.

Chapter 2.

Article 5. All the students of the College of Arts and Sciences for Men are eligible for membership in this Association and enjoy an equality of privileges.

Article 6. The members of this Association enjoy the following rights and privileges:

Section 1. The right to elect officers and to be elected as officers.

Section 2. The right to make suggestions to, or to file petitions with, the Board of Managers or the Council, which suggestions and petitions shall be signed.

Section 3. The right to file an impeachment of any officer of the Association with the Judiciary Board according to the regulations.

Section 4. The members of the Association are not to be tried or punished by the officers of the Association without proper procedure.

Section 5. The dormitory rooms of the members of the Association are not to be searched without proper procedure.

Section 6. So far as the principles of right conduct and the regulations of the College are not infringed upon, the members of the Association shall have the freedom of speech, of writing, and of meeting and organization, and the privileges of private correspondence.

Section 7. So far as the regulations of the College are not infringed upon the members of the Association have the freedom of religious belief.

Section 8. The members of the Association shall not be compelled to take one or more offices in the Association.

Section 9. Apart from the above specified items, all other rights of the members of the Association, so long as they do not conflict with this constitution, are to be recognized by the Association.

Article 7. The members of the Association have the following duties:

Section 1. To practise the aims of the Association.

Section 2. To abide by the constitution of this Association and all the other regulations decided according to proper procedure.

Section 3. To protect the good reputation of the Association.

Section 4. Any organization organized by the members of the Association shall be reported to the Council for approval. Such organization shall make regular report to the Board of Records concerning their work, organization, and history.

Section 5. To pay the regular membership dues.

Chapter 3. Organization.

Article 8. The Association shall consist of four main departments: the Council, the Board of Management, the Judiciary Board, and the Board of Records.

Article 9. The Council shall be the highest legislative body of the Association, and shall represent the opinions of the body of its members.

Section 1. The officers of the Council shall be: Chairman and Vice Chairman, Chinese Secretary and English Secretary.

STUDENT ORGANIZATIONS

Section 2. The duties of the Council shall be as follows:

- Par. 1. To legislate on all matters of the Association.
- Par. 2. To decide on all the regulations of the various departments and branches of this Association.
- Par. 3. To decide on the suggestions and petitions of the members of the Association.
- Par. 4. To decide on all matters referred to it by the Board of Management or by the Judiciary Board.
- Par. 5. To make proper inquiries or impeachments concerning the work of the Board of Management.
- Par. 6. To represent the entire student body in petitioning the faculty of the College or the Board of Managers of the University.
- Par. 7. To audit the accounts of the Board of Management.

Section 3. *Meetings.*

- Par. 1. The Council shall meet once every month. Special meetings may be called by the Chairman, and may be petitioned for by five or more members of the Council.
- Par. 2. A quorum of the meeting of the Council shall be two-thirds of the membership of the Council. The majority vote of all the members at a meeting shall decide all actions.
- Par. 3. All actions passed by the Council shall be announced publicly.
- Par. 4. In cases of meetings of the Council called especially to deal with cases of impeachment, such officials as may be involved in the impeachment shall absent themselves from such meetings.

Article 10. *The Board of Management.*

The Board of Management shall be the chief organ for the carrying out of all business of this organization.

Section 1. *Officers of the Central Committee and Their Duties.*

The Central Committee of the Board of Management shall have a Chairman, a Vice Chairman, a Chinese Secretary, and an English Secretary. The duties of these officers shall be to conduct the meetings of the Board and to supervise the work of all of the divisions of the Board.

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Section 2. *The Officers of Other Committees and Their Duties.*

- Par. 1. The Dormitory Committee shall have a Chairman and a Vice Chairman whose duty it should be to regulate all matters pertaining to the dormitories occupied by the members of the Association.
- Par. 2. The Dining Room Committee shall have a Chairman and a Vice Chairman, whose duty it shall be to regulate all matters affecting the dining room used by the members of the Association.
- Par. 3. The Social Committee shall have a Chairman and a Vice Chairman, whose duty it shall be to represent the Association outside of the College.
- Par. 4. The Athletic Committee shall have a Chairman and a Vice Chairman, whose duty it shall be to regulate the athletic life of the members of the Association.
- Par. 5. The Finance Committee shall have a Chairman and a Vice Chairman, whose duty it shall be to make payments of the bills of the Association and to have the custody of the funds of the Association.
- Par. 6. The Business Committee shall have a Chairman and a Vice Chairman, whose duty it shall be to attend to all business which is not taken care of by the other committees.
- Par. 7. The above committees may add to their membership additional members. The members so added, however, should be decided upon by the Chairman of the Committee in consultation with the Chairman of the Board of Management.

Section 3. *Meetings.*

- Par. 1. A meeting of the entire Board may be called at any time by the Chairman of the Board of Management.
- Par. 2. Meetings of the committees may be summoned at any time by the Chairman of the Committee.

Article 11. *The Judiciary Board.* The Judiciary Board shall be the official organ of this Association for the investigation and settlement of all cases of dispute arising in the Association. The Judiciary Board is an independent department. Its business shall not be interfered with by any other division of the Association.

Section 1. The officers of the Judiciary Board shall be a Chairman and a Vice Chairman, a Chinese Secretary and an English Secretary, and a number of other officers.

Section 2. *Duties of the Judiciary Board.*

- Par. 1. The Judiciary Board shall be the arbitrator of disputes between members of the Association.
- Par. 2. The Judiciary Board shall render and execute judgments on all cases that are officially brought before it.
- Par. 3. Members of the Association who do not abide by the decision of the Judiciary Board may refer their cases to the Faculty for action.
- Par. 4. The Judiciary Board shall interpret the constitution of the Association.

Article 12. *The Board of Records.* The Board of Records shall be the official organ of the Association for the recording of the history of the Association, and of the other organizations within the College. The Board of Records is an independent department. Its business shall not be interfered with by any other divisions of the Association.

Section 1. The officers of the Board of Records shall be Chairman, Vice Chairman, and four other officers.

Section 2. The duties of the Board of Records.

- Par. 1. To edit the history of the Association.
- Par. 2. To record and edit the account of the life and work of the other organizations within the College.
- Par. 3. To record and edit the account of the life and activities of the members of the Association.
- Par. 4. The work of the Board of Records shall be announced at least once each year.

Article 13. *Procedure of Election of the Members of the Council.*

Section 1. Each class of the College shall elect members of the Council according to the following ratio: Every twenty members of the class or fraction thereof shall elect one member to the Council.

Every additional ten to twenty members of the class shall elect an additional member to the Council.

For instance, if a class has thirty members it may elect two members to the Council. If a class has fifty members it may elect three members to the Council. If a class has seventy members it may elect four members to the Council.

Section 2. The Chairman, the Vice Chairman, and the Chinese and English Secretaries of the Executive Board shall be elected among the members of the Board themselves.

Article 14. *Method of Election of the Officers of the Board of Management.*

Section 1. In the election of the Chairman and Vice Chairman of the Board of Management there shall be a nomination ballot by all the members of the Association. The ten names securing the highest vote shall be put to vote again. The largest number of votes shall then elect the Chairman, and the second largest number of votes shall elect the Vice Chairman.

Section 2. Four names shall be nominated by the Chairman of the Board of Management, from among whom two shall be elected by the Council as the Chinese and English Secretaries of the Board of Management.

Section 3. The Chairman and Vice Chairman of the Committees of the Board of Management shall be nominated first by the Chairman of the Board of Management, four names for each Committee; and of the four, two for each Committee shall be elected by the Council.

Section 4. The members of Committees as well as the Chairmen and Vice Chairmen of the sub-committees shall be nominated by the Chairman of the Committees, and shall be appointed by the Council.

Article 15. *Method of Election of the Judiciary Board.*

Section 1. The method of election of the Chairman and Vice Chairman of the Judiciary Board shall be the same as the method of election of the Chairman and Vice Chairman of the Board of Management of the Association.

Section 2. Four names shall be nominated for the Chinese and English Secretaries of the Judiciary Board by the Chairman of the Judiciary Board, and from among the four the Chinese and English Secretaries shall be appointed by the Council.

Section 3. Each class of the College shall elect two members of the Judiciary Board.

Article 16. *Method of Election of the Officers of the Board of Records.*

Section 1. The method of election of the Chairman and Vice Chairman of the Board of Records shall be the same as the method of election of the Chairman and Vice Chairman of the Board of Management of the Association.

Section 2. In the election of the Chairman and Vice Chairman of the Board of Records the highest four votes next to the Vice Chairman shall elect the other four members of the Board of Records.

Article 17. Tenure of Office of the Officers of the Association.

The officers of the Dining Room Committee of the Board of Management shall hold office for half a year. All the other officers of the Association shall hold office for one year.

Article 18. All new officers shall begin their offices at the opening of the second semester of the College.

Article 19. Any ten members of the Association may initiate a vote of non-confidence against any officer of the Association, and, if voted by more than half of the members of the Association, such officer shall resign office. The Council of the Association shall have charge of all such cases of non-confidence.

Chapter 4. Meetings

Article 20. There shall be three kinds of meetings of the Association—the regular meeting, the election meeting, and the special meeting.

Section 1. Regular meetings shall be scheduled in the first three weeks at the beginning of the first semester of the University calendar. It shall be called by the Board of Management of the Association.

Section 2. The election meeting of the Association shall be scheduled to take place within the last three weeks of the first semester of the University calendar. It shall be called by the Council.

Section 3. The special meetings of the Association shall be called to deal with all special business which concerns the members of the Association. Special meetings shall be called by the Council.

Article 21. All the program of the work of the Association or of important changes in the work of the Association shall be discussed in the regular meeting of the Association.

Article 22. A quorum of the Association shall be a majority of the members of the Association.

Article 23. All actions, in order to be effective, shall be passed by a majority of the members present at the meeting of the Association.

Chapter 5. Addenda

Article 24. This constitution is a revised form of an older constitution. First in 1918 the Board of Managers of the University granted a charter which formed the basis of an older constitution, which was subsequently revised in 1921. The present revision was made by the Revising Committee of 1923-24.

Article 25. This constitution shall become effective from the date of its announcement.

Article 26. Any amendment to this constitution should be signed by at least twenty members of the Association and presented to the Council. It shall be voted by a two-thirds majority of the members present at a meeting of the Association and then given to a Revision committee for drafting.

Concerning Faculty Advisers

Student organizations may at the beginning of the first semester submit a list of names of Faculty members from among whom they wish to have one or more appointed by the Faculty as their advisers.

In order to distribute the responsibility among the members of the Faculty, the Faculty reserves the right to revise the number of advisers appointed to any one student organization.

The Faculty advisers to any organization are to advise on all important matters affecting the work of the student organization. They are to be consulted by the officers of the organization on finance, program, and any change in the constitution or by-laws of the organization. The Faculty advisers shall represent at the Faculty meetings the student organizations to which they are advisers.

Faculty advisers to student organizations shall be informed of all regular and special meetings of the student organizations to which they are advisers, as well as of the meetings of all the important committees. Faculty advisers to student organizations may be present at these meetings but shall be, of course, without vote.

A student organization which has no Faculty adviser shall not be considered a recognized organization, and may be denied the privileges of the College, such as meeting places, bulletin boards for notices, etc.

Concerning Supervision of the Finances of Student Organizations

Any student organization which obtains all or part of its income from among the members of the Faculty or from among the student body, the alumni, or the public, or from tickets sold for public entertainment, plays, concerts, recitals, etc., shall have its accounts properly audited by the auditor appointed by the College or University not later than one week after the closing of the second semester. Such books and such funds left over shall be deposited in the Treasurer's office of the University to be taken out again when the next semester begins and when the officers of the student organization are ready to take charge of them.

Concerning Supervision of Public Performances

All student organizations which intend to give entertainments to the public, such as dramatic performances, concerts, etc., must first file an application with the Public Performances Committee of the University and obtain the approval of the Committee before such entertainments may be scheduled.

Concerning Meetings of Student Organizations

Student organizations are free to meet according to their own regulations, but whenever they wish to use any part of the University campus for their

meetings they must first obtain the consent of the University authorities for the use of such places. This applies to the assembly hall, the class rooms, the dining room, the offices, the playground, the verandas, and all public places.

All meetings held in the above places without the consent of the authorities will be considered as unlawful, and the convener or the chairman of the meeting will be held responsible for it.

No permission will be given for any meeting of a student organization where men and women students are to meet together without a proper chaperon. The convener or the chairman of the meeting must first secure a chaperon before applying for a room or a place for the meeting.

Concerning the Names of Student Organizations and Their Relation to the Public Outside of the University

The name of any student organization shall be preceded by the words "Yenching University Students"; for instance, "Yenching University Students' Weekly," "Yenching University Students' Y.M.C.A.," etc.

The Faculty does not interfere with the life of an individual student outside of the University; but in the case of a student organization, before such organization can have any official business with any organization or with the public outside of the University, such as the police, the courts, the newspapers, etc., the consent of the Faculty must be obtained through the Dean or the adviser to the student organization concerned.

Concerning Student Organizations and the Property of the University

Any University property damaged by any student organization must be replaced or paid for. In every case the convener or the chairman of the organization will be held personally responsible.

In case any furniture or other property of the University is lent to a student organization it must be signed for by the chairman of the organization, and when there is a change in the administration of the student organization the outgoing chairman must return to the University all the things lent; and if the organization desires to continue the use of the things the new chairman must sign for them.

Concerning Notices and Publications

A bulletin board is provided for the posting of all notices of legally recognized student organizations as well as for all notices properly signed by students. The student government body shall have charge of the bulletin board and shall make rules concerning the space that may be given to any single notice and the length of the period a notice may stay on the bulletin board.

The University will not permit any indecent or libelous picture or literature to be posted on the bulletin board.

Except on the bulletin board, no bills, notices, advertisements or papers shall be put on the walls, windows, doors, or any other part of the campus without the express permission of the University authorities.

No student publication bearing the name of the University will be permitted by the University without having some Faculty adviser who is to advise on all matters of the publication, although without vote, of course, on any of the policies of the publication.

The premises of the University shall not be used for any printing or sales office or any publication which is not a publication of an organization of the University lawfully recognized by the Faculty.

Concerning Bells

Student organizations are not permitted to use the bells to summon their meetings without having first the express permission of the University authorities.

Concerning Existing Student Organizations

Readers of this Guidebook are referred to the Yenching University Students' Annual, the Yenching University Students' Y.M.C.A. and Y.W.C.A. Handbook, and the Yenching University Students' Weekly for the names and the work of the numerous student organizations which are at present contributing a rich variety of activities to the life of the student body.

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Corrections of, and additions to, the above rules and suggestions for the guidance of students may be announced from time to time and may be entered on the following blank pages.

STUDENT ORGANIZATIONS

The University will not permit any student or student group to be listed in the Bulletin Board. No student or student group shall be put in the Bulletin Board or any other part of the Bulletin Board without the express permission of the University. No student publication bearing the name of the University will be permitted to be published without having some faculty member who is a member of the University. The University will not be responsible for any of the policies of the publication. The members of the University shall not be used for any purpose or sales office or any publication which is not a publication of the University of the University. The University is not responsible for the University of the University.

Concerning Belts

Student organizations are not permitted to use the name of the University without having the express permission of the University.

Concerning Existing Student Organizations

Members of the University are referred to the University. Students should be referred to the University. The University is not responsible for the University of the University.

Correction of and additions to the above rules and suggestions for the guidance of students may be announced from time to time and may be entered on the following blank pages.



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REVISED ACADEMIC CALENDAR

(Note:- On account of the Shanghai incident the final examinations were not held in June. Our students have decided to make up their lost work in September; this necessitates the revision of the Academic Calendar for the fall semester 1925.)

Dormitories open to receive old students August 31

Review and make - up work of the Spring Semester
September 1 - 6

Final examinations of the last Spring Semester
September 7 - 12

Fall Semester 1925-26

Last day for returning Application Blanks...Thursday,
August 27, 1925.
Entrance Examinations.....Saturday to Wednesday, August 29-31
September 1 and 2
Dormitories open to receive new students...Saturday
September 12
Requirement exemption tests and condition Removal Examinations
Monday, September 14
Registration Tuesday to Friday, September 15, 16, 17, 18.
Standardization Tests in English and Intelligence tests
Saturday, September 19
Class work begins 1:30 p. m. Monday, September 21
Last day for changing courses Monday, September 28.
National holidaySaturday, October 10
Last day for changing courses with fine, Tuesday, October 20.
Confucius' Birthday, a Holiday Wednesday, Oct. 21
Reports on Senior Thesis Requirement due.....Thursday, Oct. 22.
Outlines of Senior Theses due.....Tuesday, December 1
Christmas HolidaysDecember 24 to 1:30 p. m.
Monday, December 28
New Year's Day, a Holiday.....Friday, January 1, 1926.

The date for the fall semester examinations and the closing of the fall semester will be announced later.

The Calendar for the Spring Semester cannot be announced definitely until it is known whether or not the University will be able to move to the new site in the Spring.
